

APPENDIX A: SCA PRELIMINARY RISK ASSESSMENT

	Potential Risks	Risk Rating	Controls	Complete		Remarks
				Y	N	
People	Heat illness	mod	Young people will be reminded to drink water and maintain their fluids regularly throughout the afternoon.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Staff will monitor participant well-being as required. Transfield Security staff will be present during school with a support vehicle if needed.
People	Slips, trips, falls	mod	In the event of a slip trip or fall SCA staff will apply immediate first aid if needed and the relevant calls to IHMS, management and emergency transport car will be on site readily available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OPC students may make use of the school playground. It is possible a student may fall over when used. The event will be in a controlled environment and students supervised. First aid will be on hand if needed.
People; Assets	Traffic accident.	High	Children will be supervised on transport to the school. The group will travel in a road worthy and registered vehicle/ bus to the destination. The Transfield Driver will hold a current valid driver's licence.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In the event of traffic accident, SCA will provide first aid if needed and the relevant calls to IHMS, will be made.
People	Absconding student	mod	A roll check will be conducted visually and recorded before boarding transport leaving the OPC and at the start and finish of school and upon arrival back at OPC. Clear boundaries will be set out for the participants of behaviour when outside the OPC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In the event of a missing person Transfield Security will take the lead with support from SCA as directed.
People	Medical emergency requiring hospitalisation.	mod	In the event of a medical emergency requiring hospitalisation the support vehicle will be used to transport the patient to IHMS base. Parents will be notified as soon as possible and taken to be with child.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The teachers will have charged mobile phones on them at all times In the event of an accident leading to hospitalisation SCA staff will notify IHMS immediately.

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Reputation	Participant behaviour-code of conduct. - Bullying	mod	A behaviour code of conduct has been developed and implemented. All children will be briefed on acceptable and unacceptable behaviour in the class room and playground and know that consequences may include being disallowed from future excursions if behaviour is unacceptable. *Nauru schools have codes of conduct which operate locally. Whilst children in the OPC have been working under a policy in the OPC, the local schools code of conduct will operate whilst they are attending the local school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Serious misconduct may result in child or young person missing one or more days of school or more depending on severity of misconduct.
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