

**From:** s. 22(1)(a)(ii) s. 22(1)(a)(ii) @scc.vic.gov.au>  
**Sent:** Wednesday, 24 June 2020 8:03 PM  
**To:** s. 22(1)(a)(ii)  
**Cc:** s. 22(1)(a)(ii); s. 22(1)(a)(ii) @defence.gov.au; s. 22(1)(a)(ii) Andrew Crisp  
(DJCS)  
**Subject:** Victorian Request for Assistance - s. 22(1)(a)(ii) RFA015  
**Attachments:** s. 22(1)(a)(ii)  
s. 22(1)(a)(ii) EMV-RFA-015\_Ops Soteria\_July2020.pdf

On behalf of the Emergency Management Commissioner, please see attached three request for assistance from Victoria for support to the COVID-19 response,

Many thanks

s. 22(1)(a)(ii)

**Executive Officer for the  
Emergency Management Commissioner  
SCC-Vic (EMC Executive Officer)**

State Control Centre | Level 4, 8 Nicholson Street, East Melbourne VIC 3002

Ph: **1300 368 722** (1300 EMV SCC)

Email: s. 22(1)(a)(ii) @scc.vic.gov.au | Web: <https://cop.em.vic.gov.au>

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## REQUEST FOR AUSTRALIAN GOVERNMENT NON-FINANCIAL ASSISTANCE

Requests for Australian Government non-financial assistance may be phoned to Emergency Management Australia (EMA) in the first instance, but must be confirmed by e-mail from the nominated official. The format for requests is as follows:

SUBJECT:	National support requested to assist COVID-19 (Victorian response)
DATE & TIME:	24 June 2020, 1900hrs AEDT
REQUEST ID:	EMV-RFA-015CV
SITUATION:	<p>The Victorian State Control Centre (SCC) is seeking the support to ensure the emergency response to COVID-19 pandemic remains effective with the increase in positive cases identified within the state.</p> <p>Since mandatory hotel quarantine for overseas travellers entering Australia in March 2020, Victoria has managed approximately 18,500 individuals. With the continued need to maintain the mandatory quarantine, it has been identified that there is the lack of access to skilled resources to undertake specific functions.</p> <p>This request is to seek personnel augmentation and assistance for Victorian Department of Health and Human Services in the mandatory quarantine of individuals who have returned from overseas (Operations Soteria).</p>
OWN RESOURCES:	Emergency Management Victoria has exhausted internal or contract sources across emergency agencies to fulfil these roles. ADF personnel in other States have proven to be uniquely suited to roles and functions being carried out within the current environment.
PRIORITY:	<p>To commence 26 June 2020 for a period ending 31 July 2020.</p> <p>Due to the scale and complexity of the crisis, this is a high priority request, to ensure the stability in the established systems and process are continued.</p>
DELIVERY LOCATION:	The personnel would be required to operate from Melbourne metropolitan hotels that are being used for mandatory quarantine
TASK DESCRIPTION:	<p>The request is for up to 850 personnel to provide compliance and monitoring support to Department of Health and Human Services (DHHS) at the designated hotels being used for mandatory quarantine.</p> <p>The Personnel will be required to operate on shift rotation basis, 7 days a week for the duration of this request.</p>

### JURISDICTION PRIMARY POINT OF CONTACT DETAILS

NAME:	s. 22(1)(a)(ii)		
POSITION TITLE:	Emergency Management Commissioner Executive Officer		
AGENCY/ GROUP:	Emergency Management Victoria		
BH PHONE:	1300 368 722	MOB:	s. 22(1)(a)(ii)
E-MAIL:	s. 22(1)(a)(ii) @scc.vic.gov.au		

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under the Freedom of Information Act 1982

**REQUEST APPROVED BY (MUST BE NOMINATED JURISDICTIONAL OFFICIAL)**

NAME:	Andrew Crisp	s. 22(1)(a)(ii)
SIGNATURE:	s. 22(1)(a)(ii)	
POSITION TITLE:	Emergency Management Commissioner	
BH PHONE:	1300 368 722	MOB: s. 22(1)(a)(ii)

COMMENTS: DHHS representative will be available at on site at each location to support the deployed personnel in the field.

The tasked personnel will be required to support the State Authorised Officers in active monitoring of quarantine compliance by individuals in hotel quarantine.

Dependant on the operational need, the number of Defence assets may be released when they are no longer required, to enable reallocation and/or crew respite.

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s. 22(1)(a)(ii)

**From:** s. 22(1)(a)(ii)  
**Sent:** Wednesday, 24 June 2020 8:23 PM  
**To:** s. 22(1)(a)(ii) s. 22(1)(a)(ii)  
**Cc:** s. 22(1)(a)(ii) s. 22(1)(a)(ii) @defence.gov.au; Andrew Crisp (DJCS);  
s. 22(1)(a)(ii) s. 22(1)(a)(ii)  
**Subject:** RE: Victorian Request for Assistance - s. 22(1)(a)(ii) RFA015  
[SEC=UNCLASSIFIED]

**UNCLASSIFIED**

Good evening s. 22(1)(a)(ii)

EMA acknowledges the receipt of Victorian s. 22(1)(a)(ii) RFA015. We will undertake a quick review and will provide to Defence for their consideration. EMA will provide a response to the requests as soon as a decision is made.

Kind regards,

s. 22(1)(a)(ii)

Assistant Director, Planning and Engagement  
Crisis & Security Management Branch  
Security & Resilience Group  
Department of Home Affairs

P: 02 s. 22(1)(a)(ii) | M: +61 s. 22(1)(a)(ii) | E: s. 22(1)(a)(ii) @homeaffairs.gov.au

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**Cc:** s. 22(1)(a)(ii) s. 22(1)(a)(ii) @defence.gov.au; Andrew Crisp (DJCS);  
s. 22(1)(a)(ii) s. 22(1)(a)(ii)  
**Subject:** RE: Victorian Request for Assistance - RFA013, RFA014 & RFA015  
[SEC=UNCLASSIFIED]  
**Attachments:** s. 22(1)(a)(ii)  
s. 22(1)(a)(ii) EMV-RFA-015\_Ops Soteria\_July2020.pdf

**UNCLASSIFIED**

Good evening SCC,

Defence has accepted all tasks as per s. 22(1)(a)(ii) RFA015 without cost recovery.

Kind regards,

s. 22(1)(a)(ii)

Assistant Director, Planning and Engagement  
Crisis & Security Management Branch  
Security & Resilience Group  
Department of Home Affairs  
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**Sent:** Thursday, 25 June 2020 12:31 PM  
**To:** s. 22(1)(a)(ii) s. 22(1)(a)(ii) s. 22(1)(a)(ii)  
**Cc:** s. 22(1)(a)(ii) s. 22(1)(a)(ii) @defence.gov.au; s. 22(1)(a)(ii)  
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**Subject:** RE: Victorian Request for Assistance - s. 22(1)(a)(ii) RFA015  
[SEC=UNCLASSIFIED]

Good afternoon all,

Based on changing operational and resourcing requirements I am writing to advise you that Victoria no longer wishes to progress RFA 15, the request for up to 850 resources to support our hotel quarantine operation (Op Soteria).

Thank you for your efforts in progressing this request and as always, we sincerely appreciate the support of EMA and the ADF.

Regards,

Andrew

**Andrew Crisp APM**  
Emergency Management Commissioner

**Emergency Management Victoria**  
Level 23, 121 Exhibition Street, Melbourne 3000  
**Ph** +61 s. 22(1)(a)(ii) | **E** s. 22(1)(a)(ii) @emv.vic.gov.au

**EA:** s. 22(1)(a)(ii) | **Ph** +61 3 s. 22(1)(a)(ii) | **E** s. 22(1)(a)(ii) @emv.vic.gov.au  
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**Subject:** RE: Victorian Request for Assistance - s. 22(1)(a)(ii) RFA015 [SEC=UNCLASSIFIED]

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Good evening SCC,

Defence has accepted all tasks as per s. 22(1)(a)(ii) RFA015 without cost recovery.

Kind regards,

s. 22(1)(a)(ii)

Assistant Director, Planning and Engagement  
Crisis & Security Management Branch  
Security & Resilience Group  
Department of Home Affairs

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**Subject:** RE: Victorian Request for Assistance - s. 22(1)(a)(ii) RFA015  
[SEC=UNCLASSIFIED]

**UNCLASSIFIED**

Good afternoon,

EMA acknowledges this request from Victoria to withdraw RFA 15 as Victoria no longer wishes to progress this request. EMA is however still awaiting the fourth request for assistance that was advised last evening that relates to support for testing.

Kind regards,

s. 22(1)(a)(ii)

Assistant Director, Planning and Engagement  
Crisis & Security Management Branch  
Security & Resilience Group  
Department of Home Affairs

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Thank you for your efforts in progressing this request and as always, we sincerely appreciate the support of EMA and the ADF.

Regards,

Andrew

**Andrew Crisp APM**  
Emergency Management Commissioner

## Emergency Management Victoria

Level 23, 121 Exhibition Street, Melbourne 3000

Ph +61 s. 22(1)(a)(ii) | E s. 22(1)(a)(ii) [@emv.vic.gov.au](mailto:s. 22(1)(a)(ii)@emv.vic.gov.au)

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Good evening SCC,

Defence has accepted all tasks as per s. 22(1)(a)(ii) RFA015 without cost recovery.

Kind regards,

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