



CONSULTATION DRAFT v1

Approval of Responsible Entity Risk Management Program Annual Report

Section 30AG of the *Security of Critical Infrastructure Act 2018* ('SOCI Act') requires Responsible Entities for critical infrastructure assets, who have a critical infrastructure risk management program ('RMP') that applied to them, to provide an annual report relating to its critical infrastructure RMP within 90 days after the end of the financial year. If the Responsible Entity has a board, council or other governing body, they must approve the report by completing this Approval Form and submitting it with the annual report.

Entity Details

Entity Name	Click here to enter text.
Entity ABN	Click here to enter text.
Head Office Address	Address Line 1.
	Address Line 2.
Reporting period	

I approve the annual report provided below by the responsible entity in relation to the entity's RMP for its critical infrastructure asset(s).

Board / Council / Governing Body Representative

Name	Click here to enter text.
Position	Click here to enter text.
Signature	
	Date Click or tap to enter a date.

Witness

Name	Click here to enter text.
Position	Click here to enter text.
Signature	
	Date Click or tap to enter a date.



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Risk Management Program Annual Report

Responsible Entities for critical infrastructure assets must provide an annual report relating to its Risk Management Program ('RMP'). The report must be provided in the approved form below. The requirements for the RMP are specified in Part 2A of the *Security of Critical Infrastructure Act 2018* ('SOCI Act') and the Risk Management Program Rules. The RMP does not need to be attached to this annual report.

*Indicates a mandatory question

Responsible Entity Details*

Entity Name	Click here to enter text.
Entity ABN	Click here to enter text.
Head Office Address	Address Line 1.
	Address Line 2.

Please provide a description of the critical infrastructure asset(s) covered by the RMP.*

As per the information provided to the register of critical infrastructure assets, including registration numbers of each Asset Registration where known.

Click here to provide details.

Please provide an overview of your approach and processes to manage risks to your critical infrastructure assets.

This could include:

- *Approach to developing and updating the critical infrastructure risk management program and applying the rules to your existing risk management framework.*
- *Governance arrangements (e.g. committee structures and approval mechanisms) with respect of the development and oversight of the critical infrastructure risk management program*

Click here to provide details.

Select one:*

The Risk Management Program was up to date at the end of the financial year

The Risk Management Program was not up to date at the end of the financial year.



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If not kept up to date, please provide further details.*

This could include:

- Risk management program not fully completed for one or more assets, please detail what assets and what gaps exist
- One or more of the rules have not been addressed, please identify specifics
- Significant control gaps exist or identified mitigations have not been implemented
- Sections that are complete but do not reflect the current state for the reporting period

[Click here to provide details.](#)

Please note: The final form will have the option to include details of multiple hazards.

Did a hazard have a significant relevant impact on an asset(s) during the relevant period?*

No

Yes

If yes, which asset(s) was impacted.*

List all assets if more than one was impacted in the same incident. Include the Asset Register registration number(s) of assets, where known.

[Click here to provide details.](#)

Describe the nature of the impact, including how it occurred and the extent of the consequences.*

Include which hazard(s) were responsible for the impact

Consider describing what you did to mitigate the effects of the hazard.

[Click here to provide details.](#)

Add another row if more than one asset was impacted during the relevant period.



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Evaluate the effectiveness of the RMP in mitigating the significant relevant impact of the hazard(s) on the above asset(s).*

Provide a self-assessment of whether the RMP was sufficient to mitigate the hazard identified above or could be improved. Consider:

- Whether the occurrence or impact of the hazard could be mitigated into the future (so far as is reasonably practicable)
- Whether the severity of the impact was reduced as a result of the RMP

[Click here to provide details.](#)

Was the RMP varied during the financial year as a result of the occurrence of the hazard(s)?*

No

Yes

N/A

If yes, please outline the variation*

- What specific changes to the RMP were made?
- The implications of the changes to the management of risk for the impacted asset(s)

[Click here to provide details.](#)

Please provide any additional information relevant to the development and maintenance of the RMP for the named asset(s) during the relevant period.

[Click here to provide details.](#)

This form must be completed within 90 days after the end of each financial year.

It is recommended that you make a copy of this form for your records.