

From: [Head of Immigration Office](#)
To: [Clare SHARP](#); [Ben BIDDINGTON](#); [Shan STRUGNELL](#); [Protocol and International Visits](#)
Cc: [Head of Immigration Office](#); [James ROBINSON](#); [OPIC FAS Office](#); [OPOS Executive Support](#); [DS Executive](#); [Crystal FOX](#)
Subject: CM: SPA confirmation - MHA Nauru visit (28-29 August) [~~SEC=PROTECTED, CAVEAT=SH:CABINET~~]
Date: Thursday, 28 August 2025 8:33:47 AM
Attachments: [Flight Itinerary - 1624 - BURKE - 28082025 - 0.pdf](#)

PROTECTED // CABINET

Good morning

For your awareness, DPMO has provided the attached SPA itinerary for Minister Burke's visit to Nauru (28 August to 29 August) – you have each been listed as a passenger.

Note that this is pending PM approval of the trip, and of course, outcomes of today.

Leg details are as follows (local times):

S. 47E(d)

Kind regards

S. 22(1)(a)(ii)

S. 22(1)(a)(ii) to Clare Sharp

Head of Immigration

Department of Home Affairs

E: S. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:homeaffairs.gov.au)

E: S. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:homeaffairs.gov.au)

P: S. 22(1)(a)(ii)

PROTECTED // CABINET

~~PROTECTED // CABINET~~

MB25-00XXXX

Ministerial International Travel Request Form

- This form is submitted to the Departmental Liaison Officer in the Prime Minister's Office with associated documents a **minimum of three** weeks prior to the proposed departure date.
 - Failure to meet this timeframe may mean that a Minister's international travel request is not approved.
 - The Chief of Staff to the Minister making this request is responsible for the accuracy of this form and makes this travel request on behalf of their Minister.
 - The Chief of Staff should send this form to the PMO DLO, or be cc'd in the email.
 - The templates attached should be used for all submissions.
- Please read the [Ministerial International Travel Guidelines \(the Guidelines\)](#) before completing this form.
- Travel approval is required **before**:
 - A Minister's participation in international engagements can be confirmed with third parties.
 - Media can be briefed on intended international travel / engagements.
- International travel on sitting days is not typically approved. Written confirmation from the Leader of the House or Chief Government Whip in the Senate is required when submitting this request.

Minister: The Hon Tony Burke MP, Minister for Home Affairs

Is the minister travelling on behalf of another Minister? No

If yes, who:

Destination Country/ies:

Nauru

s. 47E(d)

Key events and essential purpose of the travel:

The purpose of the Minister's intended visit is to sign a Memorandum of Understanding between the Commonwealth of Australia and the Government of Nauru for a Third Country Reception Arrangement.

The Minister would be accompanied by s. 22(1)(a)(ii) s. 22(1)(a)(ii), Head of Immigration Clare Sharp PSM, First Assistant Secretary Ben Biddington and Assistant Secretary Shan Strugnell. Departmental officials have led engagement and policy development of the agreement.

Estimated total costs: \$AUD 75,013

Class of travel

Are the selected flights business class or lower? **N / A**

If not, please provide a reason: **N / A**

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under the Freedom of Information Act 1982

Page 1

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Please note that the Special Purpose Aircraft is the most suitable means of travel, as there are no appropriate commercial flights for the intended travel dates and times.

Hotel rooms

Have standard rooms (or equivalent) been selected? **N / A**

If you're quote does not indicate 'standard room', please provide a reason:

Are there any sensitivities/risks associated with this travel? The initial Third Country Reception Arrangement, signed in February 2025, attracted some media attention.

Hospitality

Has the Minister been invited as a Guest of Government?

Yes

Is a hospitality package included in the request?

No

Hospitality received on a visit (e.g. accommodation provided by a host nation) is subject to the normal declaration of interests procedures for the House of Representatives and Senate.

Absences from Parliament

Will the Minister be absent from Parliament?

No

A copy of an email approving your Minister's leave from Parliament must be provided with this request.

Absences from Cabinet/Ministry Meetings

Will the Minister be absent from Cabinet, Cabinet Committee or Ministry meetings?

No

If yes, provide details:

Acting Arrangements

Is an Instrument of Authorisation required? **Yes**

An Instrument of Authorisation is not required when the acting Minister is appointed to administer the same department(s) as the travelling Minister.

Assistant Ministers are not required to provide acting arrangements.

Typically, only Cabinet Ministers act for other Cabinet Ministers.

Accompanying (MoPS Act) staff

Typically, only one MoPS staff member travels overseas with Ministers.

Please provide the name and position of staff intending to travel with the Minister:

1. s. 22(1)(a)(ii) s. 22(1)(a)(ii)

If more than one MoPS staff member is requested: N / A

Note - Departmental officials do not need to be listed. Departmental Liaison Officers do not typically undertake international travel with Ministers.

Pre-departure security briefing

Ministers and staff are required to attend a security briefing prior to departure. Please provide details of the official in your Department who will complete your pre-departure security briefing.

Official's name:	N/A
Title:	N/A
Mobile:	N/A
Email:	N/A

Chief of Staff declaration:

- ☐ I have read and understood the Ministerial International Travel Guidelines.
- ☐ I understand that the Minister's attendance / participation in engagements listed in this application cannot be confirmed with third parties until travel approval has been provided.
- ☐ I confirm that the most cost effective proposal has been put forward in line with the requirements and principles of the *Parliamentary Business Resources Act 2017* and associated Regulations.
- ☐ A full itinerary/program has been provided using the template below with key meetings confirmed.
- ☐ All costings have been provided using the template provided below.
- ☐ I have scheduled a pre-departure security briefing for my Minister and accompanying staff.
- ☐ **For Minister's planning to travel on Sitting Days:** I have attached authorisation for my Minister's leave from Parliament.
- ☐ **For Offices of Assistant Minister's only:** I have attached an email from the Chief-of-Staff for the relevant Cabinet Minister supporting this travel.

Name: s. 22(1)(a)(ii)

Position: s. 22(1)(a)(ii)

Date: 27/08/2025

Email: s. 22(1)(a)(ii)@homeaffairs.gov.au

Phone: s. 22(1)(a)(ii)

VISIT BY MINISTER FOR HOME AFFAIRS TO NAURU
THURSDAY 28 AUGUST – FRIDAY 29 AUGUST 2025
FLIGHT ITINERARY

Local Time	
s. 47E(d)	
	Friday 29 August 2025
TBC	Engage the Government of Nauru and sign the Memorandum of Understanding

s. 47E(d)

VISIT BY MINISTER FOR HOME AFFAIRS TO NAURU

THURSDAY 28 AUGUST – FRIDAY 29 AUGUST 2025

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares – Commercial The Hon. Tony Burke MP s. 22(1)(a)(ii)	\$73,013
	\$73,013
Ground transport* Nauru ground transport	\$2,000
	\$2,000
TOTAL	\$75,013

From: "Head of Immigration Office"
Sent: 3/09/2025 11:56:13 AM
To: "Ministerial Briefs" s. 22(1)(a)(ii) @homeaffairs.gov.au>
Cc: "DLO.Burke" s. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru
~~[SEC=PROTECTED, CAVEAT=SH:CABINET]~~
Attachments: Minister Burke Nauru visit - Briefing Pack - 28-29 August 2025.ss.docx

~~PROTECTED//CABINET~~

Thanks s. 22(1)(a)(ii) – please see attached. Let me know if you need anything else.

Kind regards

s. 22(1)(a)(ii)
 Executive Officer to Clare Sharp
 Head of Immigration
 Department of Home Affairs
 E: s. 22(1)(a)(ii) @homeaffairs.gov.au
 E: s. 22(1)(a)(ii) @homeaffairs.gov.au
 P: s. 22(1)(a)(ii)



The Department of Home Affairs and the Australian Border Force acknowledge the Traditional Custodians throughout Australia and their continuing connection to land, sea and the community. We pay respect to all Aboriginal and Torres Strait Islander peoples, their cultures and to their Elders past and present.

~~PROTECTED//CABINET~~

From: Ministerial Briefs s. 22(1)(a)(ii) @homeaffairs.gov.au>
Sent: Wednesday, 3 September 2025 11:51 AM
To: Head of Immigration Office s. 22(1)(a)(ii) @homeaffairs.gov.au>
Cc: Ministerial Briefs s. 22(1)(a)(ii) @homeaffairs.gov.au>; DLO.Burke s. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru ~~[SEC=PROTECTED, CAVEAT=SH:CABINET]~~

~~PROTECTED//CABINET~~

Hi s. 22(1)(a)(ii)

Thank you for letting us know.

We still need to receive a copy of the brief and progress the PDR for record keeping purposes.

Can you please email a copy to us so we can upload it into PDMS and progress to MO action.

Thank you

s. 22(1)(a)(ii)

Assistant Director

Submissions, Briefs and PDMS Section

Ministerial and Parliamentary Branch | Executive Coordination Division

Executive Group

Department of Home Affairs

P: s. 22(1)(a)(ii)

[@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)

Section: s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)



The Department of Home Affairs and the Australian Border Force acknowledge the Traditional Custodians throughout Australia and their continuing connection to land, sea and the community. We pay respect to all Aboriginal and Torres Strait Islander peoples, their cultures and to their Elders past and present.

~~PROTECTED//CABINET~~

From: Head of Immigration Office s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)

Sent: Wednesday, 3 September 2025 11:38 AM

To: Ministerial Briefs s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au); Protocol and International Visits

s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au); OPIC FAS Office s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)

Cc: DLO.Burke s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au); James ROBINSON

s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au); OPOS Executive Support s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au);

Shan STRUGNELL s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au); Strategic Policy Division Support

s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)

Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru [~~SEC=PROTECTED~~,
~~CAVEAT-SH:CABINET~~]

~~PROTECTED//CABINET~~

Thanks ^{s. 22(1)(a)(ii)} the brief progressed to the Minister outside of PDMS.

Grateful if you could close the PDR.

Kind regards

^{s. 22(1)(a)(ii)}

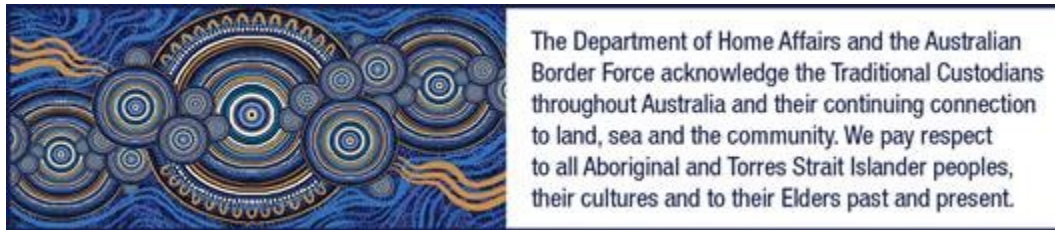
Executive Officer to Clare Sharp
Head of Immigration

Department of Home Affairs

E: ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)

E: ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)

P: ^{s. 22(1)(a)(ii)}



~~PROTECTED//CABINET~~

From: Ministerial Briefs ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>

Sent: Wednesday, 3 September 2025 11:02 AM

To: Protocol and International Visits ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>; RAPS Exec Support ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>

Cc: DLO.Burke ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>; James ROBINSON

^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>; OPOS Executive Support ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>;

Shan STRUGNELL ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>; OPIC FAS Office

<^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>; Head of Immigration Office ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>;

Ministerial Briefs ^{s. 22(1)(a)(ii)} [@homeaffairs.gov.au](mailto: @homeaffairs.gov.au)>

Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru ~~[SEC-PROTECTED, CAVEAT-SH.CABINET]~~

Importance: High

~~PROTECTED//CABINET~~

Good morning team,

I'm just following up on MB25-000973 (an urgent brief that was due to the MO 28 August with the meeting to take place 29 August – as per tasking email).

Given the date has now passed, grateful if you could please advise if a brief was sent outside PDMS to the MO, or whether this brief/ PDR is still required?

Min Briefs has no record of the PDR progressing in the system or via email. Grateful for any advice you can provide.

Appreciate your assistance,

s. 22(1)(a)(ii)

Submissions, Briefs and PDMS Section

Ministerial and Parliamentary Branch | Executive Coordination Division

Executive Group

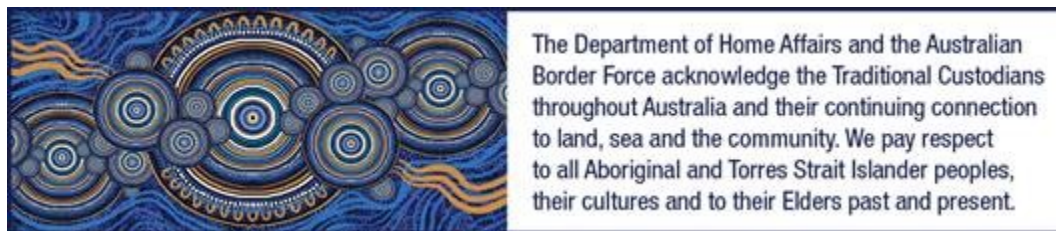
Department of Home Affairs

P: s. 22(1)(a)(ii)

E: s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)

Section: s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)

s. 22(1)(a)(ii)



~~PROTECTED//CABINET~~

From: Ministerial Briefs s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>

Sent: Friday, 29 August 2025 3:55 PM

To: Protocol and International Visits s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>; RAPS Exec Support s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>

Cc: DLO.Burke s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>; James ROBINSON

s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>; OPOS Executive Support <s.22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>;

Shan STRUGNELL s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>; Ministerial Briefs

s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>; OPIC FAS Office s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>

Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru ~~[SEC=PROTECTED, CAVEAT-SH:CABINET]~~

Importance: High

~~PROTECTED//CABINET~~

Good afternoon

I am following up on the request for an urgent meeting brief for Minister Burke's Office, MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru. The PDR is still assigned to the Branch in PDMS and I can't see any records of the brief being provided to the MO via email.

Can someone please provide and update asap so we can update our records.

Thank you

S. 22(1)(a)(ii)

Assistant Director

Submissions, Briefs and PDMS Section

Ministerial and Parliamentary Branch | Executive Coordination Division

Executive Group

Department of Home Affairs

P: S. 22(1)(a)(ii)

E: S. 22(1)(a)(ii) @homeaffairs.gov.au

Section: S. 22(1)(a)(ii) @homeaffairs.gov.au



~~PROTECTED//CABINET~~

From: Protocol and International Visits S. 22(1)(a)(ii) @homeaffairs.gov.au>

Sent: Thursday, 28 August 2025 10:15 AM

To: Head of Immigration Office S. 22(1)(a)(ii) @homeaffairs.gov.au>; RAPS Exec Support

S. 22(1)(a)(ii) @homeaffairs.gov.au>

Cc: DLO.Burke S. 22(1)(a)(ii) @homeaffairs.gov.au>; James ROBINSON

S. 22(1)(a)(ii) @homeaffairs.gov.au>; MO Registration S. 22(1)(a)(ii) @homeaffairs.gov.au>; OPOS

Executive Support S. 22(1)(a)(ii) @homeaffairs.gov.au>; Shan STRUGNELL

s. 22(1)(a)(ii) @homeaffairs.gov.au>

Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru ~~[SEC=PROTECTED, CAVEAT=SH:CABINET]~~

~~PROTECTED//CABINET~~

Hi s. 22(1)(a)(ii)

Please see attached template.

Warm regards,

s. 22(1)(a)(ii)

Director Protocol and International Visits
Strategic Policy Division | Executive Group

~~PROTECTED//CABINET~~

From: Head of Immigration Office s. 22(1)(a)(ii) @homeaffairs.gov.au>

Sent: Thursday, 28 August 2025 10:04 AM

To: RAPS Exec Support s. 22(1)(a)(ii) @homeaffairs.gov.au>

Cc: DLO.Burke s. 22(1)(a)(ii) @homeaffairs.gov.au>; James ROBINSON

s. 22(1)(a)(ii) @homeaffairs.gov.au>; Protocol and International Visits

s. 22(1)(a)(ii) @homeaffairs.gov.au>; MO Registration

s. 22(1)(a)(ii) @homeaffairs.gov.au>; OPOS Executive Support s. 22(1)(a)(ii) @homeaffairs.gov.au>;

Shan STRUGNELL s. 22(1)(a)(ii) @homeaffairs.gov.au>

Subject: RE: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru ~~[SEC=PROTECTED, CAVEAT=SH:CABINET]~~

Importance: High

~~PROTECTED//CABINET~~

Hi s. 22(1)(a)(ii)

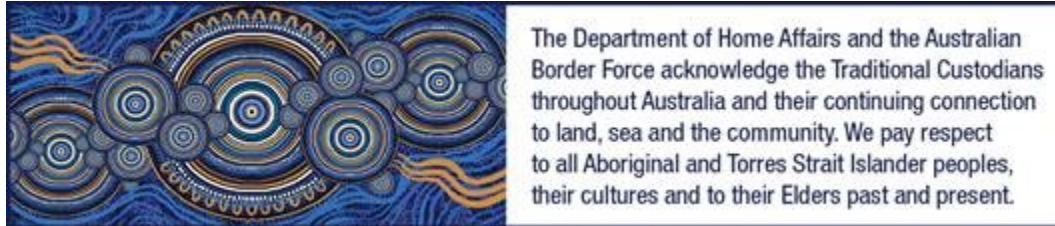
Can you please send me the template used for international visits (i.e., the one with the cover, program, size 14 font etc.)?

Kind regards

s. 22(1)(a)(ii)

s. 22(1)(a)(ii) to Clare Sharp

Head of Immigration
Department of Home Affairs
E: s. 22(1)(a)(ii) @homeaffairs.gov.au
E: s. 22(1)(a)(ii) @homeaffairs.gov.au
P: s. 22(1)(a)(ii)



~~PROTECTED//CABINET~~

From: Ministerial Briefs s. 22(1)(a)(ii) @homeaffairs.gov.au>
Sent: Thursday, 28 August 2025 9:55 AM
To: OPOS Executive Support s. 22(1)(a)(ii) @homeaffairs.gov.au>; Shan STRUGNELL s. 22(1)(a)(ii) @homeaffairs.gov.au>
Cc: Head of Immigration Office s. 22(1)(a)(ii) @homeaffairs.gov.au>; DLO.Burke s. 22(1)(a)(ii) @homeaffairs.gov.au>; James ROBINSON s. 22(1)(a)(ii) @homeaffairs.gov.au>; Protocol and International Visits s. 22(1)(a)(ii) @homeaffairs.gov.au>; MO Registration s. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: MB25-000973 URGENT: Meeting brief tasking - Meeting with Nauru [SEC=PROTECTED, CAVEAT=SH:CABINET]

~~PROTECTED//CABINET~~

Good morning

The Minister's Office has requested a meeting brief, please see details below.

A PDR has been created and assigned to your division in PDMS, MB25-000973. Please take note of the date and time due to Parliamentary Coordinator.

If this brief is not for your division, please advise ASAP.

Kind regards

s. 22(1)(a)(ii)
Submissions, Briefs and PDMS Section
Ministerial and Parliamentary Branch | Executive Coordination Division

Executive Group
Department of Home Affairs
E: s. 22(1)(a)(ii)@homeaffairs.gov.au
Section: s. 22(1)(a)(ii)@homeaffairs.gov.au



The Department of Home Affairs and the Australian Border Force acknowledge the Traditional Custodians throughout Australia and their continuing connection to land, sea and the community. We pay respect to all Aboriginal and Torres Strait Islander peoples, their cultures and to their Elders past and present.

~~PROTECTED//CABINET~~

From: DLO.Burke s. 22(1)(a)(ii)@homeaffairs.gov.au>
Sent: Thursday, 28 August 2025 9:48 AM
To: Ministerial Briefs <s. 22(1)(a)(ii)@homeaffairs.gov.au>
Cc: Head of Immigration Office <s. 22(1)(a)(ii)@homeaffairs.gov.au>; Shan STRUGNELL s. 22(1)(a)(ii)@homeaffairs.gov.au>; James ROBINSON s. 22(1)(a)(ii)@homeaffairs.gov.au>; Protocol and International Visits <s. 22(1)(a)(ii)@homeaffairs.gov.au>; MO Registration <s. 22(1)(a)(ii)@homeaffairs.gov.au>; DLO.Burke s. 22(1)(a)(ii)@homeaffairs.gov.au>
Subject: URGENT: Meeting brief tasking - Meeting with Nauru [SEC=PROTECTED, CAVEAT=SH:CABINET]

~~PROTECTED//CABINET~~

Good morning MinBriefs,

Grateful for urgent tasking of the below to Offshore Program Operations Branch.

Event Brief Request	MINISTER BURKE
Event Name:	Meting with Nauru
Date and time of event:	29/08/2025
Location:	Nauru
Purpose/context:	Reference document for Minister Burke and s. 22(1)(a)(ii) for discussions with Nauru regarding NZYQ Third Country Arrangements
Event contact person:	Nil
Advisor Responsible:	s. 22(1)(a)(ii)

MO attendees:	- the Hon Tony Burke MP, Minister for Home Affairs, Minister for Cyber Security, Minister for Immigration and Citizenship s. 22(1)(a)(ii)
Other known attendees:	Departmental staff - Clare Sharp - Shan Strugnell - Ben Biddington
Agenda/invite attached:	No
Date due to MO:	3pm 28/08/2025
Please include the following in the brief:	- Talking Points - Funding arrangements table - Program (once available)
Additional Comments	n/a

Kind regards,

s. 22(1)(a)(ii)

Departmental Liaison Officer

Office of the Hon Tony Burke MP
 Minister for Home Affairs | Minister for Cyber Security
 Minister for Immigration and Citizenship
 E: s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)
 M: s. 22(1)(a)(ii)

~~PROTECTED//CABINET~~

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Australian Government

Department of Home Affairs

Visit to Republic of Nauru

The Hon Tony Burke MP

Minister for Home Affairs

Minister for Immigration and Multicultural Affairs

Minister for Cyber Security

Minister for the Arts

Leader of the House

28 -29 August 2025

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Country Information

s. 33(1)(a)(iii)

Released by Department of Home Affairs
under the Freedom of Information Act 1982

Contacts

Emergency	
ALL HAZARDS National Situation Room	P: s. 22(1)(a)(ii) M: s. 22(1)(a)(ii)
MEDICAL International SOS	Ph: s. 22(1)(a)(ii) https://www.internationalsos.com/locations
CONSULAR DFAT 24hr Consular Emergency Helpline	Ph: s. 22(1)(a)(ii)
AIRPORT Australian Border Operations Centre (24hrs)	Ph: s. 22(1)(a)(ii) Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)@abf.gov.au
TRAVEL CTM Travel	Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)
Smartraveller	[Enter your smartraveller registration details here]
Overseas Post Contacts	
Head of Mission Matthew Barclay	Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)@dfat.gov.au
Deputy Head of Mission Stephen Close	Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)@dfat.gov.au
Australian Delegation	
s. 22(1)(a)(ii) s. 22(1)(a)(ii) Office of the Minister for Home Affairs	Ph: s. 22(1)(a)(ii)
Clare Sharp Head of Immigration Department of Home Affairs	Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)@homeaffairs.gov.au
Ben Biddington First Assistant Secretary Offshore Programs and International Engagement Department of Home Affairs	Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)@homeaffairs.gov.au
Shan Strugnell Assistant Secretary Offshore Programs and International Engagement	Ph: s. 22(1)(a)(ii) E: s. 22(1)(a)(ii)@homeaffairs.gov.au

Department of Home Affairs	
Accommodation	
s. 47E(d), s. 47F(1)	s. 22(1)(a)(ii), Second Secretary (Political) Australian High Commission Republic of Nauru M: s. 22(1)(a)(ii)
Transportation	
All transport and drivers provided by the Australian High Commission	s. 22(1)(a)(ii) Second Secretary (Political) Australian High Commission Republic of Nauru M: s. 22(1)(a)(ii)

Strategic Visit Overview

You will travel to Yaren, Republic of Nauru from 28-29 August 2025 to engage with President the Hon David Adeang MP, senior Ministers and senior officials and sign a Memorandum of Understanding on the Third Country Reception Arrangement.

Your visit to Nauru to sign this document demonstrates the priority Australia places on this arrangement and the significant role Nauru plays in support Australia's irregular migration and broader national security outcomes.

Key issues and sensitivities

s. 33(1)(a)(iii) and s. 47C(1)

Bilateral Overview

There are strong cultural and people-to-people ties between Nauru and Australia. Many Nauruans have studied in Australia and have dual citizenship. AFL is the national sport [*President Adeang is an avid Geelong Cats supporter*] and the Australian dollar is used

Bilateral meetings occur with senior officials on a fortnightly cadence to discuss operational issues and challenges that need to be jointly resolved through the Regional Processing. A level of camaraderie has been developed between officials that supports achieving at times, complicated outcomes.

Political and Economic Overview

Nauru is one of the world's smallest independent states. It is a republic with a Westminster-style parliamentary system of government. The President is elected by and is responsible to a unicameral parliament and is both head of government and of state.

Nauru will hold national elections later this year [*likely 18 October 2025*]. Both the Government and Opposition are increasing campaign efforts. There are no political

parties in Nauru: all candidates stand as independents and electoral success is generally determined by community service and benefits.

s. 33(1)(a)(iii) and s. 47C(1)

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Program

Thursday 28 August

S. 47E(d)

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Friday 29 August

S. 47E(d)

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Meeting Briefs

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Briefing with High Commissioner Matthew Barclay

Mr Matthew Barclay, High Commissioner of Australia to the Republic of Nauru

Friday 29 August 2025, 12:00-13:00 hrs

Location: Australian High Commission in Nauru

Handling note

s. 33(1)(a)(iii)

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Bilateral Meeting – Signing of MOU - Meeting Brief

Attachment to Brief for Bilateral Meeting with President Adeang

Context and objectives

Purpose of the meeting

- You are meeting with his Excellency, the President of Nauru, David Ranibok Adeang. In this meeting you will sign the MOU and address potential arrangements for the transfer of NZYO-affected individuals (**the Special Cohort**).

s. 33(1)(a)(iii)

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Talking points

s. 47C(1), s. 33(a)(iii)

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Background / Thematic Briefs

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Pacific Australia Labour Mobility (PALM) Scheme

Talking points

- Labour mobility is highly valued by Pacific island countries and is central to Australia's engagement in the region.
- Australia is grateful for the contribution PALM scheme workers make. PALM workers not only fill labour shortages in key industries, but also enrich the culture of communities, especially in rural and regional Australia.
 - As at 31 December 2024, there were 27,248 combined Seasonal Worker Program, Pacific Labour Scheme and PALM (subclass 403) visa holders in Australia. Of these, 48 were citizens of Nauru
 - For the program year 2024/25 up to 31 December 2024, there have been 27 PALM scheme visas granted to citizens of Nauru.
- Australia is committed to expanding and improving the PALM scheme and supporting countries to participate in a way that delivers for each country's unique labour mobility ambitions.
- Through workplace and formal training opportunities in Australia, the scheme also develops workers' technical knowledge and skills which benefit the individual, their community and their country on their return home.

PALM worker protections

- The Australian Government has a strong commitment to supporting the wellbeing of Pacific workers in Australia.
- Under national workplace laws, all Pacific workers participating in the PALM scheme have the same basic rights and protections as Australian workers.
- Approved employers must meet standard Temporary Activities Sponsorship requirements, including being an organisation that is lawfully operating in Australia and demonstrating their capacity to meet employer obligations.
- Organisations or individuals in Australia who exploit workers, or facilitate illegal work, are liable for a range of sanctions under migration laws, ranging from warnings, infringement notices and civil penalties to criminal prosecution.
- The overwhelming majority of PALM scheme employers engage with the scheme responsibly.
- Where breaches of Australian law or PALM scheme employer obligations are identified, they will be referred to the appropriate authority or regulator.
- The Government supports workers to change employers where concerns arise in relation to their employer, place of employment, or available work hours.

Attachments

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