



**Australian Government**  
**Attorney-General's Department**

**LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

**GRANTS PROGRAMME 2014–15**

**APPLICATION FORM**

**PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

**CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)
- OR
- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

**CLOSING DATE**

**Applications close at 5pm AEST on Monday 16 February 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
 All applications must be submitted in full and late entries may not be accepted.

Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).

Please contact the department via the email address above to seek permission to submit an application via an alternative means.

**SECTION 1: APPLICANT DETAILS****1. APPLICANT DETAILS**

Legal name of applicant: s. 47G(1)(a)		
Trading name of applicant (if applicable):		
ABN: s. 47G(1)(a)	ACN:	
Registered business address: Postal Address: s. 47G(1)(a) Street Address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)(a)	Postcode: s. 47G(1)(a)
Are you registered for GST? s. 47G(1)(a)		
Legal entity type: s. 47G(1)(a)		
Do you have any overdue acquittals for funding from the Australian Government? If yes, please provide an explanation as to why these acquittals are overdue: s. 47G(1)(a)		
What is the total amount of funding (excluding GST) that you are requesting? \$		
Is your organisation registered with the Australian Charities and Not-for-Profits Commission? s. 47G(1)(a)		
Does your organisation have a website? If yes, please provide your website URL: s. 47G(1)(a)		
Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph): s. 47G(1)(a)		

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name:	s. 47G(1)(a)
BSB:	s. 47G(1)(a)
Account number:	s. 47G(1)(a)
Bank name:	s. 47G(1)(a)



**3. AUTHORISED PERSON CONTACT DETAILS**

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: s. 47G(1)(a)		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)	Postcode: s. 47G(1)(a)
Phone (daytime):	s. 47F	Phone (after hours):
Email address:	s. 47G(1)(a)	

**4. CONTACT PERSON**

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)	Postcode: s. 47G(1)(a)
Phone (daytime):	s. 47F	Phone (after hours):
Email address:	s. 47G(1)(a)	

**SECTION 2: PROJECT DETAILS****5. PROJECT TITLE**

s. 47G(1)(a)

**6. PROJECT SUMMARY**

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

s. 47G(1)(a)

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under the Freedom of Information Act 1982

**7. PROJECT DATES**

When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.

s. 47G(1)(a)

**SECTION 3: ASSESSMENT CRITERIA****8. Criterion 1—Proposal (Maximum 500 words—excluding budget)**

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

s. 47G(1)(a)

**9. Criterion 2—Governance structure and experience (Maximum 500 words)**

What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?

Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?

s. 47G(1)(a)

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under the Freedom of Information Act 1982



s. 47G(1)(a)

**10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)**

**What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.**

s. 47G(1)(a)

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under the *Freedom of Information Act 1982*

## SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT

### 11. Criterion 4—Potential risks (Maximum 500 words)

What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.

s. 47G(1)(a)

## SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should **exclude** GST from both your income and expenditure budget.
- if you are **NOT** registered for GST, you should **include** GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income in the Income table at Question 14).
- Only include dollar amounts, not cents.

### 12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?

s. 47G(1)(a)

### 13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT. Include all expenses related to the project, including those covered by your contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.

Expenses—list and describe anticipated costs for your project

Cost

s. 47G(1)(a)

s. 47G(1)(a)

**14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.**

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

Income stream	Income	Is this income source confirmed?
s. 47G(1)(a)		

**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

s. 47G(1)(a)

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**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

s. 47G(1)(a)

**17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.**

s. 47G(1)(a)

**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

s. 47G(1)(a)

#### 19. REFEREES

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F		s. 47G(1)(a)		s. 47F	

### SECTION 6: SUPPORTING DOCUMENTATION

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

### SECTION 7: DECLARATION

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box YES, I accept the above declaration.

Name:	s. 47F
Position:	s. 47F
Date:	23/02/2015

**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
5PM AEST ON MONDAY 16 FEBRUARY 2015.**



**Australian Government**  
**Attorney-General's Department**

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**GRANTS PROGRAMME 2014–15**

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**CLOSING DATE**

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
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**SECTION 1: APPLICANT DETAILS****1. APPLICANT DETAILS**

Legal name of applicant: s. 47G(1)(a)		
Trading name of applicant (if applicable) s. 47G(1)(a)		
ABN: s. 47G(1)(a)	ACN: s. 47G(1)(a)	
Registered business address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)(a)	Postcode: s. 47G(1)(a)
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Bank name:	

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Position / role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47F		

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under the Freedom of Information Act 1992

Suburb: s. 47F	State/territory: s. 47F	Postcode: s. 47F
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47G(1)(a)	

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Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47G(1)(a)	

## SECTION 2: PROJECT DETAILS

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s. 47G(1)(a)

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**Cost**

s. 47G(1)(a)

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**Income stream**
**Income**
**Is this income source confirmed?**

s. 47G(1)(a)

Released by Department of Home Affairs  
under the Freedom of Information Act 1982



**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

s. 47G(1)(a)

**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

s. 47G(1)(a)

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**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

s. 47G(1)(a)

**19. REFEREES**

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F			s. 47G(1)(a)	s. 47F	

**SECTION 6: SUPPORTING DOCUMENTATION**

You must attach the following supporting documentation to your application:

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- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

**SECTION 7: DECLARATION**

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.



I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box Yes, I accept the above declaration.

Name:	s. 47F
Position:	s. 47F
xDate:	26/02/2015

**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
5PM AEDT ON MONDAY 2 MARCH 2015.**



**Australian Government**  
**Attorney-General's Department**

## LIVING SAFE TOGETHER

*Improving capabilities to develop intervention services to counter radicalisation*

### GRANTS PROGRAMME 2014-15

#### APPLICATION FORM

##### PRIOR TO COMPLETING THIS FORM

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

##### CONTACT DETAILS

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- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)

OR

- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

##### CLOSING DATE

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
 All applications must be submitted in full and late entries may not be accepted.

Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).

Please contact the department via the email address above to seek permission to submit an application via an alternative means.

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## SECTION 1: APPLICANT DETAILS

<b>1. APPLICANT DETAILS</b>			
Legal name of applicant: Multicultural Youth Affairs Network of NSW			
Trading name of applicant (if applicable): MYAN NSW			
ABN: 43665592176		ACN: N/A	
Registered business address: 1 Olympic Boulevard			
Suburb: Sydney Olympic Park		State/territory: NSW	Postcode: 2127
Are you registered for GST? Yes      No <input checked="" type="checkbox"/> X			
Legal entity type: Individual      Partnership      Incorporated Association <input checked="" type="checkbox"/> X      Company Other			
Do you have any overdue acquittals for funding from the Australian Government? Yes      No <input checked="" type="checkbox"/> X If yes, please provide an explanation as to why these acquittals are overdue:			
What is the total amount of funding (excluding GST) that you are requesting? \$ s. 47G(1)(a)			
Is your organisation registered with the Australian Charities and Not-for-Profits Commission? Yes      No <input checked="" type="checkbox"/> X			
Does your organisation have a website? Yes <input checked="" type="checkbox"/> X      No If yes, please provide your website URL: <a href="http://www.myannsw.org.au">www.myannsw.org.au</a>			
Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph):  The Multicultural Youth Affairs Network of NSW (MYAN NSW) is the state-wide organisation committed to improving the opportunities and outcomes for young people from refugee and migrant backgrounds in NSW. Our aim is to strengthen the ability of young people from refugee and migrant backgrounds to settle well in NSW, living positive and empowered lives through stronger participation in work, school, family and community. We develop, strategies, projects, tools and resources that support individuals and organisations to effectively address the particular needs of young people from refugee and migrant backgrounds at the local, regional and state-wide levels.			

## 2. APPLICANT BANK DETAILS

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name:	s. 47G(1)(a)
BSB:	s. 47G(1)(a)
Account number:	s. 47G(1)(a)
Bank name:	s. 47G(1)(a)

## 3. AUTHORISED PERSON CONTACT DETAILS

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: Chairperson			
Title: s. 47F	First name: s. 47F	Surname: s. 47F	
Postal address: s. 47F			
Suburb: s. 47F	State/territory: s. 47F	Postcode: s. 47F	



Phone (daytime):	s. 47F	Phone (after hours):	s. 47F
Email address:	s. 47F		

#### 4. CONTACT PERSON

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role:	Executive Officer		
Title: s. 47F	First name: s. 47F	Surname: s. 47F	
Postal address:	s. 47F		
Suburb: s. 47F	State/territory: s. 47F	Postcode: s. 47F	
Phone (daytime):	s. 47F	Phone (after hours):	s. 47F
Email address:	s. 47F		

## SECTION 2: PROJECT DETAILS

### 5. PROJECT TITLE

*Positive Pathways for Youth Training Project*

### 6. PROJECT SUMMARY

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

The project involves developing and piloting a one day training module for professionals who work with young people including youth workers, multicultural workers, teachers etc, to assist them to understand the signs and risk factors for young people's engagement in violent extremism, and help them to identify practical ways that they can help to divert young people away from violent extremism by redirecting them into positive activities.

Following the piloting of the training, the program will be evaluated and a final version of the training module produced, and made freely available for other organisations to download and utilise.

### 7. PROJECT DATES

When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.

The project will commence in June 2015 and be completed in May 2016. A timeline including key milestones is attached with this application.

## SECTION 3: ASSESSMENT CRITERIA

### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

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MYAN NSW will use the grant funding to build our capacity to support a wide range of organisations in NSW that work with young people, to better understand the signs and risk factors for young people aged 12 to 25 becoming involved in violent extremism, and to improve the confidence of workers in these organisations to understand the role they can play in providing positive alternatives for young people.

The grant will be used to develop a training module that aims to equip workers from community organisations, schools, sports organisations etc to understand their role in working with young people and their communities, so they can help to prevent young people from moving down the path of radicalisation and violence.

The project will involve the following elements:

- \* Researching and reviewing suitable information from Australia and overseas to inform the development of the training module
- \* Development of a one day training program, designed to complement MYAN NSW's existing training module on "Working with Young People from Multicultural Backgrounds"
- \* Piloting the workshop in six locations - four in metropolitan Sydney and two in rural/regional areas of NSW, chosen in consultation with expert organisations including NSW Police and Multicultural NSW. Each workshop will accommodate 16 people.
- \* An in-depth evaluation of the training program, including pre and post training questionnaires, and telephone interviews 4 to 6 weeks after training, to measure increased knowledge, confidence and practical impact
- \* Adaptation of the training program based on evaluation outcomes, as well as feedback from participants and trainer/s
- \* Design and production of the training module and supporting materials, which will then be made available to download free of charge from the MYAN NSW website

As a result of this project, MYAN NSW will enhance its capacity to deliver training to organisations that work with young people, which improves their understanding of the signs and risk factors with regards to young peoples' involvement in violent extremism, and which promotes ways that MYAN NSW's member and partner organisations can contribute to combatting violent extremism by offering by offering positive alternatives.

In addition to the increased capacity of MYAN NSW, there will similarly be an increase in the capacity of the organisations that take part in the pilot training events. 96 workers from a wide range of youth service providers who take part in the training will be equipped with greater awareness of the issues surrounding violent extremism and young people, as well as developing practical ideas regarding how their services and programs can contribute to addressing and reducing violent extremism.

Furthermore, the development of a training module that can continue to be used after the life of this project will ensure that the project has a lasting legacy, which will be used by MYAN NSW in its training delivery, as well as being shared broadly through the MYAN NSW network of partner organisations, and made freely available on our website.

#### 9. Criterion 2—Governance structure and experience (Maximum 500 words)

What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?

Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?



MYAN NSW is a networking organisation which exists to help build the capacity of a range of youth and multicultural service providers to better understand and address the needs of young people from multicultural backgrounds. We do this by holding regular events such as networking meetings, professional development forums, training workshops and providing conference presentations, as well as developing resources such as fact sheets, tool kits and reports. MYAN NSW has operated for nearly 20 years as a state-wide network. In 2014, we became an independent organisation.

We currently offer a one day training workshop entitled “Working with Young People from Multicultural Backgrounds” which raises the awareness and insight of youth and multicultural workers, helping them to understand the needs, issues and challenges faced by young people from refugee and migrant backgrounds in NSW. In the last year, more than 120 professionals from more than 60 agencies across NSW have completed this training. They come from a broad range of organisations including mainstream youth services, settlement and multicultural services, job service providers, health services, education providers and local, state and federal government agencies.

In addition to this, we have run professional development forums on issues such as “Employment and Multicultural Young People” and “Using Sports to Engage Multicultural Young People”, with more than 100 professional attending these half-day forums over the last 18 months.

By its very nature MYAN NSW is a networking organisation, and because of this all of our activities are focused on collaboration and partnership. We have a strong track record in providing networking activities and capacity building, both through our regular events, and through the resources and publications we produce. This experience will be a crucial part of this project, as we will draw on this experience to successfully deliver each element of this project, including:

- \*Our experience in developing and delivering training programs focusing on the needs and issues of young people from marginalised backgrounds

- \*Promoting our training activities through our extensive database of over 200 partner organisations across NSW, as well as through strong partnerships with networking organisations such as the Local Government Youth Development Network, Youth Action NSW etc.

- \*Producing quality publications aimed at increasing the capacity of organisations to work effectively with young people such as the “Keeping Their Hopes Alive” toolkit, produced in 2102 by MYAN NSW, Settlement Services International and YAPA and freely available on our website.

MYAN NSW is led by an Executive Officer and is overseen by a board of management comprised of representatives from organisations with expertise in youth and multicultural issues. These include Youth Action NSW, STARTTS, St George Youth Service, the Local Government Youth Development Network, the GWS Giants AFL team and the Centre for Multicultural Youth (Vic) alongside young people from refugee and migrant backgrounds themselves. Through our board members and other partners, MYAN NSW is able to disseminate information to large numbers of organisations and individuals with interest in supporting young people from refugee and migrant backgrounds.

#### 10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)

What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.



There is a lack of knowledge amongst service providers that work with young people about the signs and risk factors for young people becoming involved in violent extremism. Coupled with this is a lack of knowledge about the role that positive diversionary activities can play in diverting young people away from involvement in violent extremism, by engaging them instead through a wide range of positive programs and activities including sports, youth clubs and associations, positive community action and so on.

Because of this, organisations that work with young people lack awareness about the role that their organisations can play in countering violent extremism by offering programs that divert young people away from negative activities such as radicalism and violent extremism, and into positive and engaging activities that build their social and emotional capacity, and which connect them with the wider community and expose them to young people from a range of backgrounds, beliefs and experiences. This lack of awareness also results in a lack of confidence in the ability of youth services to understand and address the needs of young people who may be at risk of violent extremism.

In the short term, this project will help to address this need by offering training to 96 workers, as part of the piloting of the draft materials for the training module. In the longer term, the project will result in the production of a training module and associated resources, that will be made freely available to download, resulting in a resource that can then be used by a wide range of organisations, including MYAN NSW and its partners, to increase awareness amongst youth service providers of the positive role they can play in countering violent extremism.

There is strong demand for training that equips workers and organisations with greater knowledge and awareness of the needs of young people from minority backgrounds. In March 2014 MYAN NSW launched its training workshops on "Working with young people from multicultural backgrounds". Our initial workshop offered 16 places, and we received over 100 applications for the available places. Since then, MYAN NSW's training workshops have been significantly over-subscribed, with far more demand than we have been able to meet. This project will help to address this gap by providing targeted training to 96 workers in various parts of NSW, as part of the piloting of the new training module.

The support letters provided demonstrate the support for the project from key organisations involved in supporting multicultural young people in NSW. These letters are from:

\*Services for the Treatment and Rehabilitation of Torture and Trauma (STARTTS) - one of Australia's leading organisations providing treatment and rehabilitation to torture and trauma survivors, with extensive experience in training development and delivery

\*Youth Action NSW - the peak body for young people and youth support services in NSW

\*St George Youth Services - a community based youth service provider in the St George area of Sydney with a long history of involvement in MYAN NSW.

## SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT

### 11. Criterion 4—Potential risks (Maximum 500 words)

What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.



The key risks for this project are:

1. Poor quality training / materials:

We will mitigate against this in several ways. The project will be overseen by MYAN NSW's Executive Officer, s. 47F [REDACTED], who has a Certificate IV in Training and Assessment and extensive experience in developing and delivering training for professionals who work with young people. s. 47F [REDACTED] has also written a wide range of published training materials and toolkits on similar issues.

The project will be supported by a steering committee with expertise in training, community engagement, youth work etc, including a representative of the Attorney General's Department. The steering committee will provide expert advice and guidance at key stages of the project, including reviewing the training module and materials prior to being finalised.

2. Low take up of the workshop places:

This will be mitigated by ensuring that publicity for the training events is sent out extensively well in advance of the workshops; by working closely with our member organisations in the areas close to the training events in order to encourage participation; and by drawing on our extensive network of partner organisations such as Youth Action NSW and the Local Government Youth Development Network. The workshops will be offered free of charge, to ensure that the cost of training is not a barrier to those interested in attending.

3. Concerns regarding stigma and negative perceptions about countering violent extremism amongst our target audience:

We will mitigate against this risk by ensuring that information we provide about the project, and the resulting toolkits, provide clear information that address any concerns about stigma and negative stereotyping of certain groups. MYAN NSW will ensure that the project focuses on the important role that youth service providers play by providing positive engagement programs for youth, aimed at providing positive pathways and opportunities for all young people.

4. Misunderstanding the aims of the CVE program:

Similarly, we will ensure that the objectives of the project are clearly described using language that focuses on positive outcomes and strengths, and that does not stigmatise or single out particular groups.

## SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should exclude GST from both your income and expenditure budget.
- if you are NOT registered for GST, you should include GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

### 12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?

s. 47(1)(b), s. 47G(1)(a)

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

**13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT.** Include all expenses related to the project, including those covered by your contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.

Expenses—list and describe anticipated costs for your project	Cost
s. 47(1)(b), s. 47G(1)(a)	
	\$
	\$
<b>TOTAL project budget</b>	s. 47(1)(b), s. 47G(1)(a)

**14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.** You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

Income stream	Income	Is this income source confirmed?
s. 47(1)(b), s. 47G(1)(a)		
<b>TOTAL anticipated income</b>	\$ s. 47(1)(b), s. 47G(1)(a)	

Released by Department of Home Affairs  
under the Freedom of Information Act 1982



**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

The project demonstrates excellent value for money in several ways. The Australian Government's investment of s. 47(1)(b), s. 47G(1)(a) will achieve significant benefits, including:

\*Having 96 professionals from a wide range of organisations across NSW attend the training workshops, resulting in an increased understanding of the signs of young people's engagement in violent extremism, and the role that they can play in diverting young people away from violent extremism through the programs and activities they offer

\*The 96 participants in the training workshops will have significantly increased awareness of the Living Safe Together program, and will have increased knowledge and skills to become part of the Directory of Services, which will be actively promoted during the training workshops

\*The production of a training toolkit and supporting materials that will be made available free of charge for organisations across Australia to download and utilise within their own organisations

The project will benefit significantly from MYAN NSW's existing networks, which will ensure that information about the project is broadly disseminated, and that places in the training workshops are well subscribed. The project will also benefit from MYAN NSW's track record in designing and delivering training, and in producing resources that support those who work with young people from multicultural backgrounds. All of this will ensure value for money for the Australian Government.

**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

The outcomes of the project will be sustained without the need for further funding. The project will culminate in the production of a training module and associated materials. This training module will then be used by MYAN NSW as part of the suite of training it offers to organisations that work with young people across NSW, especially those from minority backgrounds. This training will be funded in a range of ways, including offering the training workshops at a per-head cost as part of MYAN NSW's training calendar, as well as offering it on an in-house, fee-for-service basis to train whole teams and organisations.

The training module and materials will also be made freely available on the MYAN NSW website and promoted through our broad network of services, so that interested organisations can download the materials themselves in order to deliver the training within their own organisations. This will ensure that the benefits of the project are multiplied and have a legacy well beyond the life of this project.

**17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.**

Because of the sensitive nature of the Countering Violent Extremism program and the risk of stigma attached to our involvement in it, we would ask that any publicity around the funding be done in a general way, such as promoting that the program is "funded by the Australian Government" rather than using references to this specific program. It is crucial for MYAN NSW that we are not perceived to be stigmatising or alienating particular groups.

**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

N/A

Released by Department of Home Affairs under the Freedom of Information Act 1982

**19. REFEREES**

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F			NSW Local Government Youth Development Network	s. 47F	
			Parramatta City Council		

**SECTION 6: SUPPORTING DOCUMENTATION**

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

**SECTION 7: DECLARATION**

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box YES , I accept the above declaration.

Name: s. 47F  
 Position: Executive Officer  
 Date: 26th February 2015

APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
 5PM AEDT ON MONDAY 2 MARCH 2015.





**Australian Government**  
**Attorney-General's Department**

**LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

**GRANTS PROGRAMME 2014–15**

**APPLICATION FORM**

**PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

**CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)

OR

- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

**CLOSING DATE**

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
 All applications must be submitted in full and late entries may not be accepted.

Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).

Please contact the department via the email address above to seek permission to submit an application via an alternative means.

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under the Freedom of Information Act 1982



**SECTION 1: APPLICANT DETAILS****1. APPLICANT DETAILS**

Legal name of applicant: s. 47G(1)(a)

Trading name of applicant (if applicable):

ABN: s. 47G(1)(a)

ACN:

Registered business address: s. 47G(1)(a)

Suburb: s. 47G(1)(a)

State/territory: s. 47G(1)(a)

Postcode: s. 47G(1)(a)

Are you registered for GST?

Yes ☒No ☐

Legal entity type: s. 47G(1)(a)

Do you have any overdue acquittals for funding from the Australian Government?

Yes ☐No ☒

If yes, please provide an explanation as to why these acquittals are overdue:

What is the total amount of funding (excluding GST) that you are requesting? \$25,000

Is your organisation registered with the Australian Charities and Not-for-Profits Commission?

Yes ☒No ☐

Does your organisation have a website? s. 47G(1)(a)

If yes, please provide your website URL:

Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph):

s. 47G(1)(a)

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name:

s. 47G(1)(a)

BSB:

s. 47G(1)(a)

Account number:

s. 47G(1)(a)

Bank name:

s. 47G(1)(a)

**3. AUTHORISED PERSON CONTACT DETAILS**

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)	Postcode: s. 47G(1)(a)
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47F	

#### 4. CONTACT PERSON

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)	Postcode: s. 47G(1)(a)
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47F	

## SECTION 2: PROJECT DETAILS

#### 5. PROJECT TITLE

Digital Community Engagement Platform

#### 6. PROJECT SUMMARY

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

s. 47G(1)(a) we propose to provide a web based platform which can be used by all community organisations and members of the community to deliver various projects. Projects are likely to have a community based focus but the platform is envisaged to also include various commercial projects as well.

The basic concept is a digital platform with two components, a "Projects" component and an "Individuals" component. The website then matches the two components based on the input criteria.

#### 7. PROJECT DATES

When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.

Subject to grant funding approval – target completion before 31 December 2015

Design phase – initiated within 3 months of grant approval

Development phase – completed within 6 months of grant approval

Promotions and marketing – initiated upon completion of design phase



### SECTION 3: ASSESSMENT CRITERIA

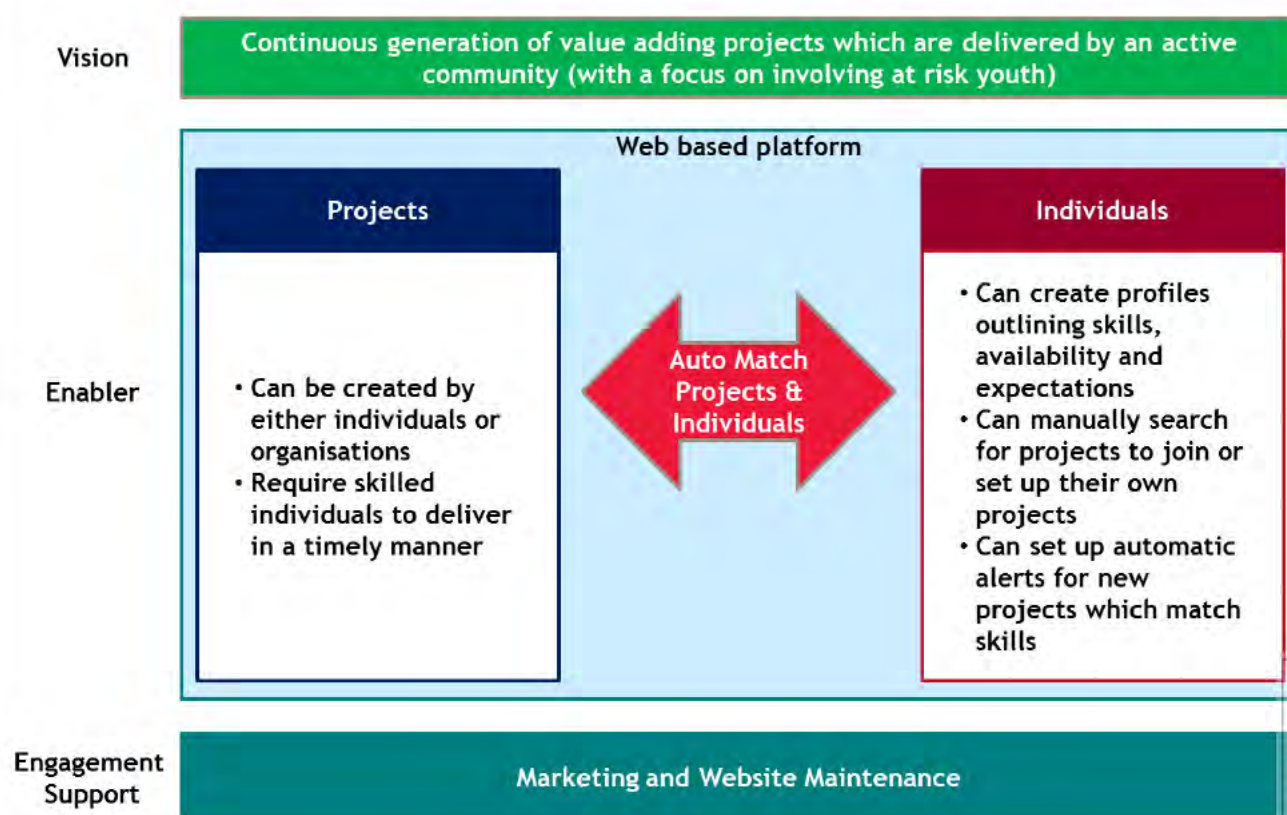
#### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

#### Proposal Overview:

s. 47G(1)(a) we propose to provide a web based platform which can be used by all community organisations and members of the community to deliver various projects. Projects are likely to have a community based focus but the platform is envisaged to also include various commercial projects as well.

The basic concept is a digital platform with two components, a “Projects” component and an “Individuals” component. The website then matches the two components based on the input criteria. An overview of the solution is illustrated in the figure below.



As outlined above, Members of the public (including at risk youth), can create personal profiles setting out their skills, availability (e.g. 30 mins a week to full time for six weeks, etc.) and their expectations. The website will then match the individuals with available projects. Individuals can also set up their own projects and use the platform to recruit individuals with the necessary skills. Refer to the attached sample screenshots for more context.

We feel that it is imperative to have a wide reaching centralised platform to ensure community engagement. This builds significant capacity for all organisations to implement various projects that are initiated through other avenues – a digital technology platform gives far more wide reaching access that simply surpasses traditional means of reaching people.

s. 47G(1)(a)

). s. 47G(1)(a)



s. 47G(1)(a)

All outcomes of this

Program are likely to form part of the wider CVE program.

**LST Programme Objective 1 – develop new and innovative services to help individuals move away from violent extremism**

A digital platform is a very innovative solution and provides a new medium to reach individuals who may otherwise more difficult to reach. Once engagement with at risk individuals is secured, it can then be used to move them away from violent extremism.

**LST Programme Objective 2 – build capacity to deliver services that will help deradicalise or divert individuals from radicalisation or violent extremism**

A digital platform builds significant capacity not just <sup>s. 47G(1)(a)</sup> but for all organisations and individuals. This platform together with other initiatives will provide individuals an avenue to find rewarding projects to occupy them (and keep them away from violent extremism)

**9. Criterion 2—Governance structure and experience (Maximum 500 words)**

**What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?**

**Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?**

We are an incorporated entity registered for GST. We are a Charitable Institution and we are registered with by ACNC. Our Executive Committee consists of:

- President
- Vice-President
- Secretary
- Assistant Secretary
- Treasurer
- Assistant Treasurer
- 3 General Members

We have also had preliminary discussions with professional web developers and software engineers within the Muslim community who have agreed to provide significantly discounted rates for this project. The grant funding being requested is to fund the addition of this skillset (capacity) through the professionals whom we propose to engage.

We have the capability and capacity to administer government funding and meet the Government's reporting requirements. Several members are either business owners or employed in organisations across a range of industries which provides them with the necessary professional skills and experience to deliver a project of this magnitude.

s. 47G(1)(a)



Under this project, we would be collaborating with police, wider community and social services representatives for their input.

#### 10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)

What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.

Many young Muslims who are disaffected with mainstream Islam are unemployed and socially isolated and caught between their parents' culture and Australian culture. They are often in trouble with police. There is a strong need to bring those youth back to the Muslim community and demonstrate that there is a moderate way to practice their religion and live in Australian society. The community needs its young people to promote a way of living harmoniously with their religious beliefs and values and the wider community for the future. s. 47G(1)(a)

At risk youth need to be empowered through mentoring programs to counter the negative image of Islam in the media and develop a sense of belonging in their communities.

This proposal of establishing a digital platform provides a very effective way to engage the at risk youth and give them opportunities to contribute to society in a very productive manner. There is a significant need for such initiatives and opportunities for such youth. Most importantly, it is a platform which treats the youth with respect and allows them to develop skills which can be used throughout their lives.

s. 47G(1)(a)

The digital platform has no boundaries and can reach a wide audience at minimal cost.

### SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT

#### 11. Criterion 4—Potential risks (Maximum 500 words)

What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.

Potential Risk/Issue	Mitigation Strategy
Project delivery	Appointment of highly skilled web developers and software designers with relevant experience and passion for the project on fixed price contracts.
Initial use of the platform	s. 47G(1)(a) will take an active role in promoting the platform and ensure that there is a continual pipeline of projects in the initial phase while people are becoming aware of the offering. We will also promote the platform through s. 47G(1)(a) s. 47G(1)(a) s. 47G(1)(a)
Continuity	The benefit of a scalable digital platform is that it benefits from Network theory. In basic terms, the platform becomes more and more useful (and valuable) the more people use it. This ensures continuity of use.

### SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should exclude GST from both your income and expenditure budget.
- if you are NOT registered for GST, you should include GST in your amounts as this is part of the cost of the project.



- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

**12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?**

\$ 25,000 GST exclusive ☒ GST inclusive ☐

**13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT. Include all expenses related to the project, including those covered by your contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.**

Expenses—list and describe anticipated costs for your project	Cost
Design phase	7,500
Development phase	12,500
Marketing and promotions	5,000
Ongoing maintenance and website hosting	\$1,500
<b>TOTAL project budget</b>	<b>\$26,500</b>

**14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.**

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

Income stream	Income	Is this income source confirmed?
Living Safe Together Grants Programme	\$25,000	
s. 47G(1)(a) Budget towards ongoing maintenance and website hosting	\$1,500	Yes
<b>TOTAL anticipated income</b>	<b>\$26,500</b>	

**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

This project is a scalable platform which facilitates other value adding projects at a very low cost. The return on investment in terms of social benefit provides significant value for money for the Government.

In addition, we note that the amount of grant funding requested covers a significant portion of the budget. The amount requested is sufficient to ensure that the Program can be delivered in full.

**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

s. 47G(1)(a)



**17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.**

We have no concerns with details of our project being published on the Australian Government website. s. 47G(1)  
s. 47G(1)(a)

**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

N/A

**19. REFEREES**

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F		Cross Cultural Liaison Officer	Qld Police	s. 47F	
		National Director	Welcome to Australia		

**SECTION 6: SUPPORTING DOCUMENTATION**

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

**SECTION 7: DECLARATION**

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.



By typing YES into this box YES, I accept the above declaration.

Name:	s. 47F
Position:	s. 47F
Date:	27 February 2015

**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
5PM AEDT ON MONDAY 2 MARCH 2015.**



**Australian Government**

**Attorney-General's Department**

## **LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

### **GRANTS PROGRAMME 2014–15**

#### **APPLICATION FORM**

##### **PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

##### **CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)

OR

- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

##### **CLOSING DATE**

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
All applications must be submitted in full and late entries may not be accepted.

Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).

Please contact the department via the email address above to seek permission to submit an application via an alternative means.

Released by Department of Home Affairs  
under the Freedom of Information Act 1982



**SECTION 1: APPLICANT DETAILS****1. APPLICANT DETAILS**

Legal name of applicant: s. 47G(1)(a)

Trading name of applicant (if applicable):

ABN: s. 47G(1)(a)

ACN:

Registered business address: s. 47G(1)(a)

Suburb: s. 47G(1)(a)

State/territory: s. 47G(1)(a)

Postcode: s. 47G(1)(a)

Are you registered for GST?

Legal entity type: Individual ☐ Partnership ☐ Incorporated Association ☒ Company ☐  
 Other ☐

Do you have any overdue acquittals for funding from the Australian Government? Yes ☐ No ☒  
 If yes, please provide an explanation as to why these acquittals are overdue:

What is the total amount of funding (excluding GST) that you are requesting? \$50,000

Is your organisation registered with the Australian Charities and Not-for-Profits Commission?  
 Yes ☒ No ☐

Does your organisation have a website? s. 47G(1)(a)  
 If yes, please provide your website URL:

Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph):

s. 47G(1)(a)

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name: s. 47G(1)(a)

BSB: s. 47G(1)(a)

Account number: s. 47G(1)(a)

Bank name: s. 47G(1)(a)

**3. AUTHORISED PERSON CONTACT DETAILS**

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: President		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)	Postcode: s. 47G(1)(a)
Phone (daytime):	s. 47G(1)(a)	Phone (after hours): s. 47F
Email address:	s. 47G(1)(a), s. 47F	

#### 4. CONTACT PERSON

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role:		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)	Postcode: s. 47G(1)(a)
Phone (daytime):	s. 47G(1)(a)	Phone (after hours): s. 47F
Email address:	s. 47G(1)(a), s. 47F	

## SECTION 2: PROJECT DETAILS

### 5. PROJECT TITLE

Youth Engagement and Integration Program

### 6. PROJECT SUMMARY

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

s. 47G(1)(a)

Our proposed program is founded upon 3 key principles, namely Engagement, Up-skilling and Integration. These principles are designed to ensure that:

- the right people are brought together, and
- ongoing capacity and skills are built within s. 47G(1)(a), and
- avenues are identified for the participants to engage with the wider s. 47G(1)(a) Community in a productive manner

### 7. PROJECT DATES



**When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.**

Completion target is December 2015 - Subject to Grant Approval and Date of Approval.

Professional Adviser's Reports – finalised within 2 months of Grant Approval

Engagement Phase – Commence from Grant Approval and completed within 1 month of receiving Adviser's reports

Up-skilling and Integration Phase - Initiated within 3 months from Grant Approval and finalisation is subject to the outcome of the

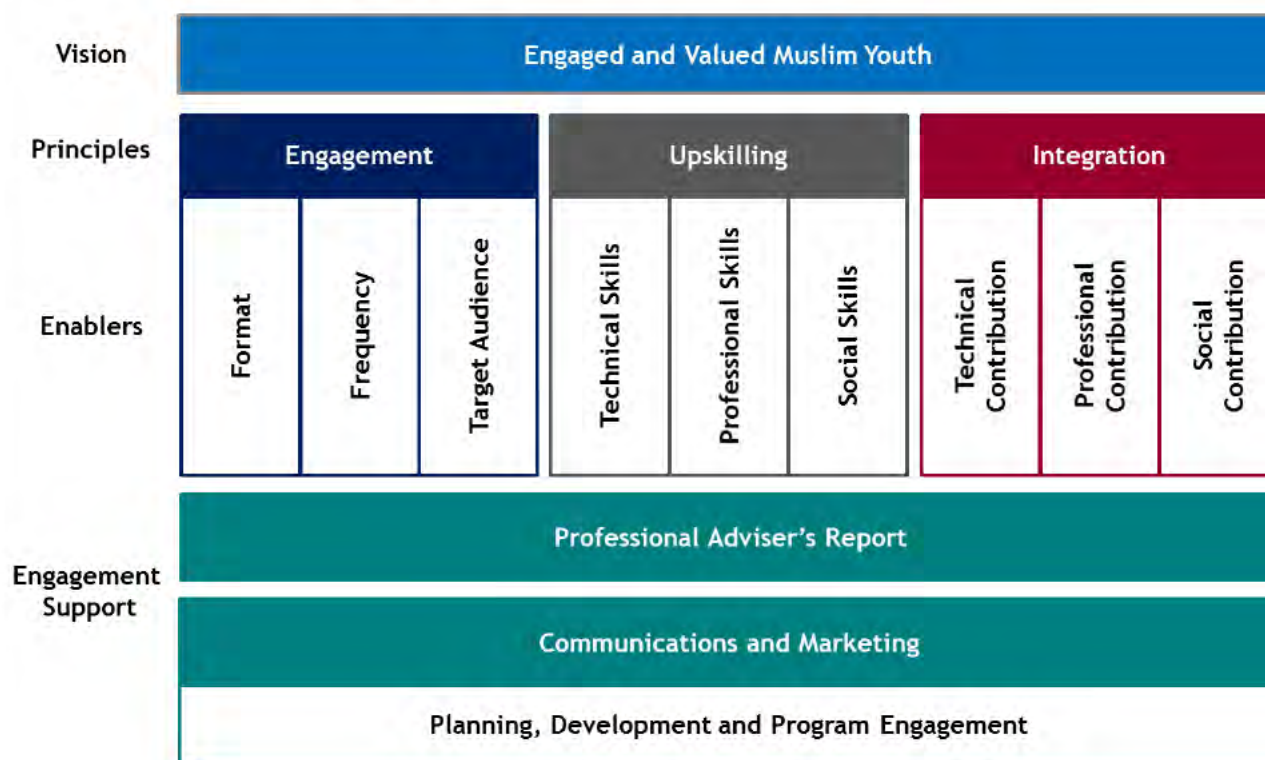
### SECTION 3: ASSESSMENT CRITERIA

#### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

#### Proposal Overview:

s. 47G(1)(a) is proposing to conduct a structured program with a vision to achieve a Muslim Youth Population which feels well engaged and valued within the s. 47G(1)(a) Community. Our proposed program is founded upon 3 key principles, namely Engagement, Up-skilling and Integration. The program framework is illustrated in the figure below.



All outcomes of this Program are likely to form part of the CVE program. A breakdown of the Program Framework is set out in the table below.

Program Phase	Comments
Professional Adviser's Report and Workshop Facilitation	Our significant experience in delivering successful programs has been based upon well-structured delivery plans. We propose to rely upon the expertise of professional advisers to develop the detailed program approach which will cover each of the Key Principles of the Framework.



<b>Engagement</b> <ul style="list-style-type: none"> <li>• Format</li> <li>• Frequency</li> <li>• Target Audience</li> </ul>	Bringing together the right people and optimising the engagement of at risk youth, who form part of the target audience, to determine their needs. A gap analysis will then be conducted. Consideration will be given to the format and frequency to ensure maximum effectiveness.
<b>Up-skilling</b> <ul style="list-style-type: none"> <li>• Technical Skills</li> <li>• Professional Skills</li> <li>• Social Skills</li> </ul>	Based on Engagement feedback, we will build capacity within the mosque to develop the necessary skills among the youth. This will allow them to engage and be valued within the wider s. 47G(1)(a) Community.
<b>Integration</b> <ul style="list-style-type: none"> <li>• Technical Contribution</li> <li>• Professional Contribution</li> <li>• Social Contribution</li> </ul>	Following on from the Up-skilling phase, we will identify avenues for the youth to participate with the wider s. 47G(1)(a) Community in a productive manner where they can utilise and further develop their newly acquired skills. We will seek to identify opportunities where we can integrate and work with other s. 47G(1)(a) based community organisations (both religious and non-religious).
<b>Communications &amp; Marketing</b> <ul style="list-style-type: none"> <li>• Planning</li> <li>• Development</li> </ul>	To build capacity within s. 47G(1)(a) to establish a platform for communications and engagement with various stakeholders in relation to the Program.

**LST Programme Objective 1 – develop new and innovative services to help individuals move away from violent extremism**

The Integration Principle aims to target at risk youth and assist them in developing various skills which can then be utilised in a productive manner. This will ensure that they feel valued by the wider community and encourage further engagement.

**LST Programme Objective 2 – build capacity to deliver services that will help deradicalise or divert individuals from radicalisation or violent extremism**

The Engagement and Up-Skilling principles are designed to build capacity within HP Mosque to deliver effective programs to youth which will divert them from radicalisation and/or violent extremism. The participants will themselves develop the capacity to add significant value to their community on a technical, professional and social level.

**9. Criterion 2—Governance structure and experience (Maximum 500 words)**

**What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?**

**Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?**

s. 47G(1)(a)

We are an incorporated entity registered for GST. We are a Charitable Institution and we are registered with the ACNC. Our Executive Committee consists of:

s. 47F, s. 47G(1)(a)



s. 47F, s. 47G(1)(a)

We have a proven capability and capacity to administer government funding and meet the Government's reporting requirements. s. 47G(1)(a)

Several members of our team are either business owners or employed in organisations across a range of industries which provides them with the necessary professional skills and experience to deliver a project of this magnitude.

We have extensive experience in collaborating with police, the Local, State and Federal Government, and community organisations to work on programs that benefit the Muslim and wider community.

Under the proposed Program, we would extend upon existing relationships to collaborate with many such organisations for their input.

#### 10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)

What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.

There has been significant comment in the media in recent times regarding the 'radicalisation' of Muslim youth in Australia. It is commonly accepted that there is a strong need to attract and engage those young Muslims who are attracted away from the Mosques and wider Muslim Community and do more to retain those youth who feel like they are on the fringes of the community and may be considered at risk of falling victim to extremist ideologies.

Many young Muslims who are disaffected with mainstream Islam are unemployed and socially isolated and caught between their parents' culture and Australian culture. They are often in trouble with police. There is a strong need to engage with such youth and for them to interact with the wider community. The community needs its young people to promote a way of living harmoniously with their religious beliefs and values and the wider community for the future. As stated by s. 47F, s. 47G(1)(a), s. 47G(1)(a)

s. 47G(1)(a)

You Muslims need to be empowered through mentoring programs to counter the negative image of Islam in the media.

There is a compelling need to address some of the driving factors behind disaffection of Muslim youth, such as media influence, unemployment and social isolation and this grant covers s. 47G(1)(a).

## SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT

#### 11. Criterion 4—Potential risks (Maximum 500 words)

What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.

Potential Risk/Issue	Mitigation Strategy
Achieving engagement with the target audience	Initial engagement will be ensured by working with various muslim community organisations and mosques to identify suitable participants. We will also be relying upon our previous proven experience in being able to engage participants.

	Ongoing engagement will be ensured by delivering a program which addresses issues and topics which are of interest and value to the participants.
Participant motivation	Ensuring that the Up-skilling principle supports the delivery of value adding skills to the participant that they will be able to utilise on a technical, professional and/or social level. E.g. a skill they can add to their resume. The benefits of the up-skilling will be conveyed to the participants throughout the program.
Identifying community organisations who are willing to integrate with the program participants	s. 47G(1)(a) will identify and engage with community organisations early to ensure we are building skills within our participants that will provide value to these organisations. s. 47G(1)(a) runs a number of initiatives which the participants can assist with.

## SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should exclude GST from both your income and expenditure budget.
- if you are NOT registered for GST, you should include GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

### 12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?

\$ 50,000 GST exclusive ☒ GST inclusive ☐

### 13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT. Include all expenses related to the project, including those covered by your contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.

Expenses—list and describe anticipated costs for your project	Cost
Professional Adviser's Report	10,000
Engagement Phase	4,000
Up-skilling Phase	25,000
Integration Phase	7,000
Communications and Marketing	4,000
Total Costs	50,000

### 14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

Income stream	Income	Is this income source confirmed?
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Living Safe Together Grants Programme	\$50,000	
Any additional disbursements will be covered by s. 47G(1)(a)	-	Yes
TOTAL anticipated income	\$50,000	

#### 15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.

The Program Framework has been designed to ensure value for money for the Government by developing ongoing capacity and skills s. 47G(1)(a) The benefits of this Program will then flow on to the wider s. 47G(1) community through an engaged and valued youth population.

In addition, we note that the amount of grant funding requested covers a significant portion of the budget. The amount requested is sufficient to ensure that the Program can be delivered in full. As outlined above, we have proven our ability to deliver government funded programs successfully.

#### 16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?

s. 47G(1)(a)

#### 17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.

We have no concerns with details of our project being published on the Australian Government website. s. 47G(1)

s. 47G(1)(a)

#### 18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.

N/A

#### 19. REFEREES

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F			Australian Federal Police	s. 47F	
Ms	Terri Butler	Member of Parliament	Australian Parliament	(07) 3899 4031	Terri.butler.mp@aph.gov.au

## SECTION 6: SUPPORTING DOCUMENTATION

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg. previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

## SECTION 7: DECLARATION

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box YES, I accept the above declaration.

Name:	s. 47F
Position:	s. 47F
Date:	27 February 2015

**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY 5PM AEDT ON MONDAY 2 MARCH 2015.**

Released by Department of Home Affairs  
under the Freedom of Information Act 1982





**Australian Government**  
**Attorney-General's Department**

**LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

**GRANTS PROGRAMME 2014–15**

**APPLICATION FORM**

**PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

**CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)
- OR
- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

**CLOSING DATE**

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
 All applications must be submitted in full and late entries may not be accepted.

Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).

Please contact the department via the email address above to seek permission to submit an application via an alternative means.

**SECTION 1: APPLICANT DETAILS**

<b>1. APPLICANT DETAILS</b>		
Legal name of applicant: Migrant Resource Centre South Australia		
Trading name of applicant (if applicable): as above		
ABN: 42 131 904 410	ACN: N/A	
Registered business address: 59 King William Street		
Suburb: Adelaide	State/territory: SA	Postcode: 5000
Are you registered for GST? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Legal entity type: Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Incorporated Association <input checked="" type="checkbox"/> Company <input type="checkbox"/> Other <input type="checkbox"/>		
Do you have any overdue acquittals for funding from the Australian Government? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide an explanation as to why these acquittals are overdue:		
What is the total amount of funding (excluding GST) that you are requesting? \$ <span style="background-color: #cccccc;">s. 47(1)(b), s. 47(1)(a)</span>		
Is your organisation registered with the Australian Charities and Not-for-Profits Commission? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Does your organisation have a website? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, please provide your website URL: www.mrcsa.com.au		
<p>Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph):</p> <p>The MRCSA is the peak settlement service agency in South Australia providing - Status Resolution Support Services, Humanitarian Settlement Services general and specialist community services and Community development including youth leadership and empowerment and women's empowerment. Its youth services include services to young people of CALD background who are at risk of the justice system.</p> <p>The MRCSA works specifically with middle eastern, south east Asian and African communities, many of these communities are muslim. The MRCSA is governed by its membership who are also our client groups, and provides governance and leadership training to ethnic leaders.</p>		

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name:	<span style="background-color: #cccccc;">s. 47G(1)(a)</span>
BSB:	<span style="background-color: #cccccc;">s. 47G(1)(a)</span>
Account number:	<span style="background-color: #cccccc;">s. 47G(1)(a)</span>
Bank name:	<span style="background-color: #cccccc;">s. 47G(1)(a)</span>

**3. AUTHORISED PERSON CONTACT DETAILS**

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.



Position / role: Chief Executive Officer		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: 59 King William Street		
Suburb: Adelaide	State/territory: SA	Postcode: 5000
Phone (daytime):	s. 47F	Phone (after hours):
Email address:	s. 47F	

#### 4. CONTACT PERSON

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role: Chief Executive Officer		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: 59 King William Street		
Suburb: Adelaide	State/territory: SA	Postcode: 5000
Phone (daytime):	s. 47F	Phone (after hours):
Email address:	s. 47F	

## SECTION 2: PROJECT DETAILS

#### 5. PROJECT TITLE

s. 47(1)(b), s. 47G(1)(a)

#### 6. PROJECT SUMMARY

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

s. 47(1)(b), s. 47G(1)(a)

#### 7. PROJECT DATES

When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

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under the *Freedom of Information Act 1982*



### SECTION 3: ASSESSMENT CRITERIA

#### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

s. 47(1)(b), s. 47G(1)(a)

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under the *Freedom of Information Act 1982*

s. 47(1)(b), s. 47G(1)(a)

**9. Criterion 2—Governance structure and experience (Maximum 500 words)**

**What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?**

**Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?**

s. 47(1)(b), s. 47G(1)(a)



s. 47(1)(b), s. 47G(1)(a)

**10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)**

**What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.**

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a), s. 47F

## **SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT**

**11. Criterion 4—Potential risks (Maximum 500 words)**

**What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.**

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

## SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should **exclude** GST from both your income and expenditure budget.
- if you are **NOT** registered for GST, you should **include** GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

### 12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?

\$ GST exclusiv

s. 47(1)(b), s. 47G(1)(a)

### 13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT. Include all expenses related to the project, including those covered by your



contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.

**Expenses** list and describe anticipated costs for your project

**Cost**

s. 47(1)(b), s. 47G(1)(a)

**14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.**

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

**Income stream**

**Income**

**Is this income source confirmed?**

s. 47(1)(b), s. 47G(1)(a)

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	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
<b>TOTAL anticipated income</b>	s. 47(1)(b), s. 47G(1)(a)	

**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

s. 47(1)(b), s. 47G(1)(a)

**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

s. 47(1)(b), s. 47G(1)(a)

**17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.**

No concerns

**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

N/A

**19. REFEREES**

Please provide details of two referees who can comment on your organisation's experience and capability.



Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F		s. 47G(1)(a)		s. 47F	

## SECTION 6: SUPPORTING DOCUMENTATION

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.

s. 47F

s. 47G(1)(a)

s. 47G(1)(a)

- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

MRCSA Annual Report

Hand in Hand Youth Project Catalogue

Youth Poster Project Catalogue

## SECTION 7: DECLARATION

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box yes, I accept the above declaration.

Name:	s. 47F
Position:	CEO

Date:	28 2 2015
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**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
5PM AEDT ON MONDAY 2 MARCH 2015.**





**Australian Government**  
**Attorney-General's Department**

**LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

**GRANTS PROGRAMME 2014–15**

**APPLICATION FORM**

**PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

**CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)
- OR
- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

**CLOSING DATE**

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
 All applications must be submitted in full and late entries may not be accepted.

Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).

Please contact the department via the email address above to seek permission to submit an application via an alternative means.

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

**SECTION 1: APPLICANT DETAILS****1. APPLICANT DETAILS**

Legal name of applicant: Assisting Collaborative Community Employment Support Services Inc (Trading as Multicultural Youth Queensland)

Trading name of applicant (if applicable): Multicultural Youth Queensland

ABN: 36 943 601 074

ACN: N/A

Registered business address: 2 Carmody Street

Suburb: Logan Central

State/territory: QLD

Postcode: 4114

Are you registered for GST? Yes ☒ No ☐

Legal entity type: Individual ☐ Partnership ☐ Incorporated Association ☒ Company ☐  
Other ☐

Do you have any overdue acquittals for funding from the Australian Government? Yes ☐ No ☒  
If yes, please provide an explanation as to why these acquittals are overdue:

What is the total amount of funding (excluding GST) that you are requesting? \$50 000

Is your organisation registered with the Australian Charities and Not-for-Profits Commission?  
Yes ☒ No ☐

Does your organisation have a website? Yes ☒ No ☐

If yes, please provide your website URL: <http://www.accesscommunity.com.au/>

Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph):

ASI trading as MYQ is a not-for-profit community organisation and is one of Australia's leaders in settlement, employment, training and support services to youth migrants, refugees and mainstream clients. We operate throughout Queensland, with particular emphasis on Logan City, Ipswich and Gold Coast. We are committed to fostering community development through needs based services. We are focused on settlement and employment initiatives, as well as providing personal support programs to address the needs of disadvantaged, youth and community groups, including migrants, refugees, humanitarian entrants and visa holder

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name: s. 47G(1)(a)

BSB: s. 47G(1)(a)

Account number: s. 47G(1)(a)

Bank name: s. 47G(1)(a)

**3. AUTHORISED PERSON CONTACT DETAILS**



Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: CEO		
Title: Ms	First name: Gail	Surname: Ker OAM
Postal address: PO Box 10		
Suburb: Woodridge	State/territory: QLD	Postcode: 4114
Phone (daytime):	07 3412 8222	Phone (after hours): s. 47F
Email address:	s. 47F, s. 47G(1)(a)	

#### 4. CONTACT PERSON

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role: Divisional Manager, Social Inclusion and Support Services		
Title: Mr	First name: Etienne	Surname: Roux
Postal address: PO Box 10		
Suburb: Woodridge	State/territory: QLD	Postcode: 4114
Phone (daytime):	07 3412 8222	Phone (after hours): s. 47F
Email address:	s. 47F, s. 47G(1)(a)	

## SECTION 2: PROJECT DETAILS

### 5. PROJECT TITLE

MYQ Cultural Consultants program

### 6. PROJECT SUMMARY

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

The Cultural Consultants Project aims to develop the infrastructure and mechanism to empower young people from Culturally and Linguistically Diverse (CALD) backgrounds by training them as Bilingual and Bicultural workers called "Cultural Consultants" so that they can work within their communities to create youth specific opportunities to deter the risk young individuals from participating in anti-social behaviour. These workers will help to build the capacity of other young CALD people to actively participate in Australian society by promoting employment opportunities, providing a strong support network and by bridging cultural, gender and intergenerational gaps that can exist within CALD communities.

### 7. PROJECT DATES

When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.

Start as soon as successful notification is received.  
End 12 months after the commencement of the project.

### SECTION 3: ASSESSMENT CRITERIA

#### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

**How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).**

Our project is aimed at developing early intervention strategies through the development of the Youth Cultural Consultants program.

The program is two fold, firstly training young people to become Cultural Consultants which includes building an infrastructure for these youth becoming Bilingual and Bicultural paid workers. Secondly the program will build the capacity and ability of the youth Cultural Consultants to become champions for social cohesion and increase their skills in identifying and engaging at risk behaviours within the local community.

The Cultural Consultants will work predominantly with humanitarian refugees and migrant youth from new and emerging communities and will focus on three core outcomes of Education, Empowerment and Employability to ensure that they are targeting key components that will divert people from radicalisation or extremist behaviour.

Key features of work to be undertaken include:

#### Empowerment

- Facilitating opportunities for young people to take a greater role in their local communities through genuine capacity building activities.
- Build on the individuals strengths and promote capability and independence.
- Increase cultural awareness amongst newly arrived and settled migrants. (decrease violence & hate between young people).
- Increased knowledge of the mainstream support services available and how to access them and familiarity in navigating the Australian service system
- Consultation with young people in building research and evidence based outcomes

#### Education

- Increase cultural awareness amongst newly arrived and settled migrants through the participation in settlement workshops and activities.
- Personal and peer development – harness and build the skills of youth (ability to listen, accurate & complete interpreting, confidentiality, role boundaries, public speaking)
- Developing strategies to ensure that any pre-arrival experiences do not present as barriers and lead to disengagement from the education system.

#### Employability

- Job readiness programs including developing personal development opportunities and leadership skills as they are directly linked to employment participation.
- Work with JSA providers and develop a community campaign promoting a strong work ethic and a positive and productive approach to work.
- Developing a strategy that focuses on building the capacity of newly arrived and vulnerable and disengaged young people to become active citizens in community activities and economic pathways through volunteering.

The project has a strong focus on building one's sense of personal worth with a focus on identity issues, a strong sense of self esteem, confidence and belonging within the community. They will have increased knowledge of diversity including experiences among youth and more so the skills to manage healthy and respectful relationships.



with peers from different backgrounds. Young people will have the personal capacity and independence to solve problems as they arise and awareness of where to seek help. In addition, the Cultural Consultants will play a key role in providing localised advice to Government, non government and relevant stakeholders in supporting at risk youth throughout their settlement journey.

**9. Criterion 2—Governance structure and experience (Maximum 500 words)**

**What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?**

**Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?**

ASI is one of Australia's leaders in settlement, employment, training and youth support services to migrants, refugees and mainstream clients and has been delivering services to these groups for over 30 years

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

With respect to experience, ACSL is a multi-award winning service provider with a long history in youth settlement and employment as the only JSA and settlement provide in Queensland and one of only two in Australia. s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

In addition ACSL is currently funded by the DSS through its SGP and CSS programs to provide intensive support to newly arrived refugee/migrants including youth experiencing a range of vulnerabilities. s. 47(1)(b), s. 47G(1)(a)

ACSL consistently receives very positive feedback about the quality of its service provision. The quality of ACSL's services has also been acknowledged through numerous other state and international organisations visiting ACSL's home base in Logan to learn more about their successful models and expertise in working with new and emerging communities.

**10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)**

**What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.**

The Cultural Consultants project specially focuses on newly arrived humanitarian refugees and migrants in recognition of the different challenges that this cohort experiences during the settlement process and the risk of disengagement if a young person is not successfully settled. The project focuses on taking a proactive approach of early intervention to address the major issues of social isolation and vulnerability that newly arrived young people can experience.

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

A recent report, based on 2011 Census data focusing on Culturally and Linguistically Diverse Background youth produced by Professor Graham Hugo and the Adelaide University, shows that approximately 25% of young people were born overseas or have at least one parent from a CALD background. Queensland has the third largest CALD youth population nationally with a population of 120,806.

All Australian states have had population growth among this cohort of the youth population with Queensland recording the highest growth among CALD youth of all mainland states of 4.6%. This is over 3 times the states average and over 5 times the national average growth.

In South-East Queensland suburbs, Gold coast, Ipswich & Logan-Beau desert, around 147,177 people are Australian born, out of which 19.5 percent of them are youth aged between 12-24 years Australian born, while 13 percent of them are overseas born. The percentage of the total refugee youth population in Queensland is 19.8 per cent or 23,494, out of which 46 percent comes from South East Queensland region (consisting of Gold Coast, Ipswich and Logan – Beaudessert).

Young people can experience additional barriers to settlement, including:

- acquiring English language skills,
- finding jobs,
- mental health issues,
- entering formal schooling,
- moving between cultures,
- understanding their rights and responsibilities under Australian law,
- finding housing and
- connecting to and navigating mainstream services

s. 47(1)(b), s. 47G(1)(a)

## SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT

### 11. Criterion 4—Potential risks (Maximum 500 words)

What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.



This project is considered to be low risk given the role that ASI already plays in providing services to you migrants in the target locations.

	Description of the Risk	Rating of Likelihood	Rating of Adverse impact	Gross Rating of the Risk	Strategies
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s. 47(1)(b), s. 47G(1)(a)

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under the *Freedom of Information Act 1982*

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should exclude GST from both your income and expenditure budget.
- if you are NOT registered for GST, you should include GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

\$ 50,000 GST exclusive ☒ GST inclusive ☐

**Expenses—list and describe anticipated costs for your project**

**Cost**

s. 47(1)(b), s. 47G(1)(a)

TOTAL project budget	\$50,000	Department of Freedom of Information

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.



Income stream	Income	Is this income source confirmed?
Living Safe Together Grants Programme	\$50,000	
s. 47(1)(b), s. 47G(1)(a)		<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
<b>TOTAL anticipated income</b>	s. 47(1)(b), s. 47G(1)(a)	

#### 15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.

ASI has demonstrated its outstanding ability to deliver quality, award winning youth services for over 30 years. ASI'S exemplary reputation and vast service delivery experience with young migrants with varying degrees of settlement needs together with their well established facilities and recognisable presence in the Logan area, established client group makes ASI well positioned to be able to deliver this project with minimal set up costs and with strong sustainability into the future.

s. 47(1)(b), s. 47G(1)(a)

#### 16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?

The core focus of the project is the establishment of a network of Cultural Consultants who will work with local community groups, Government and non government organisations to deliver projects that will address the key issues of Empowerment, Education and Employability.

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

s. 47(1)(b), s. 47G(1)(a)

A fundraising strategy will also be written into the project plan to ensure that the project can be self sustained into the future.

#### 17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.

We have no concerns.



**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

N/A

**19. REFEREES**

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
	s. 47F	Service Manager	Headspace Meadowbrook	s. 47F	s. 47F
	s. 47F	Public Relations Officer	Congo Konexion	s. 47F	

**SECTION 6: SUPPORTING DOCUMENTATION**

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

**SECTION 7: DECLARATION**

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines, and understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box **YES**, I accept the above declaration.

Name:	Etienne Roux
Position:	Divisional Manager, Social Inclusion & Support Services



Date:	1/03/2015
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**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
5PM AEDT ON MONDAY 2 MARCH 2015.**

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*



**Australian Government**  
**Attorney-General's Department**

## **LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

### **GRANTS PROGRAMME 2014–15**

#### **APPLICATION FORM**

##### **PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

##### **CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)



OR

- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

	<b>CLOSING DATE</b>
--	---------------------

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
All applications must be submitted in full and late entries may not be accepted.

**Applications must be submitted by email to [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au).**

Please contact the department via the email address above to seek permission to  
submit an application via an alternative means.

Released by Department of Home Affairs  
under the *Freedom of Information Act 1982*

**SECTION 1: APPLICANT DETAILS**

APPLICANT DETAILS		
Legal name of applicant: SOMALI AUSTRALIAN COUNCIL OF VICTORIA INC		
Trading name of applicant (if applicable):		
ABN: s. 47G(1)(a)	ACN:	
Registered business address: 7 TOBRUK AVENUE		
Suburb: HEIDELBERG WEST	State/territory: VIC	Postcode: 3081
Are you registered for GST? s. 47G(1)(a)		
Legal entity type: s. 47G(1)(a)		
Do you have any overdue acquittals for funding from the Australian Government? s. 47G(1)(a) If yes, please provide an explanation as to why these acquittals are overdue:		
What is the total amount of funding (excluding GST) that you are requesting? \$ s. 47G(1)(a)		
Is your organisation registered with the Australian Charities and Not-for-Profits Commission? s. 47G(1)(a)		
Does your organisation have a website? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, please provide your website URL: sacov.com.au ,sacov facebook		
Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph): s. 47G(1)(a)		

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name:	s. 47G(1)(a)
BSB:	s. 47G(1)(a)
Account number:	s. 47G(1)(a)
Bank name:	s. 47G(1)(a)

**3. AUTHORISED PERSON CONTACT DETAILS**

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: P O Box 82 The Bell Street Mall		



Suburb: Heidelberg West	State/territory: Victoria	Postcode: 3081
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47G(1)(a)	

**4. CONTACT PERSON**

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: 7 Tobruk Avenue		
Suburb: Heidelberg West	State/territory: Vic	Postcode: 3081
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47F	

**SECTION 2: PROJECT DETAILS****5. PROJECT TITLE**

s. 47G(1)(a)

**6. PROJECT SUMMARY**

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

s. 47G(1)(a)

**7. PROJECT DATES**

When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.

s. 47G(1)(a)

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s. 47G(1)(a)

s. 47G(1)(a)

### SECTION 3: ASSESSMENT CRITERIA

#### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

s. 47G(1)(a)

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s. 47G(1)(a)

**9. Criterion 2—Governance structure and experience (Maximum 500 words)**

What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?

Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?

s. 47G(1)(a)

**10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)**

What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do

you have from communities for your proposal? Please provide up to three current letters of support with your application.

s. 47G(1)(a)

s. 47G(1)(a)

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## SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT

### 11. Criterion 4—Potential risks (Maximum 500 words)



What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.

s. 47G(1)(a)

## SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should **exclude** GST from both your income and expenditure budget.
- if you are **NOT** registered for GST, you should **include** GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

### 12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?

s. 47G(1)(a)

13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT. Include all expenses related to the project, including those covered by your contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.

Expenses—list and describe anticipated costs for your project	Cost
s. 47G(1)(a)	
TOTAL project budget	
	s. 47G(1)(a)

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under the Freedom of Information Act 1982

**14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.**

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

Income stream	Income	Is this income source confirmed?
s. 47G(1)(a)		
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
<b>TOTAL anticipated income</b>	\$	

s. 47G(1)(a)

**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

s. 47G(1)(a)

**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

s. 47G(1)(a)

**17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.**

s. 47G(1)(a)

**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**
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N/A

**19. REFEREES**

Please provide details of two referees who can comment on your organisation's experience and capability.

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F		s. 47G(1)(a)		s. 47F	

**SECTION 6: SUPPORTING DOCUMENTATION**

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

**SECTION 7: DECLARATION**

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box Yes , I accept the above declaration.

Name:	s. 47F
Position:	s. 47F
Date:	01/03/2015

**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY 5PM AEDT ON MONDAY 2 MARCH 2015.**

Released by Department of Home Affairs  
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**Australian Government**  
**Attorney-General's Department**

**LIVING SAFE TOGETHER**

*Improving capabilities to develop intervention services to counter radicalisation*

**GRANTS PROGRAMME 2014–15**

**APPLICATION FORM**

**PRIOR TO COMPLETING THIS FORM**

Applicants must have read the *Living Safe Together Programme Guidelines*, available at [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx) prior to completing this application form.

**CONTACT DETAILS**

If you have any questions regarding the *Living Safe Together* Grants Programme

- visit [www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx](http://www.ag.gov.au/NationalSecurity/Counteringviolentextremism/Pages/CompletingaLivingSafeTogetherGrantsApplication.aspx)
- OR
- email [lstgrants@ag.gov.au](mailto:lstgrants@ag.gov.au)

**CLOSING DATE**

**Applications close at 5pm AEDT on Monday 2 March 2015**

Please note that all fields must be completed (including inserting N/A if not relevant to your proposal).  
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Please contact the department via the email address above to seek permission to submit an application via an alternative means.

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**SECTION 1: APPLICANT DETAILS****1. APPLICANT DETAILS**

Legal name of applicant: s. 47G(1)(a)		
Trading name of applicant (if applicable):		
ABN: s. 47G(1)(a)	ACN:	
Registered business address: s. 47G(1)(a)		
Suburb: s. 47G(1)(a)	State/territory: s. 47G(1)(a)	Postcode: s. 47G(1)(a)
Are you registered for GST? s. 47G(1)(a)		
Legal entity type: s. 47G(1)(a)		
Do you have any overdue acquittals for funding from the Australian Government? If yes, please provide an explanation as to why these acquittals are overdue: s. 47G(1)(a)		
What is the total amount of funding (excluding GST) that you are requesting? s. 47G(1)(a)		
Is your organisation registered with the Australian Charities and Not-for-Profits Commission? s. 47G(1)(a)		
Does your organisation have a website? s. 47G(1)(a) If yes, please provide your website URL:		
Briefly describe your organisation and the services you provide or plan to provide (no more than one paragraph): s. 47G(1)(a) s. 47G(1)(a)		

**2. APPLICANT BANK DETAILS**

To be used in the event that your application is successful. This does not indicate the outcome of your application.

Account name:	s. 47G(1)(a)
BSB:	s. 47G(1)(a)
Account number:	s. 47G(1)(a)
Bank name:	s. 47G(1)(a)

**3. AUTHORISED PERSON CONTACT DETAILS**

Please provide contact details for the person in your organisation who is authorised to enter into a Funding Agreement with the Australian Government.

Position / role: s. 47F		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47F		
Suburb: s. 47F	State/territory: s. 47F	Postcode: s. 47F
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47F	

**4. CONTACT PERSON**

Please provide contact details for the person in your organisation who will be responsible for day-to-day contact with the Living Safe Together grants team in the event your application is successful.

Position / Role: s. 47G(1)(a)		
Title: s. 47F	First name: s. 47F	Surname: s. 47F
Postal address: s. 47F		
Suburb: Cooks Hill	State/territory: s. 47F	Postcode: s. 47F
Phone (daytime):	s. 47F	Phone (after hours): s. 47F
Email address:	s. 47F	

**SECTION 2: PROJECT DETAILS****5. PROJECT TITLE**

s. 47G(1)(a)

**6. PROJECT SUMMARY**

Please provide a summary of your project (maximum 100 words). This summary may be used in media materials and on the department's website if your application is successful.

s. 47G(1)(a)



**7. PROJECT DATES**

**When do you expect to start and complete the project? Please include a draft project schedule with dates and activities.**

s. 47G(1)(a)

s. 47G(1)(a)

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under the *Freedom of Information Act 1982*

### SECTION 3: ASSESSMENT CRITERIA

#### 8. Criterion 1—Proposal (Maximum 500 words—excluding budget)

How does your organisation propose to use the funding to build or enhance its capability to deliver services aligned to the programme objective? (Your proposal needs to be supported by a budget that is provided in section 5 of this application).

s. 47G(1)(a)

#### 9. Criterion 2—Governance structure and experience (Maximum 500 words)

What is your organisation's demonstrated experience in successfully developing and delivering activities that are the same or similar to your proposed project?

Outline the structure of your business and what organisations you have collaborated or worked in partnership with in the past. In enhancing your organisational capacity would this involve collaborating with other organisations?

s. 47G(1)(a)

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s. 47G(1)(a)

**10. Criterion 3—Community need (Maximum 500 words—excluding letters of support)**

What is the community need for the proposed service interventions you propose to develop within the geographical area you intend to deliver services in or on a broader regional or national level? What support do you have from communities for your proposal? Please provide up to three current letters of support with your application.

s. 47G(1)(a)

**SECTION 4: PROJECT PLANNING AND RISK MANAGEMENT**

**11. Criterion 4—Potential risks (Maximum 500 words)**

What are the potential risks associated with your proposed project and how do you plan to mitigate against these risks? Describe your mitigation strategy.

s. 47G(1)(a)

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

## SECTION 5: BUDGET

In this section you need to provide details about your budget for this project. When completing this budget information please note the following:

- if you are registered for GST, you should **exclude** GST from both your income and expenditure budget.
- if you are **NOT** registered for GST, you should **include** GST in your amounts as this is part of the cost of the project.
- the total project budget (in the Expenses table at Question 13) must match the total anticipated income (in the Income table at Question 14).
- Only include dollar amounts, not cents.

**12. HOW MUCH FUNDING ARE YOU REQUESTING THROUGH THE LIVING SAFE TOGETHER GRANTS PROGRAMME?**

s. 47G(1)(a)

**13. LIST AND DESCRIBE ESTIMATED ITEMISED EXPENSES INCLUDING ADMINISTRATION AND OTHER DIRECT COSTS ASSOCIATED WITH THE PROJECT.** Include all expenses related to the project, including those covered by your contribution and other contributions. The total project budget figure must match the total anticipated income figure in the Income table at Question 14. Use dollar amounts only, do not include cents.

<b>Expenses—list and describe anticipated costs for your project</b>	<b>Cost</b>
s. 47G(1)(a)	
TOTAL project budget	s. 47G(1)(a)



**14. PLEASE PROVIDE DETAILS FOR ALL ANTICIPATED INCOME STREAMS FOR YOUR PROJECT.**

You should include all relevant income sources, such as this grant, applicant and partner contributions, other government support or grants, and in-kind contributions. Use dollar amounts only, do not include cents.

Income stream	Income	Is this income source confirmed?
s. 47G(1)(a)		
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
	\$	<input type="checkbox"/>
<b>TOTAL anticipated income</b>	s. 47G(1)(a)	

**15. OUTLINE HOW THIS PROJECT REPRESENTS VALUE FOR MONEY.**

s. 47G(1)(a)

**16. GIVEN THAT THE LIVING SAFE TOGETHER GRANT IS AVAILABLE ONLY ONCE (I.E. NOT ONGOING), HOW DO YOU INTEND TO SUSTAIN THE PROPOSED SERVICE BEYOND THE TERM OF THE GRANT?**

s. 47G(1)(a)

**17. AUSTRALIAN GOVERNMENT POLICY REQUIRES THE DEPARTMENT PUBLISH INFORMATION ABOUT SUCCESSFUL APPLICANTS, THEIR PROJECTS AND FUNDING ON ITS WEBSITE. IF YOU HAVE ANY CONCERNS ABOUT GRANT INFORMATION BEING PUBLISHED PLEASE DETAIL THESE CONCERNS BELOW.**

nil

**18. LIST ANY POTENTIAL OR EXISTING CONFLICTS OF INTEREST THAT MAY EXCLUDE YOU FROM BEING CONSIDERED FOR FUNDING. IF YOU HAVE NO CONFLICTS OF INTEREST INSERT N/A.**

nil

#### **19. REFEREES**

**Please provide details of two referees who can comment on your organisation's experience and capability.**

Title	Full name	Position/role	Organisation	Telephone (Business hours)	Email address
s. 47F		s. 47G(1)(a)		s. 47F	

### **SECTION 6: SUPPORTING DOCUMENTATION**

You must attach the following supporting documentation to your application:

- Signed letters of current support from individuals, organisations, venues and other project partners who have agreed to be involved in the proposed project.
- Please note any other attachments in support of your application (eg previous project reports, risk mitigation strategy) must not exceed a combined total of three attachments.

### **SECTION 7: DECLARATION**

By submitting this application, I declare that I am duly authorised to make this application on behalf of the organisation listed in this application, that the information provided is true and correct, and that the organisation is not associated with illegal activities or activities that are of national security concern including conduct that constitutes a terrorist offence. I understand that any omission or false statement may result in the rejection of this application.

I have read and agree to abide by the requirements of the Living Safe Together Grants Programme Guidelines. I understand that officers of the Australian Attorney-General's Department may seek clarification of any aspect of this application, and may make independent inquiries of other agencies and/or referees.

If successful, I agree to complete the project acquittal and audit requirements within the specified time. If successful, I understand that details within this application may form part of the funding agreement.

I will contact the Australian Attorney-General's Department immediately if any information in this application changes, or is found to be incorrect.

By typing YES into this box YES, I accept the above declaration.



Name:	s. 47F
Position:	s. 47F
Date:	02.03.2015

**APPLICATIONS MUST BE RECEIVED BY THE AUSTRALIAN ATTORNEY-GENERAL'S DEPARTMENT BY  
5PM AEDT ON MONDAY 2 MARCH 2015.**