

From: [DSP Correspondence](#)
To: S. 47F(1) (Serco ASPAC)
Cc: [DSP Correspondence; "SHR-AU-SIS-Corres Immi"; s. 22\(1\)\(a\)\(ii\); s. 22\(1\)\(a\)\(ii\)](#)
Subject: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]
Date: Tuesday, 25 February 2025 7:24:00 AM
Attachments: [S 1722 OG.6 - ASR 1173585 - Villawood IDC \(VIDC\) - Miowera Village Security - 11 December 2024 to 08 June 2025.pdf](#)
[image001.jpg](#)

OFFICIAL

Dear S. 47F(1)

Please see attached correspondence from the Department of Home Affairs regarding ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025.

Kind Regards,

s. 22(1)(a)(ii)

Contract Management Officer
Onshore Contracts Section
Detention Contracts Management Unit | Onshore Detention
Australian Border Force

☎: s. 22(1)(a)(ii)

✉: s. 22(1)(a)(ii) [@abf.gov.au](mailto:s.22(1)(a)(ii)@abf.gov.au)

✉: s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)

sig_image.jpg



OFFICIAL

From: s. 22(1)(a)(ii)
To: s. 22(1)(a)(ii)
Cc: [DSP Correspondence](#)
Subject: RE: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]
Date: Monday, 24 February 2025 3:28:13 PM
Attachments: [image002.jpg](#)
[image003.png](#)
[S 1722 OG.6 - ASR 1173585 - Villawood IDC \(VIDC\) - Miowera Village Security - 11 December 2024 to 08 June 2025.pdf](#)

OFFICIAL

Thank you

s. 22(1)(a)(ii)
Chief Superintendent | Detention Contracts Management Unit
Onshore Detention | Regional Operations
Australian Border Force
Mob: s. 22(1)(a)(ii)
Email: s. 22(1)(a)(ii) [@abf.gov.au](#)

OFFICIAL

From: s. 22(1)(a)(ii) [@abf.gov.au](#)>
Sent: Monday, 24 February 2025 3:07 PM
To: s. 22(1)(a)(ii) [@abf.gov.au](#)>
Cc: DSP Correspondence s. 22(1)(a)(ii) [@homeaffairs.gov.au](#)>
Subject: FW: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi s. 22(1)(a)(ii)

For your review and signature – ASR for Miowera Security.

Thanks
s. 22(1)(a)(ii)

s. 22(1)(a)(ii)
Superintendent | Onshore Contracts
Detention Contract Management Unit | Onshore Detention
Australian Border Force
P: s. 22(1)(a)(ii) | M: s. 22(1)(a)(ii)
E: s. 22(1)(a)(ii) [@abf.gov.au](#)

OFFICIAL

From: DSP Correspondence S. 22(1)(a)(ii) @homeaffairs.gov.au>
Sent: Monday, 24 February 2025 7:56 AM
To: S. 22(1)(a)(ii) @abf.gov.au>
Cc: DSP Correspondence S. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi S. 22(1)(a)(ii)

Please see attached ASR 1173585 for your review and signature!

Kind Regards,

S. 22(1)(a)(ii)

Contract Management Officer
Onshore Contracts Section
Detention Contracts Management Unit | Onshore Detention
Australian Border Force

☎: S. 22(1)(a)(ii)
✉: S. 22(1)(a)(ii) @abf.gov.au
✉: S. 22(1)(a)(ii) @homeaffairs.gov.au

sig_image.jpg



OFFICIAL

From: S. 22(1)(a)(ii) @HOMEAFFAIRS.GOV.AU>
Sent: Sunday, 23 February 2025 4:41 PM
To: DSP Correspondence S. 22(1)(a)(ii) @homeaffairs.gov.au>

Released by Department of Home Affairs
under the Freedom of Information Act 1982

Cc: Finance-DSD S. 22(1)(a)(ii)@homeaffairs.gov.au>; S. 22(1)(a)(ii) S. 22(1)(a)(ii)@homeaffairs.gov.au>

Subject: SIGNED: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi all,

Please find attached the signed ASR 1173585 for ongoing Miowera Village security at VIDC.

Thank you.

Kind regards,

S. 22(1)(a)(ii)

A/g Director, Administered Financial Management
External Budgets and Revenue Branch | Finance Division
Chief Operating Officer Group
Department of Home Affairs
P: S. 22(1)(a)(ii)
E: S. 22(1)(a)(ii)@homeaffairs.gov.au

OFFICIAL

From: S. 22(1)(a)(ii)@homeaffairs.gov.au>

Sent: Saturday, 22 February 2025 7:16 AM

To: S. 22(1)(a)(ii)@HOMEAFFAIRS.GOV.AU>

Cc: Finance-DSD S. 22(1)(a)(ii)@homeaffairs.gov.au>

Subject: FW: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi S. 22(1)(a)(ii)

I have reviewed the attached ASR and it is ready for your signature. Could you please sign the Coversheet and initial the Minute.

Can you please sign the attached and return via email to

s. 22(1)(a)(ii) @homeaffairs.gov.au with a cc to s. 22(1)(a)(ii) @homeaffairs.gov.au

Many thanks,

s. 22(1)(a)(ii)

Kind regards,

s. 22(1)(a)(ii)

Assistant Director

Administered Financials Management

Garrison and Welfare Services

External Budgets and Revenue Branch | Finance Division

Chief Operating Officer Group

Department of Home Affairs

E: s. 22(1)(a)(ii) @homeaffairs.gov.au

Please note that I do not work Wednesdays

OFFICIAL

From: DSP Correspondence s. 22(1)(a)(ii) @homeaffairs.gov.au>

Sent: Monday, 17 February 2025 12:04 PM

To: Finance-DSD s. 22(1)(a)(ii) @homeaffairs.gov.au>

Cc: DSP Correspondence s. 22(1)(a)(ii) @homeaffairs.gov.au>

Subject: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi Team,

Please see attached ASR for your review and signature.

Kind Regards,

s. 22(1)(a)(ii)

Contract Management Officer

Onshore Contracts Section

Detention Contracts Management Unit | Onshore Detention

Australian Border Force

☎ s. 22(1)(a)(ii)

✉ s. 22(1)(a)(ii) @abf.gov.au

✉: s. 22(1)(a)(ii) [REDACTED]@homeaffairs.gov.au

sig_image.jpg



OFFICIAL

From: s. 22(1)(a)(ii) [REDACTED]@abf.gov.au>

Sent: Monday, 17 February 2025 11:48 AM

To: DSP Correspondence s. 22(1)(a)(ii) [REDACTED]@homeaffairs.gov.au>

Subject: RE: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi s. 22(1)(a)(ii) [REDACTED]

Thank you, signed.

Kind Regards,

s. 22(1)(a)(ii) [REDACTED]

Inspector

Onshore Contracts Section

Detention Contracts Management Unit | Onshore Detention

Australian Border Force

P s. 22(1)(a)(ii) [REDACTED]

E: s. 22(1)(a)(ii) [REDACTED]@abf.gov.au

cid:image001.png@01D84928.B89435F0



OFFICIAL

From: DSP Correspondence S. 22(1)(a)(ii) @homeaffairs.gov.au>
Sent: Monday, 17 February 2025 9:47 AM
To: S. 22(1)(a)(ii) @abf.gov.au>
Cc: DSP Correspondence S. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi S. 22(1)(a)(ii)

Please see attached amended ASR for your review and signature.

Kind Regards,

S. 22(1)(a)(ii)

Contract Management Officer
Onshore Contracts Section
Detention Contracts Management Unit | Onshore Detention
Australian Border Force
☎: S. 22(1)(a)(ii)
✉: S. 22(1)(a)(ii) @abf.gov.au
✉: S. 22(1)(a)(ii) @homeaffairs.gov.au

sig_image.jpg



OFFICIAL

From: S. 22(1)(a)(ii) @abf.gov.au>
Sent: Monday, 17 February 2025 9:35 AM
To: DSP Correspondence S. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: RE: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera

Released by Department of Home Affairs
under the Freedom of Information Act 1982

Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi s. 22(1)(a)(ii)

As per attached email from s. 22(1)(a), could you please ensure following the 8 June 2025 date, the same sentence included in the letter is also included in the minute ie. 08 June 2025, or as otherwise advised by the Department in line with Transition-out activities.

Kind Regards,

s. 22(1)(a)(ii)

Inspector

Onshore Contracts Section

Detention Contracts Management Unit | Onshore Detention

Australian Border Force

P: s. 22(1)(a)(ii)

E: s. 22(1)(a)(ii)@abf.gov.au

cid:image001.png@01D84928.B89435F0



OFFICIAL

From: DSP Correspondence s. 22(1)(a)(ii)@homeaffairs.gov.au>

Sent: Monday, 17 February 2025 7:21 AM

To: s. 22(1)(a)(ii)@abf.gov.au>

Cc: DSP Correspondence s. 22(1)(a)(ii)@homeaffairs.gov.au>

Subject: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi s. 22(1)(a)(ii)

Please see attached amended ASR for your review and signature.

Kind Regards,

s. 22(1)(a)(ii)

Contract Management Officer
Onshore Contracts Section
Detention Contracts Management Unit | Onshore Detention
Australian Border Force

☎: s. 22(1)(a)(ii)

✉: s. 22(1)(a)(ii)@abf.gov.au

✉: s. 22(1)(a)(ii)@homeaffairs.gov.au

sig_image.jpg



OFFICIAL

From: s. 22(1)(a)(ii)@abf.gov.au>

Sent: Friday, 14 February 2025 4:49 PM

To: DSP Correspondence s. 22(1)(a)(ii)@homeaffairs.gov.au>

Subject: RE: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi s. 22(1)(a)(ii)

Grateful if you could please amend the coversheet, minute and letter in line with the highlights and comments I have provided in the attached.

Kind Regards,

s. 22(1)(a)(ii)

Inspector

Onshore Contracts Section

Detention Contracts Management Unit | Onshore Detention

Australian Border Force

P: s. 22(1)(a)(ii)

E: s. 22(1)(a)(ii)@abf.gov.au

cid:image001.png@01D84928.B89435F0



OFFICIAL

From: DSP Correspondence s. 22(1)(a)(ii) <[s.22\(1\)\(a\)\(ii\)@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>
Sent: Thursday, 6 February 2025 10:29 AM
To: s. 22(1)(a)(ii) <[s.22\(1\)\(a\)\(ii\)@abf.gov.au](mailto:s.22(1)(a)(ii)@abf.gov.au)>
Cc: DSP Correspondence s. 22(1)(a)(ii) <[s.22\(1\)\(a\)\(ii\)@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>
Subject: FOR SIGNATURE: S 1722 OG.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi s. 22(1)(a)(ii)

Please see attached ASR 1173585 for your review and signature!

Kind Regards,

s. 22(1)(a)(ii)

Contract Management Officer
Onshore Contracts Section
Detention Contracts Management Unit | Onshore Detention
Australian Border Force

📧: s. 22(1)(a)(ii)

✉: s. 22(1)(a)(ii) <[s.22\(1\)\(a\)\(ii\)@abf.gov.au](mailto:s.22(1)(a)(ii)@abf.gov.au)>

✉: s. 22(1)(a)(ii) <[s.22\(1\)\(a\)\(ii\)@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)>

sig_image.jpg



Onshore Detention: Detention Contracts Management Unit

SUBJECT:

S 1722 OG.5 - ASR 1173585 - Villawood IDC - Miowera Village Security – 11 December 2024 to 08 June 2025

ACTION REQUIRED

DUE DATE

☐ FYI ☒ Signature ☐ Clearance ☐ Advice ☐ Other:

28 February 2025

CONTACT OFFICER

PHONE

s. 22(1)(a)(ii)

BRANCH AREA

DOCUMENT TYPE

☒ Onshore Contracts
☐ Onshore Health Contracts
☐ Detention Contracts Operations

☒ Minute
☒ Letter
☐ Briefing
☐ Other:

OUTLINE

To seek your approval as Contract Administrator to approve the costs associated with the continued provision of Miowera Village Security at Villawood IDC for the period of 11 December 2024 to 08 June 2025 or as otherwise advised by the Department in line with Transition-out activities, to a maximum amount of s. 47E(d) including GST plus CPI.

SHAREPOINT /TRIM REFERENCE

ADF2025/6540

COMMENTS

CLEARANCE

	PRINT NAME	SIGNATURE	DATE
Inspector	s. 22(1)(a)(ii)	s. 22(1)(a)(ii)	17/02/2025
A/g Director, Administered Financials Management	s. 22(1)(a)(ii)	s. 22(1)(a)(ii)	23/02/2025
Superintendent	s. 22(1)(a)(ii)	s. 22(1)(a)(ii)	24/02/2025
Chief Superintendent	s. 22(1)(a)(ii)	s. 22(1)(a)(ii)	24/02/2025

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under the Freedom of Information Act 1982

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Minute

To: **Chief Superintendent, Detention Contracts Management Unit**

Through: A/g Director, Administered Financials Management S. 22(1)(a)(i)

Date: 15 January 2025

Ref No: S 1722 OG.6 (ADF2025/6540)

ADDITIONAL SERVICE REQUEST (ASR) 1173585 - VILLAWOOD IDC - MIOWERA VILLAGE SECURITY

Timing

Please action this minute by 28 February 2025.

Purpose

To:

1. Recommend you approve the costs associated with the continued provision of Miowera Village Security at Villawood IDC for the period of 11 December 2024 to 08 June 2025 or as otherwise advised by the Department in line with Transition-out activities, to a maximum amount of S. 47E(d) including GST plus CPI.

Background

2. The Miowera Village complex, formerly known as Sydney Immigration Residential Housing (SIRH), is an integral part of the National Humanitarian strategy approved by the Minister for Home Affairs. The complex, situated on Miowera Road and adjacent to Villawood Immigration Detention Centre (VIDC), has historically served as a facility providing temporary accommodation for the families (wives and children) of male detainees held in detention at VIDC, while their immigration status is being determined.
3. As of 30 June 2023, the complex was vacated and has been deemed by Australian Border Force (ABF) as appropriate to house detainees detained in held detention in connection with the VIDC facility.
5. The following resources are required to support the ongoing security of the complex to facilitate ongoing presence, external and internal checking, response to any unauthorised entry, entry and egress of authorised personal, regular ongoing asset checking, and other duties as required:

S. 47E(d)

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under the Freedom of Information Act 1982

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6. The ongoing requirement of a security presence until the facility is re purposed and additional operating model implemented, understanding that an operational change in the use of the area may occur sooner than expected.
7. With the SRSS contract no longer active, the utilities (water, gas and electricity) will be billed as a pass-through cost.
8. The Department has approved the costs associated with providing ongoing security presence at the Miowera Village Complex under the following ASRs:

S. 47E(d)

9. On 07 January 2025, Serco submitted the ASR 1173585 to the Department for the costs associated with the continued provision of Miowera Village Security at Villawood IDC for the period of 11 December 2024 to 08 June 2025 or as otherwise advised by the Department in line with Transition-out activities (**Attachment A**).

Consultation

10. The ABF Superintendent at Villawood IDC has endorsed the ASR (**Attachment B**).
11. Administered Financials Management has reviewed the figures and confirmed they are correct (**Attachment C**).
12. Please note that Facilities Maintenance is covered by the payment made under the fixed fee for SIRH which includes urgent repairs and reactive maintenance.

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under the Freedom of Information Act 1982

Recommendation

It is recommended that you:

- Approve this ASR for the total maximum amount of s. 47E(d) including GST for the period of 11 December 2024 to 08 June 2025 or as otherwise advised by the Department in line with Transition-out activities, in line with Section 23 of the *Public Governance, Performance and Accountability Act 2013*. The approval of this ASR will not increase the total value of the Contract as notified on AusTender.

Approved ☒ Not Approved ☐

- Sign the attached letter (**Attachment D**).

Signed ☒ Not Signed ☐

s. 22(1)(a)(ii)

s. 22(1)(a)(ii)

s. 22(1)(a)(ii)

s. 22(1)(a)(ii)

Superintendent

Chief Superintendent

Onshore Contracts Section

Detention Contracts Management Unit

Detention Contracts Management Unit

s. 22(1)(a)(ii) 24 / 02 /2025

s. 22(1)(a)(ii) 25/02 /2025

Contact Officer: s. 22(1)(a)(ii)

Division/branch: Onshore Contracts Section, Detention Contracts Management Unit

Phone: s. 22(1)(a)(ii)

Attachments:

Attachment A – ASR 1173585 – Villawood IDC – Miowera Village Security

Attachment D – Email from ABF Superintendent

Attachment C – Email from Administered Financials Management

Attachment D - Letter to Serco approving ASR 1173585

Our Reference: SIS24 0155.03

Serco Immigration Services

s. 47F(1)

s. 22(1)(a)(ii)

Contract Administrator
Detention Contract Management Unit
Department of Home Affairs
3 Molonglo Drive
CANBERRA CITY ACT 2609

Postal Address:
PO Box 121
Fyshwick ACT 2609

www.serco.com/aspac

7 January 2025

Dear **s. 22(1)(a)(ii)**

ASR 1173585 - VIDC - Miowera Village Security - 11 December 2024 to 08 June 2025

Please find attached an Additional Service Request (ASR 1173585), Serco requests approval for costs associated with additional resources to provide ongoing security presence at the Miowera Village Complex.

If you wish to discuss this matter further, please do not hesitate to contact **s. 47F(1)** on **s. 47F(1)** or by email at **s. 47F(1)**

Yours Sincerely,

s. 47F(1)

s. 47F(1)

Service Administrator
Justice & Immigration
Serco Asia Pacific

Serco Additional Service Request

Date: 7/01/2025

Serco Reference: ASR 1173585

Priority: High (action in 0-7 working days)

Relevant Contract/Centre: Villawood Immigration Detention Centre (VIDC)

Request:

In accordance with Clause 34 of the Facilities and Detainee Services Contract, Serco requests approval for the cost associated with providing ongoing security presence at the Miowera Village complex

Background:

This is a request for an extension of ASR 1173569 to have additional resources to support the ongoing security of the Miowera Village Complex. The current ASR expires on 10 December 2024 and an endorsement has been sought and supported for the period 11 December 2024 to 08 June 2025.

The Miowera Village complex, formerly known as Sydney Immigration Residential Housing (SIRH), is an integral part of the National Humanitarian strategy approved by the Minister for Home Affairs. The complex, situated on Miowera Road and adjacent to Villawood Immigration Detention Centre (VIDC), has historically served as a facility providing temporary accommodation for the families (wives and children) of male detainees held in detention at VIDC, while their immigration status is being determined.

As of 30 June 2023, the complex was vacated and has been deemed by Australian Border Force (ABF) as appropriate to house detainees detained in held detention in connection with the VIDC facility.

The specific plans for the future cohort have not yet been determined by the Department of Home Affairs. However, discussions have commenced with Serco regarding this matter.

Risk & Vulnerabilities:

s. 47E(d), s. 33(a)

s. 47E(d), s. 33(a)(i)

Miowera Village Accommodation:

The Miowera Village complex is situated on the northern side of the VIDC and can be accessed either via Miowera Road or via the internal perimeter road around the VIDC. It comprises of eight (8), 3-bedroom units capable of comfortably accommodating two single beds, all identical to each other, equipped with necessary facilities to accommodate detainee placement. However, it should be noted that unit 4 has been specifically designed and constructed to cater to individuals with disabilities.

In accordance with the VIDC Operating Model, the complex is designed to operate as independently as possible from the rest of the VIDC. The current layout of the complex offers residents their own personal facilities, including bedrooms, exercise and leisure areas, laundry facilities, and dining rooms.

The complex, whilst empty, has not been decommissioned and retains all assets, IT and equipment as required in a Detention Facility operating environment.

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under the Freedom of Information Act 1982

ASR Resource Requirements:

The following resources are required to support the ongoing security of the complex to facilitate ongoing presence, external and internal checking, response to any unauthorised entry, entry and egress of authorised personal, regular ongoing asset checking, and other duties as required:

- s. 47E(d)

- s. 47E(d)

It is considered appropriate to retain an ASR due to the ongoing requirement of a security presence until the facility is repurposed and additional operating model implemented, understanding that an operational change in the use of the area may occur sooner than expected.

Pass Through Costs:

With the SRSS contract no longer active, the utilities (water, gas and electricity) will be billed as a pass-through cost.

Accordingly, this ASR is submitted to the Department for the costs associated with providing ongoing security presence at the Miowera Village complex.

Relevant Sections of the Contract: Clause 34 Additional Services

Specify if Other:

Proposed Start date: 11/12/2024

Proposed End date: 8/06/2025

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under the Freedom of Information Act 1982

Estimated Total Cost (including breakdown of line items):

Description	Staff	Hours Per Day/Week	Days in ASR	Rate	Total Cost excl GST	Total Cost incl GST
s. 47E(d)						

Suggested Outcome:

That the Contract Administrator approves the Additional Services and associated costs estimated at s. 47E(d) (including GST) plus CPI.

Please note that the estimated costs are per the agreed schedule 5 rates as at the date of this ASR and per Schedule 5, Clause 14, CPI indexation will be applicable to these rates from 1 April 2025, being applied to the actual invoiced amount once the Department approves the CPI indexation. Should the transition of services to the incoming FDSP occur prior to 08 June 2025, this ASR will cease upon the transition of services.

From: [SHR-AU-SIS.Additional Services](#)
To: [SHR-AU-SIS.Additional Services](#)
Subject: FW: [EXTERNAL] FW: Miowera Village ASR Extension [SEC=OFFICIAL]
Sent: 7/01/2025 10:21:48 AM

Serco Business

From: S. 22(1)(a)(ii) <[REDACTED]@abf.gov.au>
Sent: Friday, December 20, 2024 1:40 PM
To: S. 47F(1)
Subject: [EXTERNAL] FW: Miowera Village ASR Extension [SEC=OFFICIAL]

ATTENTION:

This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

OFFICIAL

Good afternoon S. 47F(1)
I have reviewed the below and provide endorsement
Regards
S. 22(1)(a)(ii)
Superintendent Detention Operations NSW
Regional Operations Group
Australian Border Force
P S. 22(1)(a)(ii) M: S. 22(1)(a)(ii)
E: S. 22(1)(a)(ii) <[REDACTED]@abf.gov.au>

OFFICIAL

From: S. 47F(1)
Sent: Friday, 6 December 2024 12:24 PM
To: S. 22(1)(a)(ii) <[REDACTED]@abf.gov.au>
Subject: Miowera Village ASR Extension

Good Afternoon, S. 22(1)(a)(ii)

Serco is seeking your endorsement, to extend the Additional Service Request (ASR) 1173457, to provide security and cleaning services to Miowera Village commencing 11 December 2024 ending 10 June 2025 unless otherwise advised by the Department and also understanding that an operational change in the use of this area may occur sooner than expected.

S. 47E(d)

Any questions or concerns, please let me know.

Kind Regards,



S. 47F(1)
Acting General Manager
Villawood Immigration Detention Centre
T: S. 47F(1)
M: S. 47F(1)
E: S. 47F(1)

Important Notice: The content of this email is intended only for use by the individual or entity to whom it is addressed. If you have received this email by mistake, please advise the sender and delete the message and attachments immediately. This email, including attachments, may contain confidential, sensitive, legally privileged

Archived: Thursday, 6 February 2025 10:26:52 AM

From: [Finance-DSD](#)

Mail received time: Thu, 9 Jan 2025 15:03:00

Sent: Thu, 9 Jan 2025 15:02:59

To: [DSP Correspondence](#)

Cc: [Finance-DSD](#)

Subject: FINANCE INPUT: FW: FOR ACTION: S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

Importance: Normal

Sensitivity: None

Attachments:

[S 1722 IC.6 - ASR 1173585 - Villawood IDC \(VIDC\) - Miowera Village Security - 11 December 2024 to 08 June 2025.pdf](#);
[REVIEW ASR 1173585 VIDC SRSS -Miowera Village Security 11 Dec 24 - 8 Jun 25.xlsx](#);

OFFICIAL

Hi team,

Please find attached review of ASR 1173585. Calculations are correct and rates are in line with current pricing tables.

Thank you.

Warm regards

s. 22(1)(a)(ii)

APS6, pn 6001770

Administered Financials Management

External Budgets and Revenue Branch | Finance Division

Chief Operating Officer Group

Department of Home Affairs

E: s. 22(1)(a)(ii)@homeaffairs.gov.au

OFFICIAL

From: DSP Correspondence s. 22(1)(a)(ii)@homeaffairs.gov.au>

Sent: Wednesday, 8 January 2025 12:11 PM

To: Finance-DSDs. 22(1)(a)(ii)@homeaffairs.gov.au>

Cc: DSP Correspondence s. 22(1)(a)(ii)@homeaffairs.gov.au>

Subject: FOR ACTION: S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]

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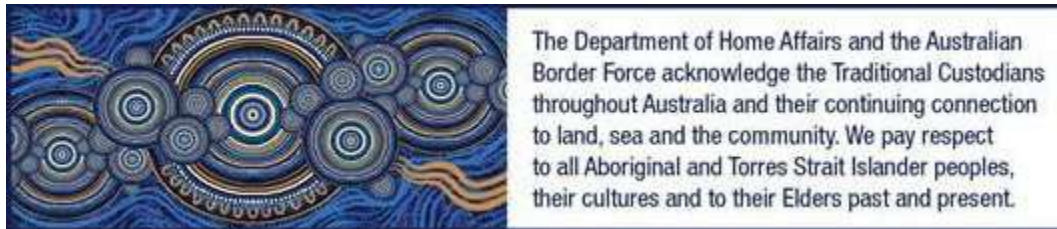
Hi team

Grateful for your review of the attached ASR please.

Thank you

s. 22(1)(a)(ii)

Contract Management Officer | Onshore Contracts Section
Detention Contracts Management Unit | Regional Operations Group
Australian Border Force
Phone: s. 22(1)(a)(ii)
Email: s. 22(1)(a)(ii) @abf.gov.au
Or: s. 22(1)(a)(ii) @homeaffairs.gov.au



OFFICIAL

From: DSP Correspondence s. 22(1)(a)(ii) @homeaffairs.gov.au>
Sent: Wednesday, 8 January 2025 12:10 PM
To: s. 22(1)(a)(ii) @abf.gov.au>
Cc: DSP Correspondence s. 22(1)(a)(ii) @homeaffairs.gov.au>
Subject: S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025
[SEC=OFFICIAL]

OFFICIAL

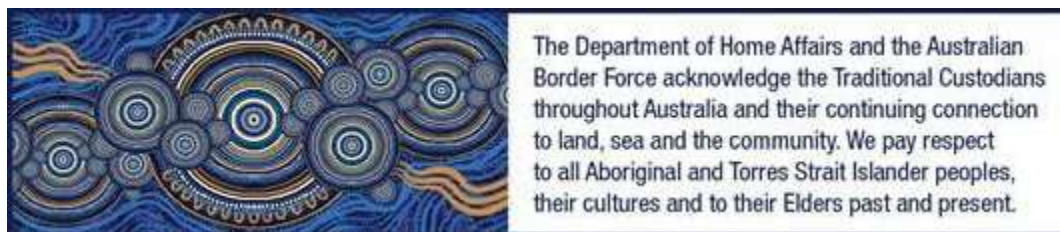
Hi s. 22(1)(a)(ii)

For your awareness, please see attached correspondence from Serco reading - S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025.

Thank you

s. 22(1)(a)(ii)

Contract Management Officer | Onshore Contracts Section
Detention Contracts Management Unit | Regional Operations Group
Australian Border Force
Phone: s. 22(1)(a)(ii)
Email: s. 22(1)(a)(ii) [@abf.gov.au](mailto:s. 22(1)(a)(ii)@abf.gov.au)
Or: s. 22(1)(a)(ii) [@homeaffairs.gov.au](mailto:s. 22(1)(a)(ii)@homeaffairs.gov.au)



OFFICIAL

24 February 2025

Ref: S 1722 OG.5

s. 47F(1)

Service Administrator
Justice & Immigration
Serco Immigration Services
PO Box 121
FYSHWICK ACT 2609

Dear s. 47F(1)

**Additional Service Request (ASR) – ASR 1173585 - Villawood IDC - Miowera
Village Security**

I am writing with regard to ASR 1173585 submitted to the Department on 07 January 2025, for the costs associated with the continued provision of Miowera Village Security at Villawood IDC.

The Department has reviewed the ASR 1173585 and approves the costs associated with the continued provision of Miowera Village Security to the amount of s. 47E(d) inclusive of GST plus CPI for the period 11 December 2024 to 08 June 2025, or as otherwise advised by the Department in line with Transition-out activities.

I note that Facilities Maintenance is covered by the payment made under the fixed fee for SIRH which includes urgent repairs and reactive maintenance.

Approval of this request is subject to the provision of adequate and appropriate supporting documentation when invoicing the Department in order to substantiate the costs associated with this ASR. If this ASR was submitted to the Department over 90 days from the commencement of the service a business case detailing the delay in submission will need to be provided to the Department when invoicing for this service. Please ensure the prefix TN is included in the invoice number for all invoices related to this ASR.

If you would like to discuss this matter further please do not hesitate to contact me on the number below or s. 22(1)(a)(ii) on s. 22(1)(a)(ii) or s. 22(1)(a)(ii) [@abf.gov.au](mailto:s.22(1)(a)(ii)@abf.gov.au).

Yours sincerely

s. 22(1)(a)(ii)

s. 22(1)(a)(ii)

Chief Superintendent
Detention Contracts Management Unit

Telephone: s. 22(1)(a)(ii)

Email: s. 22(1)(a)(ii)

From: [Finance-DSD](#)
To: [DSP Correspondence](#)
Cc: [Finance-DSD](#)
Subject: FINANCE INPUT: FW: FOR ACTION: S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]
Date: Thursday, 9 January 2025 3:03:00 PM
Attachments: [S 1722 IC.6 - ASR 1173585 - Villawood IDC \(VIDC\) - Miowera Village Security - 11 December 2024 to 08 June 2025.pdf](#)
[image001.png](#)
[image002.jpg](#)
[REVIEW ASR 1173585 VIDC SRSS -Miowera Village Security 11 Dec 24 - 8 Jun 25.xlsx](#)

OFFICIAL

Hi team,

Please find attached review of ASR 1173585. Calculations are correct and rates are in line with current pricing tables.

Thank you.

Warm regards

s. 22(1)(a)(ii)

APS6, pn 6001770

Administered Financials Management

External Budgets and Revenue Branch | Finance Division

Chief Operating Officer Group

Department of Home Affairs

E: **s. 22(1)(a)(ii)** [@homeaffairs.gov.au](mailto:s.22(1)(a)(ii)@homeaffairs.gov.au)

OFFICIAL

From: [DSP Correspondence](#)
To: s. 22(1)(a)(ii)
Cc: [DSP Correspondence](#)
Subject: S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025 [SEC=OFFICIAL]
Date: Wednesday, 8 January 2025 12:09:44 PM
Attachments: [S 1722 IC.6 - ASR 1173585 - Villawood IDC \(VIDC\) - Miowera Village Security - 11 December 2024 to 08 June 2025.pdf](#)
[image001.png](#)
[image002.jpg](#)

OFFICIAL

Hi s. 22(1)(a)(ii)

For your awareness, please see attached correspondence from Serco reading - S 1722 IC.6 - ASR 1173585 - Villawood IDC (VIDC) - Miowera Village Security - 11 December 2024 to 08 June 2025.

Thank you

s. 22(1)(a)(ii)

Contract Management Officer | Onshore Contracts Section
Detention Contracts Management Unit | Regional Operations Group
Australian Border Force
Phone: s. 22(1)(a)(ii)
Email: s. 22(1)(a)(ii) [@abf.gov.au](#)
Or: s. 22(1)(a)(ii) [@homeaffairs.gov.au](#)



sig_image.jpg



OFFICIAL

From: [SHR-AU-SIS-Corres Immi](#)
To: [DSP Correspondence](#)
Cc: [SHR-AU-SIS-Corres Immi](#)
Subject: SIS24 0155.03 - ASR 1173585 - VIDC - Miowera Village Security - 11 December 2024 to 08 June 2025
Date: Tuesday, 7 January 2025 2:19:52 PM
Attachments: [image001.png](#)
[SIS24 0155.03 ASR 1173585 VIDC Miowera Village Security 11 December 2024 to 08 June 2025.pdf](#)

Serco Restricted and Sensitive

Good afternoon Team,

Please disregard the previous request for this ASR, the document provided had incorrect details.

Please find attached an updated Additional Service Request (ASR 1173585) regarding additional resources to provide ongoing security to the Miowera Village complex.

Apologies for any inconvenience this may have caused.

Kind regards,



S. 47F(1)
Correspondence Manager
T: S. 47F(1)
Serco Justice & Immigration
S. 47F(1) | www.serco.com

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VIDF WDRM Minutes – 08 January 2025

Subject:	VIDF Weekly Departmental Review Meeting
Time:	10:00hrs
Location and Dial in Details:	Boardroom Dial in by phone: s. 22(1)(a)(ii) Australia, Sydney Phone conference ID: s. 22(1)(a)(ii)
Chair:	ABF – s. 22(1)(a)(ii) Supervisor Border Force Officer ABF – s. 22(1)(a)(ii) Leading Border Force Officer
Attendees:	ABF – s. 22(1)(a)(ii) A/g Inspector Detention Operations ABF – s. 22(1)(a)(ii) A/g Supervisor Border Force Officer ABF – s. 22(1)(a)(ii) Senior Border Force Officer (Minutes) Serco – s. 47F(1) Support Services Manager Serco – s. 47F(1) HSE & Wellbeing Serco – s. 47F(1) Security Facilities Operations Manager Serco – s. 47F(1) Residential Manager Serco – s. 47F(1) Compliance Manager Serco – s. 47F(1) Centre Services Manager Serco – s. 47F(1) Intel Officer PHSA – s. 47F(1) Health Service Manager

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			s. 22(1)(a)(ii) [REDACTED] <u>08JAN2025</u> s. 22(1)(a)(ii) [REDACTED]
3. PHSA Standing Agenda Items:			
s. 22(1)(a)(ii) [REDACTED]			11DEC2024 s. 22(1)(a)(ii) [REDACTED] [REDACTED] <u>08JAN2025</u> s. 22(1)(a)(ii) [REDACTED] [REDACTED]
4. PHSA New Business:			
			<u>08JAN2025</u> s. 22(1)(a)(ii) [REDACTED]
SERCO / ABF AGENDA			
5. SERCO Standing Agenda Items			
s. 22(1)(a)(ii) [REDACTED]	ABF/Serco	Weekly	19DEC2024 s. 22(1)(a)(ii) [REDACTED] [REDACTED]

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s. 22(1)(a)(ii)		FEB 2025	19DEC2024 s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii)
6. Serco New Business:	Responsible Party:	Due Date:	Notes:
			08JAN2025 No new business.

7. ABF Standing Agenda Items:			
s. 22(1)(a)(ii)	ABF/Serco	23/12/ 2024	19DEC2024 s. 22(1)(a)(ii) 08JAN2025 s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii)
s. 22(1)(a)(ii)	ABF/Serco	DEC2024	19DEC2024 s. 22(1)(a)(ii) 08JAN2025 s. 22(1)(a)(ii)

s. 22(1)(a)(ii)		JAN 2025	19DEC2024 s. 22(1)(a)(ii) 08JAN2025 s. 22(1)(a)(ii)
CCTV Miowera Village		DEC2024	19DEC2024 s. 22(1)(a)(ii) – This will sit with me. Superintendent s. 22(1)(a)(ii) has spoken to s. 22(1)(a)(ii). Can Serco look into obtaining a few quotes and submit something to Superintendent s. 22(1)(a)(ii) by 17th Jan 2025 as she will have communications with the Commander. s. 47F(1) – Could we have something in writing as this would be something dealt with by GMS. s. 47F(1) 08JAN2025 s. 47F(1) This will need to be raised with the new contractor ing in. s. 22(1)(a) - So the additional quotes will not be happening. s. 47F(1) No quotes to be provided.
8. ABF New Business:			
s. 22(1)(a)(ii)		JAN 2025	19DEC2024 s. 22(1)(a)(ii)

			s. 22(1)(a)(ii) [REDACTED] <u>08JAN2025</u> s. 22(1)(a)(ii) [REDACTED]
Wifi in Miowerra Village			<u>19DEC2024</u> s. 22(1)(a)(ii) - We have a student housed at Miowerra village and requires WIFI in communal area for distance learning. Can we request for this to be looked at as a priority? School will recommence in early Feb s. 47F(1) - There is nil Wi-Fi in Miowerra village. Any requests will need to go through Pauline. <u>08JAN2025</u> s. 47F(1) This will need to be raised with the new contractor coming in. **Noting that there is computer access in Miowerra for detainees** s. 22(1)(a)(ii) ABF have ordered standalone independent laptop and modem in the short term s. 22(1)(a)(ii) Still to remain on agenda advised the internet is not working in the common area. s. 47F(1) - We can confirm it is working but we will get IT to check.



**Australian
BORDER FORCE**

VIDF WDRM Agenda – 25 June 2025

Subject:	VIDF Weekly Departmental Review Meeting
Time:	10:00hrs
Location and Dial in Details:	Boardroom Dial in by phone: s. 22(1)(a)(ii) Australia, Sydney Phone conference ID: s. 22(1)(a)(ii)
Chair: Minutes:	ABF -s. 22(1)(a)(ii) ABF -s. 22(1)(a)(ii)
Attendees:	MTC -s. 22(1)(a)(ii)
Apologies:	MTC General Manager s. 47F(1) Admin Officer s. 47F(1) Capital Works –s. 22(1)(a)(ii) Spotless Manager –s. 47F(1) HCA –s. 47F(1)
JOINT AGENDA	
1. Acceptance of previous minutes: Accepted	

- 2 -

2. JOINT Standing Agenda Items:	Responsible Party:	Due Date:	Notes:
WH&S	Secure Journeys		18JUN2025
			s. 22(1)(a)(ii)
			25JUN2025
			s. 22(1)(a)(ii)
3. PHSA New Business:			
	PRHCSA		N/A
Secure Journeys / ABF AGENDA			
4. Secure Journeys Standing Agenda Items			

- 3 -

s. 22(1)(a)(ii)	Secure Journeys		18JUN2025
			s. 22(1)(a)(ii)
			25JUN2025
			s. 22(1)(a)(ii)
s. 22(1)(a)(ii)	Secure Journeys	Remove	18JUN2025
			s. 22(1)(a)(ii)
			25JUN2025
			s. 22(1)(a)(ii)

- 4 -

5. Secure Journeys New Business:	Responsible Party:	Due Date:	Notes:
			18JUN2025 s. 22(1)(a)(ii) 25JUN2025 s. 22(1)(a)(ii)
6. ABF Standing Agenda Items:			
s. 22(1)(a)(ii)	Secure Journeys	03/07/2025	18JUN2025 s. 22(1)(a)(ii) 25JUN2025 s. 22(1)(a)(ii)
s. 22(1)(a)(ii)	Secure Journeys	August 2025	18JUN2025 s. 22(1)(a)(ii) 25JUN2025 s. 22(1)(a)(ii)

- 5 -

CCTV Miowera Village	Secure Journeys	30/06/2025	18JUN2025
			s. 47F(1) s. 47E(d)
			25JUN2025
			Unable to provide update

- 6 -

s. 22(1)(a)(ii)	Secure Journeys	03/07/2025	18JUN2025
			s. 22(1)(a)(ii)
			25JUN2025
s. 22(1)(a)(ii)	ABF	Remove	s. 22(1)(a)(ii)
			18JUN2025
			s. 22(1)(a)(ii)
s. 22(1)(a)(ii)	ABF	Remove	25JUN2025
			s. 22(1)(a)(ii)
			s. 22(1)(a)(ii)

7. ABF New Business:	Responsible Party:	Due Date:	Notes : Document 7 Page 7 of 7
	ABF		18JUN2025 s. 22(1)(a)(ii) 25JUN2025 s. 22(1)(a)(ii)