



Australian Government  
Department of Home Affairs

## SCHEDULE 5 – OFFICIAL ORDER STATEMENT OF WORK (1850229)

This Official Order is placed on 17 September 2018. The Official Order is placed pursuant and subject to the terms and conditions of the **Research, Evaluation and Data Deed of Standing Offer** between the Department of Social Services ABN36 342 015 855 and Griffith University ABN 78 106 094 461 dated 1<sup>st</sup> May 2017 and with Deed number 60002716 ("Deed").

The Customer placing the Official Order is the Department of Home Affairs.

### Item A [Services and Subcontractors]

#### Details of the Services

##### Services Categories

The Supplier will provide Services in relation to the following Services Category/Categories set out below.

1.	Social Policy Research Services Category	<input type="checkbox"/>
2.	Evaluation and Program Review Services Category	<input checked="" type="checkbox"/>
3.	Investment in Data Services Category	<input type="checkbox"/>
4.	Professional Development Services Category	<input type="checkbox"/>

#### Project and objectives

**Project Title:** Improving Risk Assessment of Immigration Detainees

Griffith University Reference: 03/07/3651

**Objectives:** Prepare a research proposal which will assist the Australian Border Force (ABF) to improve assessment and management of immigration detainees in custody. The methodology consists of three stages:

- Each stage is contingent on the outcomes of the preceding stage.
- It is anticipated that each stage will be independent.
- The feasibility of continuing to the next stage will be assessed following the completion of the proceeding stage.

This work order relates to Stage 1 of the project only.





## Background

s. 47E(d)

The Home Affairs Corporate Plan 2018-19 references the important of this body of work:

- under the Australian Border Force, Role and priorities contains under the Operational Priority for Migration Systems the requirement for Safe, secure and sustainable detention.
- An effective SRAT is a key tool in achieving that goal.

There is a need to enhance the current system to reflect more variables than is currently captured, to better reflect a nuanced view of a detainee such as their risk, needs and responsively, as per those used in the criminal justice practice.

## Project Details, objectives and Milestones

Stage 1 aims are:

1. To understand the concept of risk in Australian immigration detention centres.
2. To review the current empirical work (both Australian and international) concerning risk in immigration detention centres.
3. To provide a background on the development, function and psychometric properties actuarial risk assessment tools.

s. 47E(d)

### Aim 1:

To address the first aim it will be necessary to understand the broader context of immigration detention in Australia. Specifically, the service provider will develop a sound understanding of:

- Who, why and for how long are people detained?
- What is the nature of their detention (with family, frequency of movement within the system, reason for detention)?
- What is the nature of the risk to themselves, other detainees and the Australian population more broadly?
- Do these risks vary across the different populations in detention centres?
- Do these risks vary across different detention centres (contexts)?

To answer these questions, the service provider will use publicly available data and ABF administrative data (as appropriate), along with interviews with key stakeholders.

### Aim 2:





A systematic literature review (guided by DST) will be conducted by the service provider to identify all published (and grey) literature that examines risk and immigration detention. Specifically, this literature review will critically examine the empirical work conducted addressing the different types of risk identified and the factors predicting (or mitigating) this risk as far as possible. In accordance with DST this will be examined by gender and racial diversity.

As a result of this review, a range of possible factors<sup>s. 47E(d)</sup>

s. 47E(d)

s. 47E(d)

) that could (are) being used to predict risk in immigration detention centres will be identified.

### Aim 3:

To address this aim, the service provider will provide a summary of:

- The development of risk assessment tools;
- Including an understanding of the four generations of tools;
- The psychometric properties of risk assessment tools (reliability and validity); and
- The limitations and considerations associated with the use of psychometric risk assessment tools.

This will provide the necessary background to ensure stakeholders are aware of what is involved in the development of a psychometrically sound risk assessment tool.

### Aim 4:

There are already psychometrically sound assessment tools to assess the risk of suicide, mental disorder, violence and offending. In this section, the service provider will identify these risk assessment tools (and tools to assess other identified forms of risk), examine their psychometric properties and address whether these tools are appropriate for detainees in immigration detention centres.

In particular, the service provider will assess the population samples used to validate existing risk assessment tools to determine their generalisability to an immigration detention population. The service provider will pay attention to the feasibility of using existing risk assessment tools with the immigration detention population given issues such as:

- Potential language issues;
- Cultural differences in the understanding;
- Expression of mental disorder;
- Vulnerability; and
- Symptom presentation.



In addition, the service provider will consider the most effective timing for assessment(s) of risk (if possible).

**Timings:**

Stage 1 situation analysis and literature review will take eight (8) months to complete from the project commencement. Completion of supporting activities are broken down into the following (timeframes are after project commencement):

- Completion of Aim 1 activities – 2 months
- Completion of Aim 2 activities – 5 months
- Completion of Aim 3 activities – 6 months
- Completion of Aim 4 activities – 8 months.

**Skills**

Not applicable

**Subcontractors (clause 2.7 of Schedule 4)**

**Subcontractor 1**

Not applicable

**Business Continuity Plan (clause 2.10 of Schedule 4)**

The Supplier is not required to maintain a Business Continuity Plan.

**Knowledge Transfer (clause 18 of Schedule 4)**

The Supplier is not required to provide knowledge transfer assistance to the Customer.

**Item B [Contract Material]**

As per the details at Item A [Services and Subcontractors], **Project and objectives**

**Item C [Contract Commencement and Timeframe]**

**Contract Commencement Date (clause 2.1.1 of Schedule 4)**

The Contract Commencement Date is 17 September 2018.

**Contract Completion Date (clause 2.1.1 of Schedule 4)**

The Contract Completion Date is 30 June 2019





**Timeframe (clause 2.2.1(d) of Schedule 4)**

The Supplier must perform and deliver the following Services to the Customer:

No	Description	Requirements or Specifications	Milestone/Due date
1	Completion of Aim 1 activities	<i>Report to ABF</i>	2 months from project commencement
2	Completion of Aim 2 activities	<i>Report to ABF</i>	5 months from project commencement
3	Completion of Aim 3 activities	<i>Report to ABF</i>	6 months from project commencement
4	Completion of Aim 4 activities	<i>Report to ABF</i>	8 months from project commencement
5	Stage 1 situational analysis and literature review finalised.	<i>Final report to ABF</i>	8 months after project commencement

**Item D [Fees]**

**Milestones (clause 3.1.1(a) of Schedule 4)**

The total fees payable to the Supplier by the Customer are \$75,009 (GST inclusive), payable by the following Instalments:

Milestone	Milestone Achievement Criteria	Milestone Payment Amount	Milestone Due Date
MS 1	Signing of contract for the project (s. 47(1)(b) [redacted])	s. 47(1)(b) [redacted]	Date of signing of contract
MS 2	Completion of Aim 1 s. 47(1)(b) [redacted]		2 months after project commencement
MS 3	Completion of Aim 3 (s. 47(1)(b) [redacted])		6 months after project commencement
MS 4	Delivery of final report s. 47(1)(b) [redacted]		8 months after project commencement
Total		\$75,009 (inc GST)	



**Item E [Expenses and Costs]**

Specified Personnel expenses:

Non-personnel expenses (consumables and travel):

s. 47(1)(b)

Project price (personnel + non personnel):

GST amount:

**Total project cost**

s. 47(1)(b)

**\$75,009 (inc GST)**

**Staffing costs for additional services (clause 3.1.1(a) of Schedule 4)**

If variations are required to Stage 1, the fees payable to the Supplier by the Customer for any additional services will be calculated in accordance with the following table.

Griffith University will provide a revised quote for the additional services.

Supplier Specified Personnel - Project Team Members	Hourly rate (GST exclusive)*	Daily rate 7.5 hours (GST exclusive)*	GST	Total Daily rate
s. 47F(1)	s. 47(1)(b)			
s. 47F(1)				
s. 47F(1)				
s. 47F(1)				

\* Fees specified are inclusive of on-costs (incorporating workers' compensation, superannuation and leave entitlements).

**Item F [Invoices]**

**Invoices (clause 3 of Schedule 4)**

The Supplier must submit correctly rendered tax invoices to the Customer by email to:

s. 22(1)(a)(ii)

@abf.gov.au

A correctly rendered tax invoice is one which includes:





- (a) the Reference / Contract / Purchase Order number;
- (b) the name of the Customer's Contact Officer;
- (c) addressed to the Department of Home Affairs ABN 33 380 054 835
- (d) the title of the Services;
- (e) details the fees payable;
- (f) details expenses and costs payable, and attaches original receipts;
- (g) contains written certification in a form acceptable to the Customer that the Supplier has paid all remuneration, fees or other amounts payable to an employee, agent or Subcontractor performing Services under this Contract; and
- (h) meets the requirements of a tax invoice under the GST Act.

The due date for payment by the Customer is 30 days after receipt by the Customer of a correctly rendered invoice.

Payment will be effected by electronic funds transfer (EFT) to the Supplier's bank account specified at Schedule 3 of the Deed.

**Item G [Intellectual Property]**

Customer ownership of Intellectual Property in Contract Material with limited license to Supplier.

**Item H [Existing Material]**

None specified

**Item I [Moral Rights]**

None specified

**Item J [Use of Commonwealth Material]**

None specified

**Item K [Facilities and Assistance]**

None specified

**Item L [Confidential Information]**



**Additional Customer Confidential Information:**

DESCRIPTION	PERIOD OF CONFIDENTIALITY
The Departments Confidential Information includes all information howsoever received or obtained (including orally or in writing) by the Supplier in the course of providing services to the department pursuant to this Official Order, including any formal or informal exercise of the department duties, functions or powers.	Indefinite

**Additional Supplier Confidential Information:**

DESCRIPTION	PERIOD OF CONFIDENTIALITY
Not applicable	Nil

**Item M [Security Requirements]**

In accordance with Clause 8.1.4 of the Deed of Standing Offer the Supplier must ensure that all Supplier Specified Personnel and Subcontractors, comply with all security requirements specified in this Official Order, which may include (but are not limited to):

- (i) requirements to comply with the Australian Government's Protective Security Policy Framework (PSPF) and Information Security Manual (ISM;
- (ii) appropriate security clearance classification for those Specified Personnel and Subcontractors who will have access to Security Classified Information;

The Department of Home Affairs expects the Supplier Specified Personnel to adhere to current departmental security instructions.

**Security Clearance:**

The Department of Home Affairs requires all Supplier Specified Personnel that require non-public access to the Department's premises and/or system networks, or for specified projects to have a minimum BASELINE security clearance prior to commencement unless otherwise specified.

**Note: The Contractor will be required to meet the cost of any security clearances that are required.**

**Employment Suitability Screening and Clearance:**

The Department requires all Supplier Specified Personnel that require non-public access to the Departments premises and/or system networks, or for specified projects to obtain and maintain an Employment Suitability Clearance.





**Item N [Standards and Best Practice]**

**Standards for Research on Human Subjects (clause 2.9 of Schedule 4)**

None specified

**Additional Standards and Guidelines (clause 2.2.1c of Schedule 4)**

None specified

**Standards for Accessibility of Services (clause 14.3.3 of Schedule 4)**

None specified


**Indigenous Procurement Policy (clause 14.4 of Schedule 4)**

Clauses 14.4.3 to 14.4.5 of Schedule 4 do not apply to the Contract.

As at the Contract Commencement date, the Contract is not a High Value Contract.

**Item O [Specified Personnel]**

s. 47F(1)

**Item P [Insurance]**

No additional insurance specified



**Item Q [Contact Officers]**

The Customer's Contact Officer is the person holding the position of Commander, Detention Operations Branch, currently:

Name of person William Ries  
Postal Address 5 Constitution Avenue, Canberra ACT 2601  
Physical Address Level 10, 5 Constitution Avenue, Canberra ACT 2601  
Email s. 22(1)(a)(ii) @abf.gov.au  
Phone s. 22(1)(a)(ii)

The Supplier's Contact Officer is the person holding the position of Project Leader, currently:

Name of person s. 47F(1)  
Physical Address s. 47F(1)  
Email s. 47F(1) @griffith.edu.au  
Phone s. 47F(1)

A party may change their Contact Officer or their details by notifying the other party in writing of the changed details.

**Item R [Customer and Addresses for Notices]**

For the purposes of the Contract:

The Customer's address for notices is:

Name of person William Ries  
Postal Address 5 Constitution Avenue, Canberra ACT 2601  
Physical Address Level 10, 5 Constitution Avenue, Canberra ACT 2601  
Email s. 22(1)(a)(ii) @abf.gov.au  
Phone s. 22(1)(a)(ii)

The Supplier's address for notices is:

Name of person s. 47F(1)  
Physical Address s. 47F(1)  
Email s. 47F(1) @griffith.edu.au  
Phone s. 47F(1)





A party may change their address for notices by notifying the other party in writing of the changed details.

**Item S [Publications]**

Not applicable

**Item T [Limited Liability]**

Not applicable

**Item U [Transfer of Information Outside Australia]**

Not applicable

**Item V [Cyber Security]**

- 1 The purpose of clauses 1, 2 and 3 is to set out the Supplier's additional obligations in respect of Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information:
  - (a) in respect of which the Supplier has custody or control for purposes connected with this Contract; or
  - (b) which are accessed, transmitted or stored using or on the Supplier's information systems or equipment under this Contract.
- 2 The Supplier must:
  - (a) do all things that a reasonable and prudent entity would do to ensure that all Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information is protected at all times from unauthorised access or use by a third party or misuse, damage or destruction by any person;
  - (b) provide protective measures for the Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information that are no less rigorous than accepted industry standards and commensurate with the consequences and probability of unauthorised access to, or use, misuse or loss of, the Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information;
  - (c) without limiting clauses 2(a) or 2(b), comply with all security regulations or procedures or directions as are specified in the Contract or given by the Customer from time to time regarding any aspect of security of, or access to, the Customer's information, material or premises; and
  - (d) develop for acceptance by the Customer a Commonwealth Data Protection Plan (CDPP) that sets out how the Supplier and the Customer will deal with and discharge their obligations in respect of Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information during the provision of the Services. The CDPP must:



- (i) be consistent with the requirements of the Contract (including clauses 2(a) and 2(b) of this Item V);
- (ii) be consistent with the requirements of the *Privacy Act 1988* (Cth);
- (iii) specifically deal with cybercrime risks, including unauthorised access;
- (iv) be consistent with the Australian Government's Protective Security Policy Framework (PSPF) and Information Security Manual (ISM); and
- (v) set out the steps and processes that the Supplier and the Customer will follow to protect the Customer Confidential Information from unauthorised access, use, misuse, destruction or loss,

and once accepted, the CDPP will form part of the Contract and the Supplier must comply with it unless the Customer otherwise agrees in writing.

**3** If the Supplier becomes aware of any actual or suspected:

- (a) action taken through the use of computer networks that result in an actual or potentially adverse effect on the Supplier's information system and/or Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information residing on that system (**Cyber Incident**); or
- (b) any other unauthorised access or use by a third party or misuse, damage or destruction by any person (**Other Incident**),  
  
the Supplier must:
  - (c) notify the Customer in writing immediately (and no longer than 12 hours after becoming aware of the Cyber Incident or Other Incident); and
  - (d) comply with any directions issued by the Customer in connection with the Cyber Incident or Other Incident, including in relation to:
    - (i) notifying the Australian Cyber Security Centre, or any other relevant body, as required by the Customer;
    - (ii) obtaining evidence about how, when and by whom the Supplier's information system and/or the Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information has or may have been compromised, providing it to the Customer on request, and preserving and protecting that evidence for a period of up to 12 months;
    - (iii) implementing any mitigation strategies to reduce the impact of the Cyber Incident or Other Incident or the likelihood or impact of any future similar incident; and
    - (iv) preserving and protecting Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information (including as necessary reverting to any backup or alternative site or taking other action to recover Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information).





**Australian Government**  
**Department of Home Affairs**

- 4 The Supplier must take out and maintain insurance to protect against the risks of a Cyber Incident, and comply with the provisions of clause 10 of Schedule 4 in respect of that insurance.
- 5 The Supplier must ensure that:
  - (a) all subcontracts and other supply chain arrangements, which may allow or cause access to Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information, contain no provisions that are inconsistent with clauses 1, 2, 3 or 4 or 5 of this Item V; and
  - (b) all Personnel and any Subcontractors who have access to Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information comply with clauses 2 and 3 of this Item V.



Australian Government  
Department of Home Affairs

SIGNED for and on behalf of the Commonwealth of Australia as represented by the  
Department of Home Affairs ABN 33 380 054 835, by its duly authorised delegate in the  
presence of:

s. 22(1)(a)(ii)

William Ries [Signature of Delegate]

Commander, Detention Operations

On:

24.9.18

[Insert date]

In the presence of:

s. 22(1)(a)(ii)

[Redacted]

s. 22(1)(a)(ii)

[Signature of Witness]

SIGNED for and on behalf of Griffith University ABN 78 106 094 461 by:

s. 47F(1)

[Redacted]

s. 47F(1)

[Redacted]

[Insert name of Signatory]

[Signature]

s. 47F(1)

Griffith Enterprises

[Insert Signatory's work title]

On:

20 SEPT 2018

[Insert date]

In the presence of:

s. 47F(1)

[Redacted]

s. 47F(1)

[Redacted]

[Insert name of Witness]

[Signature]



Improving Risk Assessment of Immigration Detainees  
(Interview)

INFORMATION SHEET

Who is  
conducting the  
research

Professor [redacted] s. 47F(1)  
[redacted] s. 47F(1)  
Griffith Criminology Institute  
Griffith University, Mt Gravatt Campus  
[redacted] s. 47F(1) @griffith.edu.au

Ms [redacted] s. 47F(1)  
[redacted] s. 47F(1)  
Griffith Criminology Institute  
Griffith University, Mt Gravatt Campus  
[redacted] s. 47F(1)  
[redacted] s. 47F(1) @griffith.edu.au

Dr [redacted] s. 47F(1)  
[redacted] s. 47F(1)  
Griffith Criminology Institute  
Griffith University, Mt Gravatt Campus  
[redacted] s. 47F(1) @griffith.edu.au

Mr [redacted] s. 47F(1)  
[redacted] s. 47F(1)  
Griffith Criminology Institute  
Griffith University, Gold Coast Campus  
[redacted] s. 47F(1)  
[redacted] @griffith.edu.au

Why is the research being conducted?

The Griffith Criminology Institute (Griffith University) in partnership with the Australian Border Force (ABF) are exploring ways to improve the assessment and management of immigration detainees in custody, including assessing the validity of the Security Risk Assessment Tool (SRAT).

What participants will be asked to do

Participation in this project will involve an interview of approximately 45-60 minutes in duration. The interview will include questions regarding the participants' perceptions regarding key areas of risk in the detention facilities, health and social problems of detainees, and the interactions between detainees and between detainees and staff.

The basis by which participants will be selected

Participants selected for this project are key stakeholders identified as having a significant role in the assessment and management of immigration detainees in custody. Participants for this research may include key stakeholders from:

- Australian Border Force
- SERCO
- International Health and Medical Services

Participants of this research are required to be 18 years old and over.

## The expected benefits of the research

This project will contribute to:

- Better understanding of the concept of risk in Australian immigration detention centres;
- Identify possible factors (e.g. individual, system, social) that could be used to predict risk at immigration detention centres;
- Assess the appropriateness of the psychometric properties of risk assessment tools currently used on detainees within Australian immigration detention facilities; and
- Improving the assessment and management of immigration detainees.

## Risks to participants

There are no foreseeable risks associated with this research beyond the participant's normal everyday activities

## Participant confidentiality

Audio recordings will initially be collected in a form identifiable to the research team, before being de-identified during transcription, ensuring anonymity of participants. All data will be stored on a secure server with access restricted to the research team and retained for the mandated retention period (5 years).

Results will be published in a de-identified form. Even though efforts will be made to de-identify participants, it may still be possible for persons known to participants (e.g. colleagues) to infer the identities of participants due to their awareness of teams working in this field and their composition

## Participation is voluntary

Participation in this project is completely voluntary. Participants may withdraw from the study at any time. Participation in this project will in no way impact upon any relationships with the organisation which participants are associated with.

## Questions / further information

If you have any questions or require further information regarding this project please feel free to contact:

Prof s. 47F(1)  
s. 47F(1)  
Griffith Criminology Institute  
Griffith University, Mt Gravatt Campus  
s. 47F(1) @griffith.edu.au

## The ethical conduct of this project

Griffith University conducts its research in accordance with the *National Statement on Ethical Conduct in Human Research* (2007).

If potential participants have any concerns or complaints about the ethical conduct of the research project they should contact the Manager, Research Ethics on s. 47F(1) or s. 47G @griffith.edu.au. Please quote the ethics reference number: 2018/952.



**Feedback to participants**

Participants are encouraged to contact ABF if they would like to receive a summary of the project's findings. The project's findings may also be published in the form of a report and/or journal article publications.

**Audio recording of participants**

Participants will be subject to audio recording during their interview unless they do not consent. Audio recordings will be erased after transcribing. In the period before audio files are transcribed, the audio data will be stored on a secure server with access restricted to the research team.

**Privacy Statement – non disclosure**

The conduct of this research involves the collection, access and/or use of your identified personal information. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. A de-identified copy of this data may be used for other research purposes. However, your anonymity will at all times be safeguarded. For further information consult the University's Privacy Plan at <http://www.griffith.edu.au/about-griffith/plans-publications/griffith-university-privacy-plan> or telephone

s. 47G

."

# TAX INVOICE



ABN : 78 106 094 461

Customer No: 2129175  
Invoice No: 3000141486  
Invoice Date: 28/02/2020

**FINANCE**  
UNIVERSITY ADMINISTRATION  
Griffith University  
170 Kessels Road, Nathan, QLD 4111  
Australia  
Phone 61 7 3735 7701  
Fax 61 7 3735 3738  
fin-acctsreceivable@griffith.edu.au

ATTENTION: s. 22(1)(a)  
Department of Home Affairs  
PO Box 25  
Belconnen ACT 2616  
Australia

LINE NO	DETAILS	GST EXCL AMOUNT	GST AMOUNT	GST INC AMOUNT
1	s. 47G(1)(a) Title: Improving Risk Assessment of Immigration Detainees s. 47F(1)  Delivery of Final Report s. 47(1)(b)	s. 47(1)(b)		
DUE DATE : 29/03/2020 Total (AUD)		s. 47(1)(b)		

## REMITTANCE ADVICE

Payment options are listed below.  
Please quote invoice when making payment.  
Email payment details to  
remitadv@griffith.edu.au

INVOICE DATE: 28/02/2020  
INVOICE NUMBER: 3000141486  
NAME: Department of Home Affairs  
  
CUSTOMER NO: 2129175  
AMOUNT DUE s. 47(1)(b)



Biller Code: 29264  
Ref: 212 917 530 001 414 860

By Electronic Funds Transfer  
s. 47G(1)(a)

Please Quote Customer Number and Invoice Number  
and email payment details to remitadv@griffith.edu.au

Released by the Department of Home Affairs  
under the Freedom of Information Act 1982



# TAX INVOICE



ABN : 78 106 094 461

Customer No: 2129175  
Invoice No: 3000139031  
Invoice Date: 11/10/2019  
FOI Request FA 20/10/00855  
Document 4

ATTENTION: s. 22(1)(a)  
Department of Home Affairs  
PO Box 25  
Belconnen ACT 2616  
Australia

**FINANCE**  
UNIVERSITY ADMINISTRATION  
Griffith University  
170 Kessels Road, Nathan, QLD 4111  
Australia  
Phone 61 7 3735 7701  
Fax 61 7 3735 3738  
fin-acctsreceivable@griffith.edu.au

LINE NO	DETAILS	GST EXCL AMOUNT	GST AMOUNT	GST INC AMOUNT
1	s. 47G(1)(a) Title: Improving Risk Assessment of Immigration Detainees s. 47F(1)  Completion of Aim 3 s. 47(1)(b)	s. 47(1)(b)		
s. 47E(d) Total (AUD)		s. 47(1)(b)		

## REMITTANCE ADVICE

Payment options are listed below.  
Please quote invoice when making payment.  
Email payment details to  
remitadv@griffith.edu.au

INVOICE DATE: 11/10/2019  
INVOICE NUMBER: 3000139031  
NAME: Department of Home Affairs  
  
CUSTOMER NO: 2129175  
  
AMOUNT DUE s. 47(1)(b)



Biller Code: 29264  
Ref: 212 917 530 001 390 318

By Electronic Funds Transfer  
s. 47G(1)(a)

Please Quote Customer Number and Invoice Number  
and email payment details to remitadv@griffith.edu.au

Released by the Department of Home Affairs  
under the Freedom of Information Act 1982

# TAX INVOICE



ABN : 78 106 094 461

Customer No: 2129175  
Invoice No: 3000139007  
Invoice Date: 10/10/2019  
FOI Request FA 20/10/00855  
Document 5

ATTENTION: s. 22(1)(a)(ii)  
Department of Home Affairs  
PO Box 25  
Belconnen ACT 2616  
Australia

**FINANCE**  
UNIVERSITY ADMINISTRATION  
Griffith University  
170 Kessels Road, Nathan, QLD 4111  
Australia  
Phone 61 7 3735 7701  
Fax 61 7 3735 3738  
fin-acctsreceivable@griffith.edu.au

LINE NO	DETAILS	GST EXCL AMOUNT	GST AMOUNT	GST INC AMOUNT
1	s. 47G(1)(a) Title: Improving Risk Assessment of Immigration Detainees s. 47F(1)  Completion of Aim 1 s. 47(1)(b)	s. 47(1)(b)		
s. 47E(d) Total (AUD)		s. 47(1)(b)		

## REMITTANCE ADVICE

Payment options are listed below.  
Please quote invoice when making payment.  
Email payment details to  
remitadv@griffith.edu.au

INVOICE DATE: 10/10/2019  
INVOICE NUMBER: 3000139007  
NAME: Department of Home Affairs  
  
CUSTOMER NO: 2129175  
  
AMOUNT DUE s. 47(1)(b)



Biller Code: 29264  
Ref: 212 917 530 001 390 078

By Electronic Funds Transfer  
s. 47G(1)(a)

Please Quote Customer Number and Invoice Number  
and email payment details to remitadv@griffith.edu.au

Released by the Department of Home Affairs  
under the Freedom of Information Act 1982



**Official: Sensitive**

## Detention Strategy and Risk Project Plan

<b>Project Title</b>	Griffith University Report : Improving Risk Assessment of Immigration Detainees
<b>Project Officer/s</b>	s. 22(1)(a)(ii) , s. 22(1)(a)(ii) et al.
<b>Commencement Date</b>	06/06/2020
<b>Due Date</b>	Ongoing
<b>TRIM Reference</b>	ADF 2020/33197 and ADF 2019/135340 (archived information) – Entire Folders Relevant

<b>Background</b>	<p>In late 2019, Griffith University supplied its completed report into risk assessment practices in the IDN. s. 47E(d)</p> <p>s. 47E(d), s. 47G(1)(a)</p> <p>s. 47G(1)(a), s. 47E(d), s. 47C</p> <p>s. 47C, s. 47E(d)</p> <p>Progression of the Griffith University report has been multifaceted. The Griffith University report is being used as follows:</p> <ul style="list-style-type: none"><li>• s. 47C, s. 47E(d)</li><li>•</li><li>• To pursue ongoing development of risk assessment practices in the IDN.</li><li>• To encourage engagement on the development of data collection processes to improve risk assessment tools in the IDN.</li><li>• s. 47C, s. 47E(d)</li></ul> <p>s. 22(1)(a)(ii)</p>
<b>Facts</b>	<ol style="list-style-type: none"><li>1. The Griffith University Report body of work has expanded in scope since its original conception.</li><li>2. The Griffith University Report body of work will likely be ongoing, s. 47C, s. 47E(d)</li><li>3. s. 47E(d)</li></ol>



<p><b>Key Issues</b></p>	<p>s. 22(1)(a)(ii)</p> <p>7. s. 47E(d)</p> <p>s. 47E(d)</p> <ul style="list-style-type: none"> <li>s. 47E(d)</li> <li>s. 47E(d)</li> <li>s. 47E(d)</li> </ul> <p>8. s. 47E(d) s. 47E(d)</p> <ul style="list-style-type: none"> <li>s. 47E(d) s. 47E(d)</li> <li>s. 47C, s. 47E(d)</li> <li>s. 47E(d) s. 47C, s. 47E(d) t</li> <li>s. 47E(d)</li> <li>s. 47E(d)</li> </ul> <p>9. DSR has been referred on to s. 47E(d)</p> <p>s. 47E(d) in the progression of this body of work.</p> <ul style="list-style-type: none"> <li>s. 47C, s. 47E(d)</li> </ul> <p>10. As of early September 2020, DSR is reaching out to data collection affiliates in the Department and externally to progress this body of work.</p>
<p><b>Areas of Consultation</b></p>	<p>Detention Operations Command.</p> <p><u>Areas of Potential Contact:</u></p> <p>Enterprise Analytics and Data Application, Home Affairs</p> <p>s. 47E(d)</p>

Relevant Documents			
Area	Name	TRIM Reference	Finalised/Ongoing
DSR	s. 47E(d)	ADD2020/4179019	Ongoing
DSR	s. 47E(d)	ADD2020/4723011	Ongoing
DSR	s. 47E(d)	ADD2020/4735952	Ongoing
DSR	s. 47E(d)	ADD2020/3781118	Ongoing
DSR	s. 22(1)(a)(ii)	s. 22(1)(a)(ii)	
DSR and FOI	s. 22(1)(a)(ii)	s. 22(1)(a)(ii)	
DSR	Griffith University Final Report – Key Findings	ADD2020/3532770	Finalised
DSR	ABF Risk Assessment - Griffith University Final Report – Fu Report	ADD2020/3353607	Finalised





# Griffith University: Improving Risk Assessment for Immigration Detainees

## Key Findings for Discussion

### Background

The Australian Border Force (ABF) are responsible for assuring the safety of detainees and mitigating risk within the immigration detention environment. In 2018, the ABF invited Griffith University to undertake a project (the Project) targeted at improving the risk assessment process for immigration detainees.

s. 47E(d)

s. 47E(d)

s. 47E(d)

Interviews were conducted with 21 representatives from three (3) key stakeholder groups engaged in the IDN. This comprised 18 ABF employees, two (2) Serco employees and one (1) International Health and Medical Services (IHMS) employee.

In late 2019, Griffith University provided its final report (the Report) to the ABF.

s. 47E(d)

s. 47E(d)

### Key Findings

1. s. 47C, s. 47E(d)

2.

3.

s. 47C, s. 47E(c)

4.

5.

6.

7.

#### Important Contextual Information

When evaluating the outcomes of the Report, a number of additional contextual points are important to consider.

8. s. 47C, s. 47E(d), s. 47G(1)(a)

9.

10. s. 47E(d)

s. 47E(d)

s. 47E(d)

Released by the Department of Home Affairs  
under the *Freedom of Information Act 1982*

s. 47E(d), s. 47G

s. 47E(d), s. 47C

s. 47E(d)

s. 47C, s. 47E(d), s. 47G(1)(a)

s. 47E(d), s. 47G(1)(a)

s. 47E(d), s. 47G

s. 47E(d)

In consideration of the above points, discretion need be employed in ongoing discussions regarding the outcomes of this report.

### External Scrutiny

s. 47E(d)

On 8 September 2020, the Commonwealth Ombudsman's office requested a copy of the Report, to be supplied by 6 October 2020.

### Ongoing Work

s. 47E(d)



## Documents for reference and further information

Document	Date	TRIM Reference
Griffith University Final Report: Improving Risk Assessment of Immigration Detainees	November 2019	ADD2020/3353607
Griffith University Final Report – Key Findings Extract	November 2019	ADD2020/3532770
Griffith University Final Report – Interviewee Extract	November 2019	ADD2020/3532663

## Further Contacts

Contact	Area	Email	Phone
s. 22(1)(a)(ii)	ABF Detention Strategy and Risk	s. 22(1)(a)(ii) @abf.gov.au	s. 22(1)(a)(ii)
s. 22(1)(a)(ii)	ABF Detention Strategy and Risk	s. 22(1)(a)(ii) @abf.gov.au	s. 22(1)(a)(ii)
<b>Team Mailbox</b>	ABF Detention Strategy and Risk	s. 47E(d) @abf.gov.au	N/A



# Detention Strategy and Risk Meeting

s. 47E(d)

## Progression of Griffith University Report Findings

### Reading of the Meeting

- s. 47E(d), s. 47C | s. 47F(1) | s. 47E(d), s. 47C
- Noting it was an initial discussion, the meeting was largely focused on explaining what the SRAT was and associated issues.

s. 47E(d)

s. 47E(d), s. 47C

### Meeting Takeaways

s. 47E(d), s. 47C

s. 47E(d), s. 47C

### Recommendations to Move Forward

s. 47E(d), s. 47C

### Considerations

s. 47E(d), s. 47C

### Contacts

Name	Position	Email	Phone
s. 22(1)(a)(ii)	A/g Superintendent, Detention Strategy and Risk	s. 22(1)(a)(ii) @abf.gov.au	s. 22(1)(a)(ii)
s. 47F(1)	s. 47F(1) – s. 47E(d)	s. 47F(1) s. 47E(d)	s. 47F(1)
s. 22(1)(a)(ii)	Graduate, Detention Strategy and Risk	s. 22(1)(a)(ii) @abf.gov.au	s. 22(1)(a)(ii)

Released by the Department of Home Affairs  
under the Freedom of Information Act 1982