

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request: FA 23/01/01365-Charge Request [SEC=OFFICIAL]  
**Date:** Monday, 20 February 2023 1:01:16 PM  
**Attachments:** [FA230101365-Debtors Invoice.pdf](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/01/01365

File Number: FA23/01/01365

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 31 January 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (\*\*\*Search and retrieval time hours\*\*\* hours 90 minutes @ \$15 per hour) = \$22.00

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$22.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

#### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

**Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Wednesday, 22 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](https://www.oaic.gov.au/foi/charges)

### **Contact**

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

**s. 22(1)(a)(ii) - Position Number: 60141911**

Senior FOI Officer | Freedom of Information Section  
FOI & Records Management Branch | Legal Group  
Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
Email: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request: FA 23/01/01446- Charge Request [SEC=OFFICIAL]  
**Date:** Monday, 20 February 2023 2:22:31 PM  
**Attachments:** [FA 230101446-Debtors Invoice.pdf](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/01/01446  
 File Number: FA23/01/01446

Dear s. 47F(1),

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 31 January 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (\*\*Search and retrieval time hours\*\* hours 50 minutes @ \$15 per hour) = **\$12.00**

**Decision making:** No charge  
(no charges are applied for the first five hours of decision-making)

**Total: \$12.00**  
(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### **Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
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Yours sincerely

*[signed electronically]*

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FOI & Records Management Branch | Legal Group  
Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
Email: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request: FA 23/01/01444-Charges request [SEC=OFFICIAL]  
**Date:** Monday, 20 February 2023 2:35:56 PM  
**Attachments:** [FA 230101444-Debtors Invoice.pdf](#)

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## OFFICIAL

**In reply please quote:**

FOI Request: FA 23/01/01444

File Number: FA23/01/01444

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 31 January 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (\*\*\*)Search and retrieval time hours\*\*\*) hours 90 minutes @ \$15 per hour) = \$22.00

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$22.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

**Within 30 days of this email you must:**

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

**Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

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Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

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If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Wednesday, 22 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

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Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

### **Contact**

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Yours sincerely

*[signed electronically]*

**s. 22(1)(a)(ii) Position Number: 60141911**

Senior FOI Officer | Freedom of Information Section  
FOI & Records Management Branch | Legal Group  
Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
Email: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** Notice to pay charge - FOI Request FA 23/02/00183 [SEC=OFFICIAL]  
**Date:** Monday, 20 February 2023 1:56:00 PM  
**Attachments:** [fa\\_230200183\\_Invoice\\_1198075007\\_s. 47F\(1\).pdf](#)

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## OFFICIAL

In reply please quote:

FOI Request: FA 23/02/00183

File Number: FA23/02/00183

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 2 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (3 hours @ \$15 per hour) = **\$45.00**

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$45.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Wednesday, 22 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(i) - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** [REDACTED]  
**Subject:** Notice to pay charge - FOI Request FA 23/02/00472 [SEC=OFFICIAL]  
**Date:** Monday, 20 February 2023 3:41:27 PM  
**Attachments:** [fa 230200472 Invoice 1198075012 s. 47F\(1\).pdf](#)

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## OFFICIAL

In reply please quote:

FOI Request: FA 23/02/00472

File Number: FA23/02/00472

Dear **s. 47F(1)**

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 8 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour @ \$15 per hour) = **\$17.00**

(rounded down to whole dollar amount)

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$17.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Wednesday, 22 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

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The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](https://www.oaic.gov.au/what-charges-may-apply?_ga=2.151111111.151111111.151111111-151111111.151111111)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(i) - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request FA 23-01-01096 - Preliminary notice of charge [SEC=OFFICIAL]  
**Date:** Wednesday, 22 February 2023 1:14:00 PM  
**Attachments:** s. 47F(1) - INV 1198080175.pdf  
[image001.jpg](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/01/01096  
 File Number: FA23/01/01096

Dear s. 47F(1),

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 25 January 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** 50 minutes @ \$15 per hour) = **\$12.00**

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$12.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

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- that payment of the charge, or part of it, would cause you financial hardship
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Please set out your reasons as clearly as possible and provide supporting evidence.

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You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Friday, 24 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

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Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii)

Position Number: 60100057

Authorised Decision Maker

Department of Home Affairs

E:[foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)



**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request: FA 23/01/01140 - Notice of Charge - s. 47F(1) [SEC=OFFICIAL]  
**Date:** Wednesday, 22 February 2023 2:36:23 PM  
**Attachments:** [FA 23-01-01140 - Invoice - s. 47F\(1\).pdf](#)  
[image002.png](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/01/01140  
 File Number: FA23/01/01140

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 25 January 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hours 20 minutes @ \$15 per hour) = **\$20.00**

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$20.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
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If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Friday, 24 March 2023**.

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The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](http://www.oaic.gov.au/what-charges-may-apply/)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely,

*[electronically signed]*

s. 22(1)(a)(ii)

Position number: 60025562

Authorised FOI Officer

Freedom of Information Section

FOI and Records Management Branch | Legal Group

Department of Home Affairs

E: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

cid:image001.png@01D8B643.CCD9CEC0



**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Bcc:** [FOI](#)  
**Subject:** FA 23/02/00354 - Notice of Charge - s. 47F(1) [SEC=OFFICIAL]  
**Date:** Monday, 27 February 2023 8:05:02 AM  
**Attachments:** [FA 23-02-00354 - Notice of Charge - s. 47F\(1\)](#).pdf

---

## OFFICIAL

FOI Request: FA 23/02/00354  
 File Number: FAA2302/00354

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 6 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hours 30 minutes @ \$15 per hour) = \$22.00

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total:** \$22.00

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

#### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

#### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Wednesday, 29 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

### **Contact**

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)

**Position No. 60165359**

Authorised FOI Officer - Freedom of Information

FOI and Records Management Branch | Legal Group

Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)

Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** FOI  
**To:** s. 47F(1)  
**Subject:** FA23/02/00300 - Notice of Charge - s. 47F(1) [SEC=OFFICIAL]  
**Date:** Friday, 24 February 2023 4:13:16 PM  
**Attachments:** FA 23-02-00300 - s. 47F(1) .pdf

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## OFFICIAL

FOI Request: FA 23/02/00300  
 File Number: FAA2302/00300

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 6 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (\*\*\*Search and retrieval time hours\*\*\* hours 60 minutes @ \$15 per hour) = \$15.00.

**Decision making:** No charge  
(no charges are applied for the first five hours of decision-making)

**Total: \$\*\*\*Total charges\*\*\***  
(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

#### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

**Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Monday, 27 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

### **Contact**

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

S. 22(1)(a)

**Position No. 60165359**

Authorised FOI Officer - Freedom of Information  
FOI and Records Management Branch | Legal Group  
Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FA23-02-00529 - Notice of Charge - s. 47F(1) [SEC=OFFICIAL]  
**Date:** Friday, 24 February 2023 4:29:06 PM  
**Attachments:** [FA23-02-00529 - Notice of Charge - s. 47F\(1\).pdf](#)

## OFFICIAL

FOI Request: FA 23/02/00529  
 File Number: FAA2302/00529

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 8 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hours 10 minutes @ \$15 per hour) = **\$17.00**

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$17.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

#### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

#### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Monday, 27 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

### **Contact**

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

S. 22(1)(a)

### **Position No. 60165359**

Authorised FOI Officer - Freedom of Information  
FOI and Records Management Branch | Legal Group  
Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**OFFICIAL**

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** S. 47F(1)  
**Subject:** FA 23-02-00993 - Notice of Charge - S. 47F(1) [SEC=OFFICIAL]  
**Date:** Monday, 27 February 2023 10:35:36 AM  
**Attachments:** [FA 23-02-00993 - Notice of Charge - S. 47F\(1\).pdf](#)

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OFFICIAL

FOI Request: FA 23/02/00993

File Number: FAA2302/00993

Dear S. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 16 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

Search and retrieval: (1 hours 10 minutes @ \$15 per hour) = \$17.00

Decision making: No charge

(no charges are applied for the first five hours of decision-making)

Total: \$17.00

(charge has been rounded down to the nearest whole dollar amount)

Next steps

Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.

Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

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under the Freedom of Information Act 1982

Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) <<mailto:foi@homeaffairs.gov.au>> or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

Timeframe for your response

You must respond to this notice within 30 days, which is by Wednesday, 29 March 2023.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: We consider your Freedom of Information request (homeaffairs.gov.au) <<https://www.homeaffairs.gov.au/access-and-accountability/freedom-of-information/access-to-information/we-consider-your-foi-request>>

The Office of the Australian Information Commissioner also provides information about charging at: What charges may apply? - Home (oaic.gov.au) <<https://www.oaic.gov.au/freedom-of-information/how-to-make-an-foi-request/what-charges-may-apply>>

Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) <<mailto:foi@homeaffairs.gov.au>> if you have any questions about this notice.

Yours sincerely

[signed electronically]

S. 22(1)(a)

Position No. 60165359

Authorised FOI Officer - Freedom of Information

FOI and Records Management Branch | Legal Group

Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au) <<http://www.homeaffairs.gov.au>>

Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)<<mailto:foi@homeaffairs.gov.au>>

OFFICIAL

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Bcc:** [FOI](#)  
**Subject:** FA23-02-00805 - Notice of Charge - s. 47F(1).pdf [SEC=OFFICIAL]  
**Date:** Tuesday, 28 February 2023 9:32:17 AM  
**Attachments:** [FA23-02-00805 - Notice of Charge - s. 47F\(1\).pdf](#)

---

## OFFICIAL

FOI Request: FA 23/02/00805  
 File Number: FAA2301/00805

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 14 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (5 hours 30 minutes @ \$15 per hour) = \$82.00

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total:** \$82.00

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge or optional deposit indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

#### Option 1: Pay the charge or an optional deposit

You can either pay the full amount now, or a deposit of \$20.00.

You will receive a final notice of charges once the Department has made its decision on your access request. No documents will be released to you until you have paid any outstanding charges. If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

## Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge or a deposit. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

## Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

## Timeframe for your response

You must respond to this notice within 30 days, which is by **Thursday, 30 March 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

## Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)

**Position No. 60165359**

Authorised FOI Officer - Freedom of Information  
FOI and Records Management Branch | Legal Group  
Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**From:** [FOI](#)  
**To:** S. 47F(1)  
**Bcc:** [FOI](#)  
**Subject:** FA 23/02/01090 – Notice of Charge S. 47F(1) – S. 47F(1) [SEC=OFFICIAL]  
**Date:** Tuesday, 28 February 2023 2:22:47 PM  
**Attachments:** [FA 23-02-01090 – Notice of Charge – S. 47F\(1\).pdf](#)

---

OFFICIAL

FOI Request: FA 23/02/01090  
 File Number: FAA2302/01090

Dear S. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 19 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

Search and retrieval: (2 hours 20 minutes @ \$15 per hour) = \$35.00

Decision making: No charge

(no charges are applied for the first five hours of decision-making)

Total: \$35.00

(charge has been rounded down to the nearest whole dollar amount)

Next steps

Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.

Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

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under the Freedom of Information Act 1982

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

#### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

#### Timeframe for your response

You must respond to this notice within 30 days, which is by Thursday, 30 March 2023.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

#### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: We consider your Freedom of Information request ([homeaffairs.gov.au](http://homeaffairs.gov.au))

The Office of the Australian Information Commissioner also provides information about charging at: What charges may apply? - Home ([oaic.gov.au](http://oaic.gov.au))

#### Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

[signed electronically]

 s. 22(1)(a)

Position No. 60165359  
 Authorised FOI Officer - Freedom of Information  
 FOI and Records Management Branch | Legal Group  
 Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
 Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

OFFICIAL

Released by Department of Home Affairs  
 under the Freedom of Information Act 1982

**From:** [FOI](#)  
**To:** S. 47F(1)  
**Bcc:** [FOI](#)  
**Subject:** FA 23-02-01168 - Notice of Charge - S. 47F(1) - INV 1198125879 [SEC=OFFICIAL]  
**Date:** Monday, 6 March 2023 12:56:28 PM  
**Attachments:** [FA 23-02-01168 - Notice of Charge - S. 47F\(1\).pdf](#)

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OFFICIAL

FOI Request: FA 23/02/01168  
 File Number: FAA2302/01168

Dear S. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 20 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

Search and retrieval: (0 hours 55 minutes @ \$15 per hour) = \$13.00

Decision making: No charge

(no charges are applied for the first five hours of decision-making)

Total: \$13.00

(charge has been rounded down to the nearest whole dollar amount)

Next steps

Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.

Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

#### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

#### Timeframe for your response

You must respond to this notice within 30 days, which is by Wednesday, 5 April 2023.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

#### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: We consider your Freedom of Information request ([homeaffairs.gov.au](http://homeaffairs.gov.au))

The Office of the Australian Information Commissioner also provides information about charging at: What charges may apply? - Home ([oaic.gov.au](http://oaic.gov.au))

#### Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

[signed electronically]

 s. 22(1)(a)

Position No. 60165359  
 Authorised FOI Officer - Freedom of Information  
 FOI and Records Management Branch | Legal Group  
 Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
 Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

OFFICIAL

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request: FA 23/02/01635 - Notice of Charge - s. 47F(1) [SEC=OFFICIAL]  
**Date:** Tuesday, 14 March 2023 11:00:55 AM  
**Attachments:** [FA 23-02-01635 - Invoice - s. 47F\(1\).pdf](#)  
[image002.png](#)

---

## OFFICIAL

### In reply please quote:

FOI Request: FA 23/02/01635  
 File Number: FA23/02/01635

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 25 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour @ \$15 per hour) = **\$15.00**

**Decision making:** (9 hours 39 minutes @ \$20 per hour) = **\$193.00**  
 (no charges are applied for the first five hours of decision-making)

**Total: \$208.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge or optional deposit indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge or an optional deposit

You can either pay the full amount now, or a deposit of **\$52.00**.

You will receive a final notice of charges once the Department has made its decision on your access request. No documents will be released to you until you have paid any outstanding charges.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### **Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge or a deposit. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Thursday, 13 April 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at  
<https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely,

*[electronically signed]*

s. 22(1)(a)(ii)

Position number: 60025562  
Authorised FOI Officer  
Freedom of Information Section  
FOI and Records Management Branch | Legal Group  
Department of Home Affairs  
E: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

cid:image001.png@01D8B643.CCD9CEC0



**OFFICIAL**

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

**From:** [REDACTED]  
**To:** [FOI](#)  
**Subject:** Re: FOI Request: FA 23/02/01635 - Notice of Charge - [REDACTED] [SEC=OFFICIAL]  
**Date:** Thursday, 13 April 2023 4:00:58 PM

---

Dear FOI,

RE: Incorrect charge and Request to waive the charge

Dear Sir/Madam

I refer to FOI request FA 23/02/01635 which was made on 25 February 2023. The Department contacted me on 14 March 2023 with an invoice for this FOI request.

Please note due to formatting issues, the correct AGLC4 citation could not be added and the document has included the case citation within the text for the relevant authorities.

I contest the charges are incorrect as the access to the documents is in the general public's interest or in the interest of a substantial section of the public. Section 29(1)(f)(ii) of the FOI Act 1982 (Cth) gives the power to contest such charges imposed by the agency or the Minister.

Documents Requested:

"The key briefs relating to outcome 2 of the February Senate Estimate hearing, outcome 2 refers to: "Support a prosperous and united Australia through effective coordination and delivery of immigration and social cohesion policies and programs."

Public Interest Tests

As outlined in the assessment notice provided by the Department on 14 March 2023, one of the grounds I could contest the charges imposed on this FOI request is the documents released is in general public's interest or in the interest of a substantial section of the public.

One of the main ways to assess public interest is to refer to the Freedom of Information Guidelines published by the Australian Information Commissioner (Wilson AM v Office of the Australian Information Commissioner 2023) Paragraph 6.5 of the Guidelines set out the general principles regarding what is in the public interest:

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under the Freedom of Information Act 1982

- something that is of serious concern or benefit to the public, not merely of individual interest;
- not something of interest to the public, but in the interest of the public;
- not a static concept, where it lies in a particular matter will often depend on a balancing of interests;
- necessarily broad and non-specific, and
- related to matters of common concern or relevance to all members of the public, or a substantial section of the public.

The guidelines went on further to state it is not necessary for a matter to be in the interest of the public as a whole. It may be sufficient that the matter is in the interest of a section of the public bounded by geography or another characteristic that depends on the particular situation.

In *Wilson v Office of the Australian Information Commissioner*, the AAT by reference to the guidelines, listed the public interest lists within the FOI Act. The factors that in particular relevant to this situation are:

(a) promotes the objects of the FOI Act, including to:

(i) inform the community of the Government's operations, including, in particular, the policies, rules, guidelines, practices and codes of conduct followed by the Government in its dealings with members of the community

(ii) reveal the reason for a government decision and any background or contextual information that informed the decision

(iii) enhance the scrutiny of government decision making

The AAT went out further to explain the factors in favour of disclosure and the ways for an agency to balance such operation [67]. The tribunal in conclusion found the ground of public interest against disclosure outweighs the other because the disclosure of the document, although considered as an exempt file, would have very real and serious negative consequences for the future operation of the respondent. The tribunal in this case focused on the possible consequences of the release of documents that

Application in this case

The main difference between the *Wilson* case and the present FOI request is the possible consequences the release of the document may have.

As stated above, the test for public interest under FOI is not exhaustive and as stated in *Wilson v AIC*, the balance should be outweighed based on the particular facts of the matter at the time the decision is made.

Facts in the case

This FOI request concerns outcome 2 February 2023 Senate Budget Estimate. As stated in the guidelines and the FOI Act, a document would be considered as a matter of public interest if:

- it related to matters of common concern or relevance to all members of the public, or a substantial section of the public.

I refer you to the title of this outcome: Support a prosperous and united Australia through effective coordination and delivery of immigration and social cohesion policies and programs."

One of the main duties of the Department is to maintain social cohesion and effectively coordinate the delivery of the Australian Immigration program. These documents have particular importance to the Australian community because the Department's work would have a profound impact on the Australian people, but also on the national interest itself.

There are NO possible factors against such disclosure as the key briefs would not include:

...

- Personal information,
- To prejudice the fair treatment of individuals
- Prejudice the management of the agency

...

The above is a non-exhaustive list and the FOI Act has clearly stated the agency should ensure no irrelevant factor will be considered. Which includes the possible access of the document that could result in embarrassment to the Commonwealth etc.

Conclusion

I conclude that the charges should be waived and the documents should be released to me in accordance with the statutory timeframe.

Yours sincerely,

S. 47F(1)

-----Original Message-----

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

OFFICIAL

In reply please quote:

FOI Request: FA 23/02/01635

File Number: FA23/02/01635

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 25 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

Preliminary assessment of charges

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

Search and retrieval: (1 hour @ \$15 per hour) = \$15.00

Decision making: (9 hours 39 minutes @ \$20 per hour) = \$193.00

(no charges are applied for the first five hours of decision-making)

Total: \$208.00

(charge has been rounded down to the nearest whole dollar amount)

Next steps

Within 30 days of this email you must:

- pay the charge or optional deposit indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

Your request will not be processed until you take one of these actions.

Your request will be withdrawn if you do not take action within 30 days.

#### Option 1: Pay the charge or an optional deposit

You can either pay the full amount now, or a deposit of \$52.00.

You will receive a final notice of charges once the Department has made its decision on your access request. No documents will be released to you until you have paid any outstanding charges.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other

relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge or a deposit.

If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

Option 3: Withdraw your request

To withdraw your request, please send an email to

[1][Department of Home Affairs request email] or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

#### Timeframe for your response

You must respond to this notice within 30 days, which is by Thursday, 13 April 2023.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

#### Legislation and further information

A copy of the FOI Act is available at

[2]<https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [3]We consider  
your Freedom of Information request ([homeaffairs.gov.au](http://homeaffairs.gov.au))

The Office of the Australian Information Commissioner also provides  
information about charging at: [4]What charges may apply? - Home  
([oaic.gov.au](http://oaic.gov.au))

## Contact

Please contact [5][Department of Home Affairs request email] if you have any questions about  
this notice.

Yours sincerely,

[electronically signed]

s. 22(1)(a)(ii)

Position number: 60025562

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

Authorised FOI Officer

Freedom of Information Section

FOI and Records Management Branch | Legal Group

Department of Home Affairs

E: [6][Department of Home Affairs request email]

[7]cid:image001.png@01D8B643.CCD9CEC0

OFFICIAL

Important Notice: The content of this email is intended only for use by the individual or entity to whom it is addressed. If you have received this email by mistake, please advise the sender and delete the message and attachments immediately. This email, including attachments, may contain confidential, sensitive, legally privileged and/or copyright information.

Any review, retransmission, dissemination or other use of this information by persons or entities other than the intended recipient is prohibited.

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

The Department of Home Affairs and ABF respect your privacy and have obligations under the Privacy Act 1988.

Unsolicited commercial emails MUST NOT be sent to the originator of this email.

## References

### Visible links

1. [mailto:\[Department of Home Affairs request email\]](mailto:)
2. <https://www.legislation.gov.au/Series/C2004A02562>
3. <https://www.homeaffairs.gov.au/access-and-accountability/freedom-of-information/access-to-information/we-consider-your-foi-request>
4. <https://www.oaic.gov.au/freedom-of-information/how-to-make-an-foi-request/what-charges-may-apply>
5. [mailto:\[Department of Home Affairs request email\]](mailto:)
6. [mailto:\[Department of Home Affairs request email\]](mailto:)

-----  
Please use this email address for all replies to this request:

S. 47F(1)

This request has been made by an individual using Right to Know. This message and any reply that you make will be published on the internet. More information on how Right to Know works can be found at:

<https://www.righttoknow.org.au/help/officers>

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an FOI officer, please ask your web manager to link to us from your organisation's FOI page.

-----



**Australian Government**  
**Department of Home Affairs**

11 May 2023

s. 47F(1)

**BY EMAIL:** s. 47F(1)

**In reply please quote:**

FOI Request: FA 23/02/01635

File Number: FA 23/02/01635

Dear s. 47F(1)

**Freedom of Information (FOI) request – Notice of charge decision under section 29(8) of FOI Act following applicant contention that charge be reduced or not imposed**

On 25 February 2023, the Department of Home Affairs (the Department) received a request for access to documents under the *Freedom of Information Act 1982* (the FOI Act).

On 14 March 2023, the Department wrote to you to advise you that it has made a preliminary assessment that you were liable to pay a charge for the processing of this FOI request. On 13 April 2023, you requested the Department waive or reduce the charge.

The purpose of this letter is to provide the decision of the Department in response to your request for a waiver or reduction of charges.

**1 Scope of request**

You have requested access to the following:

*I am requesting the following documents.*

*1. Key Briefs relating to Outcome 2 of Senate Estimates February 2023 2. Key Briefs relating to Outcome 3 of Senate Estimates February 2023.*

In response to the Practical Refusal Notice dated 8 March 2023, you re-scoped the scope as follows:

*Decision: I am seeking to revise my request to the following:*

*The key briefs relating to outcome 2 of the February Senate Estimate hearing, outcome 2 refers to: "Support a prosperous and united Australia through effective coordination and delivery of immigration and social cohesion policies and programs."*

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under the Freedom of Information Act 1982

*Please note the Outcome 2 key briefs for October Senate estimates hearing was released to the applicant on 30 January 2023 (File number FA 22/11/00795)*

## **2 Preliminary notice of charges**

On 14 March 2023, the Department wrote to you to advise you that it had made a preliminary assessment that you were liable to pay a charge of \$208.00 for the processing of this FOI request.

## **3 Request for waiver/reduction of charges**

On 13 April 2023 you requested a waiver or reduction of the charges on the following grounds:

- public interest (section 29(5)(b) of the FOI Act).

Your reasons for requesting a waiver were as follows:

*I refer to FOI request FA 23/02/01635 which was made on 25 February 2023. The Department contacted me on 14 March 2023 with an invoice for this FOI request.*

*Please note due to formatting issues, the correct AGLC4 citation could not be added and the document has included the case citation within the text for the relevant authorities.*

*I contest the charges are incorrect as the access to the documents is in the general public's interest or in the interest of a substantial section of the public. Section 29(1)(f)(ii) of the FOI Act 1982 (Cth) gives the power to contest such charges imposed by the agency or the Minister.*

*Documents Requested:*

*"The key briefs relating to outcome 2 of the February Senate Estimate hearing, outcome 2 refers to: "Support a prosperous and united Australia through effective coordination and delivery of immigration and social cohesion policies and programs."*

*Public Interest Tests*

*As outlined in the assessment notice provided by the Department on 14 March 2023, one of the grounds I could contest the charges imposed on this FOI request is the documents released is in general public's interest or in the interest of a substantial section of the public.*

*One of the main ways to assess public interest is to refer to the Freedom of Information Guidelines published by the Australian Information Commissioner (Wilson AM v Office of the Australian Information Commissioner 2023) Paragraph 6.5 of the Guidelines set out the general principles regarding what is in the public interest:*

- *something that is of serious concern or benefit to the public, not merely of individual interest;*
- *not something of interest to the public, but in the interest of the public;*
- *not a static concept, where it lies in a particular matter will often depend on a balancing of interests;*
- *necessarily broad and non-specific, and*

•related to matters of common concern or relevance to all members of the public, or a substantial section of the public.

The guidelines went on further to state it is not necessary for a matter to be in the interest of the public as a whole. It may be sufficient that the matter is in the interest of a section of the public bounded by geography or another characteristic that depends on the particular situation.

In *Wilson v Office of the Australian Information Commissioner*, the AAT by reference to the guidelines, listed the public interest lists within the FOI Act. The factors that in particular relevant to this situation are:

(a)promotes the objects of the FOI Act, including to:

- (i)inform the community of the Government's operations, including, in particular, the policies, rules, guidelines, practices and codes of conduct followed by the Government in its dealings with members of the community
- (ii)reveal the reason for a government decision and any background or contextual information that informed the decision
- (iii)enhance the scrutiny of government decision making

The AAT went out further to explain the factors in favour of disclosure and the ways for an agency to balance such operation [67]. The tribunal in conclusion found the ground of public interest against disclosure outweighs the other because the disclosure of the document, although considered as an exempt file, would have very real and serious negative consequences for the future operation of the respondent. The tribunal in this case focused on the possible consequences of the release of documents that

*Application in this case*

The main difference between the *Wilson* case and the present FOI request is the possible consequences the release of the document may have.

As stated above, the test for public interest under FOI is not exhaustive and as stated in *Wilson v AIC*, the balance should be outweighed based on the particular facts of the matter at the time the decision is made.

*Facts in the case*

This FOI request concerns outcome 2 February 2023 Senate Budget Estimate. As stated in the guidelines and the FOI Act, a document would be considered as a matter of public interest if:

- it related to matters of common concern or relevance to all members of the public, or a substantial section of the public.

I refer you to the title of this outcome: Support a prosperous and united Australia through effective coordination and delivery of immigration and social cohesion policies and programs."

One of the main duties of the Department is to maintain social cohesion and effectively coordinate the delivery of the Australian Immigration program. These documents have particular importance to the Australian community because the Department's work would

*have a profound impact on the Australian people, but also on the national interest itself.*

*There are NO possible factors against such disclosure as the key briefs would not include:*

- ...
- *Personal information,*
  - *To prejudice the fair treatment of individuals*
  - *Prejudice the management of the agency*
- ...

*The above is a non-exhaustive list and the FOI Act has clearly stated the agency should ensure no irrelevant factor will be considered. Which includes the possible access of the document that could result in embarrassment to the Commonwealth etc.*

#### *Conclusion*

*I conclude that the charges should be waived and the documents should be released to me in accordance with the statutory timeframe.*

#### **4 Authority to make decision**

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access or to amend or annotate records.

#### **5 Relevant material**

I have considered the following information:

- the arguments you have put forward in your request for waiver dated 13 April 2023
- the FOI Act
- Guidelines published by the Office of the Information Commissioner under section 93A of the FOI Act (the FOI Guidelines).

#### **6 Decision on waiver or reduction of charges**

I have reviewed the information you provided in requesting a waiver or reduction in the charges. Under section 29(4) of the FOI Act, the Department has decided to:

- not reduce the charges, and affirm its original assessment of the charges to be imposed.

Following the Department's decision, the amount you are liable to pay remains \$208.00.

#### **7 Reasons for decision**

In reaching my decision, I have considered the following:

- Whether payment of the charge, or part of it, would cause financial hardship to the applicant or a person on whose behalf the application was made.
- Whether giving access to the document in question is in the general public interest or in the interest of a substantial section of the public.

- Whether disclosure of a document would advance the objects of the Act, for example by promoting better informed decision making, or increasing scrutiny of or oversight into the operations of the Department.

### **Financial hardship**

I have determined that the payment of the charge, or part of it, would not cause financial hardship to the applicant. In forming that view, I have taken the following into consideration:

#### Applicant's claims of financial hardship

- You have not sought review of the charges on the grounds of financial hardship.

### **The public interest**

I have determined that the disclosure of the documents is not in the general public interest or in the interest of a substantial section of the public. In forming that view, I have taken the following into consideration:

#### Applicant's claims that disclosure is in the public interest

You have not provided evidence in support of your claim that disclosure of the documents would be in the public interest.

- o Information relates to a decision made by the Department, and disclosure will better inform the public on the basis for the decision.

#### Department's assessment of claims that disclosure is in the public interest

Section 29(5)(b) of the FOI Act requires the Department to consider whether the giving of access to a document or documents is in the general public interest or in the interest of a substantial section of the public. As provided in paragraph 4.107 of the FOI Guidelines, an assessment of the public interest may require consideration of both the content of the documents requested and the context in which their public release would occur. Matters to be considered include whether the information in the documents is already publicly available, the nature and currency of the topic of public interest to which the documents relate, and the way in which the public may benefit from the release of the documents.

I consider that the following factors indicate that disclosure is not in the public interest:

- o The matters referred to in the documents are primarily of interest to the applicant. They are not of broader public interest or of interest to a substantial section of the public.
- o The disclosure of the information in the documents would not increase public understanding of a decision made by the Department.

Part 4 of the of the OAIC guidelines with specific reference to the following has also been taken into consideration in arriving at this decision.

4.107 An applicant relying on s 29(5)(b) should identify or specify the 'general public interest' or the 'substantial section of the public' that will benefit from this disclosure (s 29(1)(f)(ii)). This may require consideration of both the content of the documents requested and the context in which their public release would occur.

For these reasons, I have decided to not reduce the charges, and affirm the Department's original assessment of the charges to be imposed. The amount you are liable to pay remains \$208.00.

## Legislation

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>. If you are unable to access the legislation through this website, please contact our office for a copy.

## 8 How to pay the charge

You may pay by using the online payment facility for credit/debit cards; automated telephone payment system and BPay. You may also pay the charge by cheque or money order.

### Electronic funds transfer/credit card payment

If you wish to pay the charges using a credit card, the online payment facility, telephone payment system or BPay, please refer to the tax invoice attached which will include full details of how the payment can be made.

The deposit can be paid by cheque, money order or credit card. Cheques and money orders should be made payable to "Collector of Public Monies DIBP" and sent to:

Freedom of Information Section  
Department of Home Affairs  
PO Box 25  
BELCONNEN ACT 2616

## 9 Time in which to respond

Under the Act you have 30 days from the date of this notice to provide the Department with a response to my decision and either agree to pay the charges or seek an internal review of my decision. Your full review rights are set out in the next section, headed 'Review Rights'.

Therefore, you must provide the Department with a written response as to how you wish to proceed by close of business **Saturday, 10 June 2023**. However, as this date falls on a non-working day, section 36(2) of the Acts Interpretation Act 1901 provides that the latest date you may respond is close of business the next working day, which is **12 June 2023**.

## 10 Your Review Rights

### Review by the Office of the Australian Information Commissioner

You may apply directly to the Office of the Australian Information Commissioner (OAIC) for a review of this decision. You must apply in writing within 60 days of this notice. For further information about review rights and how to submit a request for a review to the OAIC, please see <https://www.oaic.gov.au/freedom-of-information/reviews-and-complaints/information-commissioner-review/>.

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

## 11 Making a Complaint

You may complain to the Australian Information Commissioner about action taken by the Department in relation to your request.

Your enquiries to the Australian Information Commissioner can be directed to:

Phone 1300 363 992 (local call charge)

Email [enquiries@oaic.gov.au](mailto:enquiries@oaic.gov.au)

There is no particular form required to make a complaint to the Australian Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify the Department of Home Affairs as the relevant agency.

## 12 Contacting the FOI Section

Should you wish to discuss this decision, please do not hesitate to contact the FOI Section at [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au).

Yours sincerely

*Electronically signed*

s. 22(1)(a)(ii)

Case Officer Position Number: 60156398

Freedom of Information Section

FOI & Records Management Branch | Legal Group

Department of Home Affairs

E: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**From:** [FOI](#)  
**To:** S. 47F(1)  
**Subject:** FOI Request FA 23/0/01635 Refused - Expiry of Response Period [SEC=OFFICIAL]  
**Date:** Tuesday, 13 June 2023 11:38:00 AM

---

## OFFICIAL

13 June 2023

S. 47F(1)

**BY EMAIL:** S. 47F(1)

**In reply please quote:**

FOI Request: FA 23/02/01635

File Number: FA23/02/01635

Dear S. 47F(1)

I refer to your email dated 25 February 2023 in which you request access to documents held by the Department of Home Affairs (Department) under the *Freedom of Information Act 1982* (the FOI Act).

You have requested access to:

*1. Key Briefs relating to Outcome 2 of Senate Estimates February 2023 2. Key Briefs relating to Outcome 3 of Senate Estimates February 2023.*

On 11 May 2023, the Department notified you of the decision to refuse your request to waive the charge of \$208.

In particular, Department notified you that, within 30 days of receipt of that letter, you must either:

- agree to pay the charge; or
- seek a review of the waiver decision

The thirty (30) day period has now expired and the Department does not appear to have heard from you in response to that notice. As such, in accordance with section 29 of the FOI Act, the Department considers that your request has been refused.

If you have any enquiries concerning this matter, please do not hesitate to contact me on [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au).

*[Signed Electronically]*

S. 22(1)(a)(ii) - position 60097486  
Freedom of Information

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request FA 23-02-01306- Preliminary notice of charge [SEC=OFFICIAL]  
**Date:** Wednesday, 15 March 2023 3:32:00 PM  
**Attachments:** [s. 47F\(1\) - INV 1198154359.pdf](#)  
[image002.jpg](#)

---

## OFFICIAL

### In reply please quote:

FOI Request: FA 23/02/01306  
 File Number: FA 23/02/01306

Dear s. 47F(1),

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 22 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hours 50 minutes @ \$15 per hour) = **\$27.50**

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$27.50**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge or optional deposit indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge or an optional deposit

You can either pay the full amount now, or a deposit of **\$20.00**.

You will receive a final notice of charges once the Department has made its decision on your access request. No documents will be released to you until you have paid any outstanding charges.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### **Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge or a deposit. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Friday, 14 April 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom](#)

[of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii)

Position Number: 60100057  
Authorised Decision Maker  
Department of Home Affairs  
E: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)



**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** Notice to pay charge - FOI Request FA 23/01/01427 [SEC=OFFICIAL]  
**Date:** Thursday, 16 March 2023 11:52:16 AM  
**Attachments:** [fa-230101427-Invoice 1198164571 s. 47F\(1\).pdf](#)

---

## OFFICIAL

In reply please quote:

FOI Request: FA 23/01/01427

File Number: FA23/01/01427

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 31 January 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour 10 minutes @ \$15 per hour) = **\$17.00**  
 (rounded down to whole dollar amount)

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$17.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Monday, 17 April 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

 - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** Notice to pay charge - FOI Request FA 23/02/01503 [SEC=OFFICIAL]  
**Date:** Tuesday, 21 March 2023 10:44:02 AM  
**Attachments:** [FA 230201503 s. 47F\(1\).pdf](#)

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## OFFICIAL

In reply please quote:

FOI Request: FA 23/02/01503

File Number: FA23/02/01503

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 24 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour 15 minutes @ \$15 per hour) = **\$18.00**  
(rounded down to whole dollar amount)

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$18.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Thursday, 20 April 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii) - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** S. 47F(1)  
**Cc:** [FOI](#)  
**Subject:** FOI Request: FA 23/02/00175 - Notice of Charge - S. 47F(1) [SEC=OFFICIAL]  
**Date:** Friday, 31 March 2023 10:54:32 AM  
**Attachments:** S. 47F(1) [invoice - FA 23-02-00175.pdf](#)

---

OFFICIAL

In reply please quote:

FOI Request: FA 23/02/00175

File Number: FA23/02/00175

Dear S. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 2 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

Search and retrieval: (6 hours @ \$15 per hour) = \$90.00  
 Decision making: (9.85 hours @ \$20 per hour) = \$97.00  
 (no charges are applied for the first five hours of decision-making)

Total: \$187.00  
 (charge has been rounded down to the nearest whole dollar amount)

Next steps

Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.

Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

#### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) <<mailto:foi@homeaffairs.gov.au>> or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

#### Timeframe for your response

You must respond to this notice within 30 days, which is by Monday, 1 May 2023.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

#### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: We consider your Freedom of Information request ([homeaffairs.gov.au](https://www.homeaffairs.gov.au)) <<https://www.homeaffairs.gov.au/access-and-accountability/freedom-of-information/access-to-information/we-consider-your-foi-request>>

The Office of the Australian Information Commissioner also provides information about charging at: What charges may apply? - Home ([oaic.gov.au](https://www.oaic.gov.au)) <<https://www.oaic.gov.au/freedom-of-information/how-to-make-an-foi-request/what-charges-may-apply>>

#### Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) <<mailto:foi@homeaffairs.gov.au>> if you have any questions about this notice.

Yours sincerely

[signed electronically]

S. 22(1)(a)(i)

Decision Maker | Position No. 60156395

Freedom of Information Section

FOI & Records Management Branch | Legal Group

Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au) <<http://www.homeaffairs.gov.au/>>

E: [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) <<mailto:foi@homeaffairs.gov.au>>

OFFICIAL

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Bcc:** [FOI](#)  
**Subject:** FA23-03-00476-Notice of Charge-s. 47F(1).docx.pdf [SEC=OFFICIAL]  
**Date:** Monday, 3 April 2023 9:37:39 AM  
**Attachments:** [FA23-03-00476-Notice of Charge-s. 47F\(1\).docx.pdf](#)  
[image001.png](#)

## OFFICIAL

**In reply please quote:**

FOI Request: FA 23/03/00476

File Number: FA23/03/00476

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 8 March 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (2 hours @ \$15 per hour) = \$30.00

**Decision making:** No charge (no charges are applied for the first five hours of decision-making)

**Total:** \$30.00 (charge has been rounded down to the nearest whole dollar amount)

### Next steps

**Within 30 days of this email you must:**

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

**Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Wednesday, 3 May 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

### **Contact**

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii)

Position No. 60165359  
 Authorised FOI Officer - Freedom of Information  
 FOI and Records Management Branch | Legal Group  
 Department of Home Affairs | [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)  
 Email [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** Notice to pay charge - FOI Request FA 23/02/00370 [SEC=OFFICIAL]  
**Date:** Tuesday, 4 April 2023 2:39:02 PM  
**Attachments:** [FA 230200370 Invoice 1198232260 s. 47F\(1\).pdf](#)

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## OFFICIAL

In reply please quote:

FOI Request: FA 23/02/00370

File Number: FA23/02/00370

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 7 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour 30 minutes @ \$15 per hour) = **\$22.00**  
 (rounded down to whole dollar amount)

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$22.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Thursday, 4 May 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

 - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** Notice to pay charge - FOI Request FA 23/02/00837 [SEC=OFFICIAL]  
**Date:** Thursday, 6 April 2023 4:02:15 PM  
**Attachments:** [FA 230200837 Invoice 1198242254](#) s. 47F(1) .pdf

---

## OFFICIAL

In reply please quote:

FOI Request: FA 23/02/00837

File Number: FA23/02/00837

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 14 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour 30 minutes @ \$15 per hour) = **\$22.00**  
 (rounded down to whole dollar amount)

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$22.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Monday, 8 May 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

 - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** Notice to pay charge - FOI Request FA 23/02/01085 [SEC=OFFICIAL]  
**Date:** Friday, 14 April 2023 1:38:37 PM  
**Attachments:** [1198264179.pdf](#)

---

## OFFICIAL

In reply please quote:

FOI Request: FA 23/02/01085

File Number: FA23/02/01085

Dear s. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 19 February 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (2 hours @ \$15 per hour) = **\$30.00**

### Decision making:

(no charges are applied for the first five hours of decision-making)

**Total: \$30.00**

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.**

### Option 1: Pay the charge

If you choose to pay the charge, you are deemed to have accepted the Department's decision to impose the charge.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### Timeframe for your response

You must respond to this notice within 30 days, which is by **Monday, 15 May 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging

at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii) - position number 60097486  
FOI Officer | Freedom of Information Section  
FOI and Records Management Branch  
Data and Economics Analysis Centre | Executive Group  
Department of Home Affairs

**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** S. 47F(1)  
**To:** [FOI](#)  
**Subject:** Re: FOI Request FA 23-03-00666- Preliminary notice of charge [SEC=OFFICIAL]  
**Date:** Monday, 17 April 2023 4:57:39 PM  
**Attachments:** [image0.png](#)

---

Hi,

I have paid for the charge as requested. Proof of payment is attached to this email.

I look forward to the FOI request being actioned.

Kind regards

S. 47F(1)  
 [image0.png]

Sent from my iPhone

On 17 Apr 2023, at 16:44, FOI <foi@homeaffairs.gov.au> wrote:

OFFICIAL

In reply please quote:

FOI Request: FA 23/03/00666

File Number: FA 23/03/00666

Dear S. 47F(1)

I refer to your request to access documents under the Freedom of Information Act 1982 (the FOI Act), which the Department of Home Affairs (the Department) received on 10 March 2023.

As provided under section 29 of the Freedom of Information Act 1982 (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

Search and retrieval: (1 hours 30 minutes @ \$15 per hour) = \$22.50

Decision making: No charge

(no charges are applied for the first five hours of decision-making)

Total: \$22.50

(charge has been rounded down to the nearest whole dollar amount)

Next steps

Within 30 days of this email you must:

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action within 30 days.

#### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

#### Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

#### Option 3: Withdraw your request

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or <mailto:foi@homeaffairs.gov.au> or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

#### Timeframe for your response

You must respond to this notice within 30 days, which is by Wednesday, 17 May 2023.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

#### Legislation and further information

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: We consider your Freedom of Information request ([homeaffairs.gov.au](https://www.homeaffairs.gov.au/access-and-accountability/freedom-of-information/access-to-information/we-consider-your-foi-request)) <<https://www.homeaffairs.gov.au/access-and-accountability/freedom-of-information/access-to-information/we-consider-your-foi-request>>

The Office of the Australian Information Commissioner also provides information about charging at: What

charges may apply? - Home (oaic.gov.au)<<https://www.oaic.gov.au/freedom-of-information/how-to-make-an-foi-request/what-charges-may-apply>>

Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)<<mailto:foi@homeaffairs.gov.au>> if you have any questions about this notice.

Yours sincerely

[signed electronically]

Kind Regards,

s. 22(1)(a)(i)

Position Number: 60100057  
Authorised Decision Maker  
Department of Home Affairs  
E:[foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)<<mailto:foi@homeaffairs.gov.au>>  
<image001.jpg>

OFFICIAL

Important Notice: The content of this email is intended only for use by the individual or entity to whom it is addressed. If you have received this email by mistake, please advise the sender and delete the message and attachments immediately. This email, including attachments, may contain confidential, sensitive, legally privileged and/or copyright information.

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s. 47F(1) - INV 1198264195.pdf>

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request FA 23/02/01268 - Preliminary notice of charge [SEC=OFFICIAL]  
**Date:** Thursday, 20 April 2023 4:01:00 PM  
**Attachments:** [s. 47F\(1\) - INV 1198278457.pdf](#)  
[image001.jpg](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/02/01268  
 File Number: FA 2303/01268

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 22 February 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hours 20 minutes @ \$15 per hour) = **\$20.00**

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$20.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### **Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Monday, 22 May 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii)

Position Number: 60100057  
Authorised Decision Maker  
Department of Home Affairs  
E:[foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)



**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** s. 47F(1)  
**Subject:** FOI Request FA 23/04/01259 - Preliminary notice of charge [SEC=OFFICIAL]  
**Date:** Friday, 5 May 2023 9:50:00 AM  
**Attachments:** [s. 47F\(1\) - INV 1198326826.pdf](#)  
[image002.jpg](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/04/01259  
 File Number: FA23/04/01259

Dear s. 47F(1)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 26 April 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in producing documents from the Department's computer systems under section 17 of the FOI Act and assessing the documents for release. I have calculated the charge as follows:

**Search and retrieval:** (1 hour @ \$15 per hour) = **\$15.00**

**Decision making:** No charge

(no charges are applied for the first five hours of decision-making)

**Total: \$15.00**

(charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### **Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Monday, 5 June 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](#)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](#)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii)

Position Number: 60100057  
Authorised Decision Maker  
Department of Home Affairs  
E:[foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)



**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**From:** [FOI](#)  
**To:** [s. 47F\(1\)](#)  
**Subject:** FOI Request FA 23/05/01489 - Preliminary notice of charge [SEC=OFFICIAL]  
**Date:** Saturday, 3 June 2023 9:52:00 AM  
**Attachments:** [s. 47F\(1\)-INV 1198415594.pdf](#)  
[image001.jpg](#)

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## OFFICIAL

### In reply please quote:

FOI Request: FA 23/05/01489  
 File Number: FA23/05/01489

Dear [s. 47F\(1\)](#)

I refer to your request to access documents under the *Freedom of Information Act 1982* (the FOI Act), which the Department of Home Affairs (the Department) received on 25 May 2023.

As provided under section 29 of the *Freedom of Information Act 1982* (the FOI Act) and the Freedom of Information (Charges) Regulations 1982 (the Regulations), I have determined that payment is required for this request to be processed.

### Preliminary assessment of charges

I have assessed the work the Department would need to do to process your request, taking into account the time that would be spent by the relevant business areas in searching for and retrieving documents and assessing the documents for release. I have calculated the charge as follows:

**Decision making:** (3 hours @ \$15 per hour) = **\$60.00**  
 (no charges are applied for the first five hours of decision-making)

**Total: \$60.00**  
 (charge has been rounded down to the nearest whole dollar amount)

### Next steps

#### Within 30 days of this email you must:

- pay the charge or optional deposit indicated in the attached invoice for your request to proceed, and/or
- write to the Department if you believe the charge has been wrongly assessed, should be reduced or not imposed, or
- withdraw your request.

**Your request will not be processed until you take one of these actions. Your request will be withdrawn if you do not take action with 30 days.**

### Option 1: Pay the charge or an optional deposit

You can either pay the full amount now, or a deposit of **\$20.00**.

You will receive a final notice of charges once the Department has made its decision on your access request. No documents will be released to you until you have paid any outstanding charges.

If the Department does not make a decision on your request within the statutory time limit, we will refund your payment.

Details of how to pay are contained in the attached invoice.

### **Option 2: Write to the Department to contend charges are incorrect or should be waived or reduced**

You can contest the charge on the grounds that the charge was not properly calculated, or:

- that payment of the charge, or part of it, would cause you financial hardship
- that giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

This is not an exhaustive list and the Department may consider any other relevant matters.

Please set out your reasons as clearly as possible and provide supporting evidence.

The Department has a statutory timeframe of 30 days from the date of your response to make a decision to reduce or not impose a charge. We will notify you of our charges decision in writing.

You may still dispute the charge if you have paid the charge or a deposit. If the Department agrees to reduce or waive the charge, and the final charge amount is less than the amount you have paid, we will issue you with a refund.

### **Option 3: Withdraw your request**

To withdraw your request, please send an email to [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) or reply to this email stating that you wish to withdraw the request.

If you withdraw your request, we will close your request and no charges will be incurred.

### **Timeframe for your response**

You must respond to this notice within 30 days, which is by **Monday, 3 July 2023**.

If you do not provide a written response within this timeframe your request will be deemed withdrawn under section 29(2) of the Act. No charges will be incurred.

### **Legislation and further information**

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

Information about how we calculate charges can be seen at: [We consider your Freedom of Information request \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/foi/charges)

The Office of the Australian Information Commissioner also provides information about charging at: [What charges may apply? - Home \(oaic.gov.au\)](http://www.oaic.gov.au/what-charges-may-apply/)

## Contact

Please contact [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au) if you have any questions about this notice.

Yours sincerely

*[signed electronically]*

s. 22(1)(a)(ii)

Position Number: 60100057

Authorised Decision Maker

Department of Home Affairs

E:[foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)



**OFFICIAL**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*