



Contingency Application for a Certificate of Clearance

Paragraph 126E(2)(b) of the *Customs Act 1901*

Departure Report (Official use only)

Customs Reference Number (CRN):	Date & time stamp:
Office:	

Reporting party details

Reporting party name:	Reporting party ABN or Customs client ID (CCID):
Senders Reference:	
Carrier name:	

Departure details for SHIP

Name of SHIP:	Lloyd's No. or Custom Ship No.:	
Voyage No.:	Departure Date:	Departure time
Name of berth:	Destination port:	

Departure details for AIRCRAFT

Flight No.:	Departure Date:	Departure time
Name of terminal:	Destination airport:	

Declaration

I make this contingency departure report and application for a certificate of clearance under paragraph 126E(2)(b) of the *Customs Act 1901* during a period during which the Integrated Cargo System is temporarily unavailable, and declare that I am authorised to make this application and that the information provided is correct.

On restoration of the ICS I will lodge an electronic application for the ship or aircraft providing complete details of the departure.

Name of person making the application:	Reporting party name:		
Telephone number:	Facsimile number:	Signature:	Date:

Instructions

Completing the contingency departure report

During a declared outage, a contingency departure report will only be accepted by the Department of Immigration and Border Protection as an application for a certificate of clearance for a ship or aircraft due to depart from a port, airport or other place in Australia during the next 24 hours.

- Complete all data fields on the report.
- The details must be reported using a contingency departure report, to which the exporter may attach printed reports generated by the applicant's electronic systems.
- Sign and date the report.

The completed contingency departure report may be lodged:

- in person at a Department of Immigration and Border Protection office; or
- by fax or email by registered ICS clients.

Evidence of identity is not required for registered ICS clients.

Grant of a certificate of clearance

- The Department of Immigration and Border Protection will accept the contingency departure report as the application for a certificate of clearance for the ship or aircraft.
- All other prerequisites to obtain a certificate of clearance must be satisfied unless otherwise advised.
- If all prerequisites are satisfied, a certificate of clearance may be granted for the ship or aircraft.

Departure report recovery

When the ICS becomes operative, you are obliged to make an electronic report for the departure. This may be via EDI or Customs Interactive. The actual date and time of departure should be reported.

For more information access the Department of Immigration and Border Protection website www.border.gov.au or contact your local Department of Immigration and Border Protection office.