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Domestic Business Travel Allowance Rates 2019-20

Rates used by easySAP to calculate travel allowances

Table 1: Domestic business travel allowance rates – The below rates are effective as of 1 August 2019

a) For employees with an annual salary of \$124,480 or less

City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Adelaide	\$157.00	\$28.15	\$31.65	\$53.90	\$20.05
Brisbane	\$175.00				
Canberra	\$168.00				
Darwin	\$220.00				
Hobart	\$147.00				
Melbourne	\$173.00				
Perth	\$180.00				
Sydney	\$188.00				
High-cost country centres	Rates listed in Table 4				
Tier 2 country centres (Table 5)	\$134.00	\$25.20	\$28.75	\$49.60	\$20.05
Other country centres	\$114.00	\$25.20	\$28.75	\$49.60	\$20.05

b) For employees with an annual salary of \$124,481 to \$221,550

City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Adelaide	\$208.00	\$30.60	\$43.35	\$60.65	\$28.70
Brisbane	\$257.00				
Canberra	\$246.00				
Darwin	\$293.00				
Hobart	\$196.00				
Melbourne	\$228.00				
Perth	\$245.00				
Sydney	\$251.00				
High-cost country centres	Rates listed in Table 4				
Tier 2 country centres (Table 5)	\$152.00	\$28.15	\$28.75	\$56.05	\$28.70
Other country centres	\$134.00	\$28.15	\$28.75	\$56.05	\$28.70

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c) For employees with an annual salary of \$221,551 or more

City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Adelaide	\$209.00	\$36.10	\$51.15	\$71.55	\$28.70
Brisbane	\$257.00				
Canberra	\$246.00				
Darwin	\$293.00				
Hobart	\$196.00				
Melbourne	\$265.00				
Perth	\$265.00				
Sydney	\$265.00				
All country centres	The higher of \$195.00 or the relevant amount in Table 4	\$36.10	\$51.15	\$71.55	\$28.70

**Table 1: Review rate travel allowance
(for travel that exceeds 21 days)**

Daily Review Rate

\$73.70

Table 2: High-cost country-centre accommodation rates

NSW

NSW City	Rate
Bathurst	\$135
Bega	\$145
Bourke	\$165
Broken Hill	\$139
Coffs Harbour	\$137
Gosford	\$140
Maitland	\$152
Mudgee	\$146
Muswellbrook	\$143
Newcastle	\$169
Norfolk Island	\$190
Orange	\$155
Port Macquarie	\$158
Queanbeyan	\$139
Wagga Wagga	\$144
Wollongong	\$155

Northern Territory

NT City	Rate
Alice Springs	\$179
Jabiru	\$216
Katherine	\$158
Tennant Creek	\$146
Yulara	\$400

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Queensland

QLD City	Rate
Cairns	\$153
Chinchilla	\$143
Dalby	\$162
Emerald	\$156
Gladstone	\$155
Gold Coast	\$209
Hervey Bay	\$157
Horn Island	\$200
Mackay	\$161
Mount Isa	\$160
Roma	\$139
Toowoomba	\$144
Thursday Island	\$200
Townsville	\$143
Weipa	\$138

South Australia

SA City	Rate
Bordertown	\$149
Mount Gambier	\$137
Port Lincoln	\$170
Port Pirie	\$150
Whyalla	\$145
Wilpena-Pound	\$193

Tasmania

TAS City	Rate
Burnie	\$164
Devonport	\$158
Launceston	\$141
Queenstown	\$136

Victoria

VIC City	Rate
Ballarat	\$148
Benalla	\$137
Bendigo	\$135
Bright	\$162
Castlemaine	\$146
Colac	\$138
Horsham	\$148
Shepparton	\$145
Swan Hill	\$136
Wangaratta	\$139
Wonthaggi	\$146

Western Australia

City	Rate
Albany	\$179
Broome	\$220
Bunbury	\$155
Carnarvon	\$156
Christmas Island	\$184
Cocos (Keeling) Island	\$302
Dampier	\$175
Derby	\$170
Esperance	\$155
Exmouth	\$190
Geraldton	\$165
Halls Creek	\$170
Kalgoorlie	\$172
Karratha	\$215
Kununurra	\$204
Newman	\$170
Northam	\$140
Port Hedland	\$175

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Table 4: Tier 2 country-centre accommodation rates entitled to \$134

NSW

NSW (\$134)
Albury
Armidale
Cooma
Dubbo
Goulburn
Griffith
Gunnedah
Lismore
Nowra
Tamworth
Tumut

Victoria

Victoria (\$134)
Ararat
Bairnsdale
Echuca
Geelong
Hamilton
Mildura
Portland
Sale
Seymour
Warrnambool
Wodonga

Queensland

Queensland (\$134)
Ayr
Bundaberg
Charters Towers
Innisfail
Kingaroy
Rockhampton

South Australia

South Australia (\$134)
Ceduna
Kadina
Naracoorte
Port Augusta
Renmark



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Domestic Business Travel Allowance Rates 2020-21

Rates used by easySAP Travel Module to calculate travel allowances

Table 1: Domestic business travel allowance rates – The below rates are effective as of 1 August 2020

a) For employees with an annual salary of \$126,970 or less

City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Adelaide	\$157.00	\$28.70	\$32.30	\$55.05	\$20.40
Brisbane	\$175.00				
Canberra	\$168.00				
Darwin	\$220.00				
Hobart	\$147.00				
Melbourne	\$173.00				
Perth	\$180.00				
Sydney	\$188.00				
High-cost country centres	Rates listed in Table 4				
Tier 2 country centres (Table 5)	\$134.00	\$25.75	\$29.35	\$50.65	\$20.40
Other country centres	\$114.00	\$25.75	\$29.35	\$50.65	\$20.40

b) For employees with an annual salary of \$126,971 to \$225,980

City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Adelaide	\$208.00	\$31.25	\$44.25	\$61.95	\$29.20
Brisbane	\$257.00				
Canberra	\$246.00				
Darwin	\$293.00				
Hobart	\$196.00				
Melbourne	\$228.00				
Perth	\$245.00				
Sydney	\$251.00				
High-cost country centres	Rates listed in Table 4				

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City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Tier 2 country centres (Table 5)	\$152.00	\$28.70	\$29.35	\$57.20	\$29.20
Other country centres	\$136.00	\$28.70	\$29.35	\$57.20	\$29.20

c) For employees with an annual salary of \$225,981 or more

City	Accommodation	Breakfast	Lunch	Dinner	Incidentals
Adelaide	\$209.00	\$36.80	\$52.20	\$73.10	\$29.20
Brisbane	\$257.00				
Canberra	\$246.00				
Darwin	\$293.00				
Hobart	\$196.00				
Melbourne	\$265.00				
Perth	\$265.00				
Sydney	\$265.00				
All country centres	The higher of \$195.00 or the relevant amount in Table 4	\$36.80	\$52.20	\$73.10	\$29.20

Table 2: Review rate travel allowance (for travel that exceeds 21 days)

Daily Review Rate

\$75.20

Table 3: Motor vehicle allowance (based on cents per kilometre) for private motor vehicle use

Motor Vehicle Allowance

72 cents per kilometre

Table 4: High-cost country-centre accommodation rates

NSW

NSW City	Rate
Bathurst	\$135
Bega	\$145
Bourke	\$165
Broken Hill	\$144
Coffs Harbour	\$140
Gosford	\$140
Maitland	\$152
Mudgee	\$150
Muswellbrook	\$148
Newcastle	\$174

NSW City	Rate
Norfolk Island	\$190
Orange	\$155
Port Macquarie	\$161
Queanbeyan	\$139
Wagga Wagga	\$144
Wollongong	\$155

Northern Territory

NT City	Rate
Alice Springs	\$150
Jabiru	\$216

NT City	Rate
Katherine	\$158
Nhulunbuy	\$222
Tennant Creek	\$146
Yulara	\$420

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Queensland

QLD City	Rate
Cairns	\$153
Chinchilla	\$143
Dalby	\$164
Emerald	\$156
Gladstone	\$155
Gold Coast	\$209
Hervey Bay	\$157
Horn Island	\$200
Mackay	\$161
Mount Isa	\$160
Roma	\$139
Toowoomba	\$144
Thursday Island	\$200
Townsville	\$143
Weipa	\$138

South Australia

SA City	Rate
Bordertown	\$149
Mount Gambier	\$140
Port Lincoln	\$170
Port Pirie	\$150
Whyalla	\$145
Wilpena-Pound	\$193

Tasmania

TAS City	Rate
Burnie	\$164
Devonport	\$158
Launceston	\$141
Queenstown	\$136

Victoria

VIC City	Rate
Ballarat	\$151
Benalla	\$140
Bendigo	\$138
Bright	\$165
Castlemaine	\$146
Colac	\$138
Horsham	\$152
Shepparton	\$148
Swan Hill	\$136
Wangaratta	\$142
Wonthaggi	\$150

Western Australia

WA City	Rate
Albany	\$179
Broome	\$220
Bunbury	\$155
Carnarvon	\$156
Christmas Island	\$190
Cocos (Keeling) Island	\$319
Dampier	\$175
Derby	\$170
Esperance	\$160
Exmouth	\$190
Geraldton	\$165
Halls Creek	\$170
Kalgoorlie	\$172
Karratha	\$215
Kununurra	\$204
Newman	\$170
Northam	\$143
Port Hedland	\$175

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Table 5: Tier 2 country-centre accommodation rates

New South Wales

NSW
Albury
Armidale
Cobar
Cooma
Cowra
Dubbo
Goulburn
Grafton
Griffith
Gunnedah
Lismore
Nowra
Tamworth
Tumut

Victoria

VIC
Ararat
Bairnsdale
Echuca
Geelong
Hamilton
Mildura
Portland
Sale
Seymour
Warrnambool
Wodonga

Queensland

QLD
Ayr
Bundaberg
Charters Towers
Innisfail
Kingaroy
Rockhampton

South Australia

SA
Ceduna
Kadina
Naracoorte
Port Augusta
Renmark