



Australian Government

Department of Home Affairs

Request for confirmation of Australian citizenship status of a deceased person

Form
1391

Use form 1391 if you are seeking confirmation of the Australian citizenship status of a deceased person who is your parent or grandparent, and the information is required to:

- support an application for a passport of another country, or
- support an application for a foreign pension, or
- settle a deceased estate.

Do not use form 1391 if you are seeking information for:

- the purpose of completing a citizenship application, or
- an Australian passport application, or
- genealogy or family research purposes.

If you are seeking evidence of Australian citizenship for the purpose of an Australian passport application, you will need to use form 119 *Application for evidence of Australian citizenship*.

If you are seeking citizenship information that is more than 30 years old and it is for genealogy or family research purposes, contact the National Archives of Australia www.naa.gov.au

Important information about privacy

Your personal information is protected by law, including the *Privacy Act 1988*. Important information about the collection, use and disclosure (to other agencies and third parties, including overseas entities) of your personal information, including sensitive information, is contained in form 1442i *Privacy notice*. Form 1442i is available from the Department of Home Affairs (the Department) website www.homeaffairs.gov.au/privacy You should ensure that you read and understand form 1442i before completing this form.

Consent to communicate electronically

The Department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

Translations and certified copies of documents

If your documents are not in English, you will need to provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see www.naati.com.au

Certified copies of original documents must be attached to your application. These copies must be certified by a person with the correct authority. See *Certifying documents – List of professions* for people who can certify documents. Further information on certifying documents is available on the Department's website www.homeaffairs.gov.au/trav/citi/apl/what-documents-do-you-need

If you are outside Australia when applying, contact the Australian diplomatic mission in the country that issued the documents for advice on acceptable translators, and who can certify your original documents.

Certifying documents – List of professions

People from the following list of professions and occupations can certify copies of original documents. They must:

- be an Australian citizen, **or**
- a citizen of your country of residence if no Australian citizen is known to you

AND

- have known you for at least one year
 - not be related to you by birth, marriage or de facto relationship
 - be easy to contact by telephone during normal working hours.
1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 2. Bailiff
 3. Bank officer with 5 or more years of continuous service
 4. Building society officer with 5 or more years of continuous service
 5. Chiropractor (licensed or registered)
 6. Clerk of court
 7. Commissioner for Affidavits
 8. Commissioner for Declarations
 9. Credit union officer with 5 or more years of continuous service
 10. Dentist (licensed or registered)
 11. Fellow of the National Tax Accountants' Association
 12. Finance company officer with 5 or more years of continuous service
 13. Judge of a court
 14. Justice of the peace
 15. Legal practitioner (licensed or registered)
 16. Magistrate
 17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
 18. Master of a court
 19. Medical practitioner (licensed or registered)
 20. Member of Chartered Secretaries Australia
 21. Member of Engineers Australia, other than at the grade of student
 22. Member of the Association of Taxation and Management Accountants
 23. Member of the Australian Defence Force with 5 or more years of continuous service
 24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
 25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory

26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
27. Nurse (licensed or registered)
28. Optometrist (licensed or registered)
29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service
30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registrar, or Deputy Registrar, of a court
36. Sheriff
37. Teacher employed on a full-time basis at a school or tertiary education institution
38. Veterinary surgeon (licensed or registered).

Home page **www.homeaffairs.gov.au/citizenship**

Citizenship Information Line Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Lodging your form

Send the form and certified copies of the document(s) to:

Citizenship Operations Section
Department of Home Affairs
PO Box 25
BELCONNEN ACT 2616
AUSTRALIA

Do not send original documents to the Department.

Please keep these information pages for your reference



Request for confirmation of Australian citizenship status of a deceased person

Please open this form using Adobe Acrobat Reader.
Either type (in English) in the fields provided or print this form and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable

Details of person requesting information

1 Preferred title Mr Mrs Miss Ms

Other

2 Your full name

Family name

Given names
(including all middle names)

3 Have you been known by any other names?

(including name at birth, previous married names, aliases, alternative spellings or full spelling of all names)

No

Yes Give details

Family name

Given names

If you have been known by more than one other name, attach additional details on a separate sheet.

4 Date of birth DAY / MONTH / YEAR

5 Current residential address

Note: You must tell the Department if your address changes after you lodge this form.

POSTCODE

6 Address for correspondence

(If the same as your residential address, write 'AS ABOVE')

POSTCODE

7 Telephone numbers

Work (AREA CODE)

Home (AREA CODE)

Mobile/cell

8 Do you agree to the Department communicating with you by email or other electronic means?

No

Yes Give details

Email address

9 Relationship to deceased person (eg. parent or grandparent)

10 Reason for requesting confirmation of Australian citizenship status of a deceased person

Details of deceased person

11 Full name

Family name

Given names
(including all middle names)

12 Was the person known by any other names?

(including name at birth, previous married names, aliases, alternative spellings or full spelling of all names)

No

Yes Give details

Family name

Given names

If known by more than one other name, attach additional details on a separate sheet.

13 Full name used when Australian citizenship was acquired

Family name

Given names
(including all middle names)

14 Date of birth DAY / MONTH / YEAR

15 Sex Male Female

16 Place of birth

Town/city

Country

17 Details of Australian citizenship (if known)

Date acquired

Place acquired

18 Did the deceased person hold the citizenship of any other country?

No

Yes Give details

1. Country

Citizenship acquired by: Birth Descent Other
 Naturalisation Adoption

Date acquired

Place acquired

2. Country

Citizenship acquired by: Birth Descent Other
 Naturalisation Adoption

Date acquired

Place acquired

3. Country

Citizenship acquired by: Birth Descent Other
 Naturalisation Adoption

Date acquired

Place acquired

Declaration

19 I declare that:

- to the best of my knowledge, the information I have supplied in this form is complete, truthful and correct in every detail.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Your signature



Date

Supporting documents

20 If you are requesting information about your deceased parent or grandparent, you must attach certified copies of:

• birth certificate(s) showing evidence of your relationship to the deceased parent or grandparent	<input type="checkbox"/>
• the death certificate of the deceased person	<input type="checkbox"/>
• a marriage certificate or change of name certificate to show a link between your current name and the name on your birth certificate, if applicable	<input type="checkbox"/>

Note: Additional supporting documents may be requested to establish your relationship to the deceased person.

See pages 1 and 2 for information about certified copies of documents. Do not send original documents to the Department.