Information withheld pending affected third party review rights

 Released by Department of Home Affairs under the Freedom of Information Act 1982
From: Maritime Travellers Processing Committee  
Sent: Wednesday, 18 March 2020 4:08 PM  
To: Maritime Travellers Processing Committee  
Subject: RE: MTPC FORM (NEW) RUBY PRINCESS 19 MAR OPT [SEC=UNCLASSIFIED]

attached is an application on behalf of the cruise vessel Ruby Princess seeking approval to arrive and depart at ports other than appointed ports. Can all MTPC Members and ABF regional offices please review the attached application.

Can all ABF regional offices please consider this application and forward your response by email: abf.gov.au by COB 18/3/2020

Regards

Australian Border Force  
Phone: +61 (2)  
Email: abf.gov.au

---

From: Maritime Travellers Processing Committee  
Sent: Wednesday, 18 March 2020 3:53 PM  
To: Maritime Travellers Processing Committee  
Cc: Maritime Travellers Processing Committee  
Subject: FW: MTPC FORM (NEW) RUBY PRINCESS 19 MAR OPT [SEC=UNCLASSIFIED]

Dear MTPC Members and ABF Staff,

Attached is an application on behalf of the cruise vessel Ruby Princess seeking approval to arrive and depart at ports other than appointed ports. Can all MTPC Members and ABF regional offices please review the attached application.

Can all ABF regional offices please consider this application and forward your response by email: abf.gov.au by COB 18/3/2020

Regards

Australian Border Force  
Phone: +61 (2)  
Email: abf.gov.au
Hi

Approved

Thanks

---

From: Maritime Travellers Processing Committee <abf.gov.au>
Sent: Wednesday, 18 March 2020 4:37 PM
To: <abf.gov.au>
Cc: Maritime Travellers Processing Committee <abf.gov.au>
Subject: FW: MTPC FORM (NEW) RUBY PRINCESS 19 MAR OPT - approval required [SEC=UNCLASSIFIED]

Hi

Please find attached the MTPC approval for Ruby Princess. We have received verbal approval from Dept of Ag

Grateful for your approval please so we can issue the approval.

Many thanks,
Hi,

The department of Agriculture, Water and the Environment supports the approval of the RUBY PRINCESS to arrive at Port of SYDNEY tomorrow, 19 March 2020, noting it meets the current exemption criteria for cruise vessels. It is noted that PAX will be disembarking in Sydney.

Kind regards,

[Signature]

Senior Policy Officer – First Points of Entry

Department of Agriculture, Water and the Environment Compliance Controls | Compliance Division

Sir Donald Bradman Drive, Export Park SA 5950 Australia
PO Box 63 Export Park SA 5950 Australia
awe.gov.au

---

Dear MTPC Members and ABF Staff,

Attached is an application on behalf of the cruise vessel Ruby Princess seeking approval to arrive and depart at ports other than appointed ports. Can all MTPC Members and ABF regional offices please review the attached application.

Can all ABF regional offices please consider this application and forward your response by email: abf.gov.au by COB 18/3/2020

Regards
Information withheld pending affected third party review rights
Hi,

Can we please have a response to this email

regards

MTPC, NPPC & GoG Coordination
National Border Event Coordination
Strategic Coordination Branch
Australian Border Force
Phone: +61 (2) abf.gov.au
Email: abf.gov.au
Dear MTPC Members,

The MTPC has approved the application from Carnival Australia on behalf of the cruise vessel Ruby Princess to arrive and depart at Australian ports.

Please find attached MTPC approval letter for your records.

regards

MTPC & NPPC Coordination
Australian Border Force
Phone: +61 (2)
Email: abf.gov.au
Please find attached MTPC approval letter for your records.

regards

MTPC & NPPC Coordination
Australian Border Force
Phone: +61 (2)
Email: abf.gov.au
To the Master and Operator of:

Ruby Princess
C/o Carnival Australia
Level 5
465 Victoria Avenue
Chatswood NSW 2067
carnivalaustralia.com

Maritime Travellers Processing Permission for Vessel

Ruby Princess

Permission is granted in accordance with s58 of the Customs Act 1901 and s247 of the Biosecurity Act 2015

Permission is granted by the Maritime Travellers Processing Committee (MTPC) for the Master of the vessel, Ruby Princess to permit their vessel to arrive at and depart from a port other than an appointed port and/or restricted minor port in accordance with the Schedule in Attachment A and subject to the following conditions:

1) The Master and Operator acknowledges receipt of this permission, together with their agreement to adhere to all the conditions contained herein, to be received by the MTPC by 18 March 2020 via e-mail s22(1)(a)(i) abf.gov.au.

2) The operator or its agent/representative are to pay costs associated with this approval which includes transfers of border agency personnel, officers’ travel time and all associated costs including officers’ overtime and salaries in accordance with relevant Commonwealth Legislation.

3) ABF officers may attend ports that are other than an appointed port and/or restricted minor port. Shall attendance occur, your company or its Agent is to pay all costs associated with this approval including transfers of officers from home port to the various places other than an appointed port and/or restricted minor port and return to home port, general maintenance of the officers, and all costs associated with officers’ services, including overtime and salaries.

4) Permission is granted for the period of 19 March 2020 only in accordance with Attachment A.

5) Under sections s64ACA and s64ACB of the Customs Act 1901, operators are obliged to provide a report on all people on board at each and every port in Australia within the specified time frames outlined in the Customs Regulations 2015. This report is in two parts - Customs Form 2A (Passenger Report Cover Sheet), Customs Form 2B (Passenger Report) and Form 3B (Sea crew Report).

6) Under s118CA of the Customs Act 1901, (outbound clearance certificate) for each port/approved place. The master of a ship must not depart with the ship from any port in Australia without receiving from the Collector (from the ABF District Manager) a Certificate of Clearance in respect of the ship.
<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><strong>7)</strong></td>
<td>The District Manager or Supervisor at the nearest ABF office to the port that is other than an appointed port and/or restricted minor port must be advised at least 72 hours prior to the arrival of your vessel as to the information below:</td>
</tr>
<tr>
<td></td>
<td>- The approximate number of passengers to go ashore</td>
</tr>
<tr>
<td></td>
<td>- The approximate number of crew to go ashore for leave</td>
</tr>
<tr>
<td></td>
<td>- The times that location boats and ship’s tenders (if approved) will be departing from and returning to the vessel.</td>
</tr>
<tr>
<td><strong>8)</strong></td>
<td>Passengers will not be permitted to leave or join the vessel permanently at a port that is other than an appointed port and/or restricted minor port which does not have a permanent biosecurity and/or ABF presence. Unless there are exceptional circumstances and notification and approval has been given by Australian Border Force (ABF) and Department of Agriculture. In the case of emergencies notification is required to be given as soon as reasonably possible.</td>
</tr>
<tr>
<td><strong>9)</strong></td>
<td>Only passengers and crew on day excursions or crew on day leave may leave the vessel at ports that are other than an appointed port and/or restricted minor port. All passengers and crew must be accounted for back on board before the vessel departs the port. If any passenger or crew fails to return to the vessel, the Master of the vessel must notify ABF immediately.</td>
</tr>
<tr>
<td><strong>10)</strong></td>
<td>Passengers and crew on day excursions are to be advised not to take ashore any packages, parcels or foodstuffs, including picnic lunches, nor are any packages, parcels or foodstuffs to be removed from the vessel for any reason unless permission has been granted by Department of Agriculture or ABF.</td>
</tr>
<tr>
<td><strong>11)</strong></td>
<td>Where visitors have been invited to board a cruise ship for a function or other purpose, the cruise line operator should advise the MTPC at least ten (10) working days prior to the visit, or as soon as practical. Visitors departing a cruise ship must not remove any item of biosecurity concern including food, animal and/or plant material. Please refer to ‘Advice to Industry 2012/01 – Procedures: Visitors Boarding a Cruise Ship.’</td>
</tr>
<tr>
<td><strong>12)</strong></td>
<td>For zodiacs, kayaks, tenders and other watercraft carried on vessels for use during a voyage:</td>
</tr>
<tr>
<td></td>
<td>1. Goods, including food, fresh produce (eg: fruit, meats and dairy products), and prepared meals are not to be removed from the vessel during any excursion/activity.</td>
</tr>
<tr>
<td></td>
<td>2. Any watercraft that is discharged from the vessel must be free from biosecurity risk contamination (eg: soil, sand, feathers, seeds, plant and plant products, food of any kind, food scraps or waste) as these items can carry disease organisms and plant pests.</td>
</tr>
<tr>
<td></td>
<td>3. Watercraft being discharged from the vessel must be clean and free from biofouling and any pooled water. Biofouling are the marine plants and animals that attach and grow on the submerged parts of a vessel like the hull, propellers, anchors, niche areas and fishing gear. For further information, visit Managing biofouling in Australia.</td>
</tr>
<tr>
<td></td>
<td>4. All watercraft must return to the originating vessel upon completion of the excursion/activity.</td>
</tr>
</tbody>
</table>
13) The operator or its agent/representative are required to submit any tour guide itineraries and schedules originating or terminating ship side (eg: zodiac or kayak tours) to the local ABF office prior to commencement, with times, dates, passenger/crew details.

Permission needs to be gained from all port authorities for zodiac or kayak tours.

If a sea door is open waterside to launch/recover kayaks/zodiacs it must be manned by cruise vessel security and setup to assess passengers/crew departing/returning.

Kayaks/zodiacs are not to come ashore at any stage without prior ABF approval (or contact ABF immediately in case of emergency situation).

No activity with any other vessels other than Ruby Princess and her kayaks/zodiacs.

Kayaks and any other items removed from the vessel and taken back on the vessel must be reported on Form 43 and Form 44 to ABF of that region.

Tasmania Additional

Kayaks/zodiacs not to land at Port Arthur Historic Site including Point Puer and Isle of the Dead. For further information/clarification, contact TAS National Parks & Wildlife.

14) All crew members must be accounted for back on board before the vessel departs any of the ports. If any crew fail to return to the vessel, the Master must notify ABF immediately.

15) An exchange of crew members will not be permitted at ports that are other than an appointed port and/or restricted minor port, except in exceptional circumstances and with the written permission from the ABF District Manager or Supervisor at the nearest ABF office to the port that is other than an appointed port and/or restricted minor port.

16) Where approval has been given by the ABF District Manager or Supervisor for the ship’s lifeboats and tenders to be used to transport travellers to and from the ship, these will be subject to compliance with Commonwealth and state laws. Lifeboats and tenders are not to be used for any other purposes unless the nearest ABF District Manager or Supervisor has specifically agreed to such an arrangement.

17) Domestic voyages will require duty and GST payments for bunkers and stores. Duty free shopping should not be available to domestic passengers.

18) Travellers are subject to inwards Immigration and Customs clearance at (Sydney). En route clearances should be requested as per Advice to Industry 2014/01.

19) Travellers are subject to outwards Immigration and Customs clearance at (Sydney) unless immigration cleared at a previous port. The operator or its Agent is to pay all costs associated with providing such infrastructure and facilities.

20) Passengers should be advised that the Tourist Refund Scheme (TRS) will only be processed at the last appointed port in Australia (Sydney) prior to international departure.

21) No goods are to be loaded or offloaded unless approval has been given by ABF.

22) For Department of Agriculture approval and conditions, to moor at a Non First Point of Entry (s247), please refer to the MARS Biosecurity Status Document (BSD) issued by the Department of Agriculture. Both the BSD and the Maritime Travellers Processing Committee (MTPC) approval letter must be kept by the vessel operator/master and be produced on request.

23) Aviation and Maritime Security (AMS) has advised that although this application has been approved, it remains the operator or its agent/representative’s responsibility to ensure regulatory compliance with the Maritime Transport and Offshore Facilities Security Act 2003 and Maritime Transport and Offshore Facilities Security Regulations.
24) Parks Australia has advised that commercial tourism activities within an Australian Marine Park require an authorisation from the Director of National Parks. The operator must apply for a commercial tourism licence where a cruise ship has a destination point (meaning the ship will stop or slow) within an Australian Marine Park to ensure compliance with the Environmental Protection and Biodiversity Conservation Act 1999. Although this MTPC application has been approved, it remains the operator’s or its agent/representative’s responsibility to ensure regulatory compliance with this Act. Further information can be obtained from the Parks Australia website: [https://parksaustralia.gov.au/marine/](https://parksaustralia.gov.au/marine/) or by contacting [marineparks@environment.gov.au](mailto:marineparks@environment.gov.au)

25) No goods are to be offloaded without approval from Department of Agriculture and ABF.

26) No galley waste, food or plant material is landed at ports other than an appointed port and/or restricted minor port, unless authorised by a Department of Agriculture officer.

27) All refuse is to be stored in sealed, leak proof containers approved for use by Department of Agriculture and on board galley grinders are not to be used in port.

28) Macerator/garbage grinder and/or swing bin are not to be used while the vessel is in Australian ports or waters.

29) If an inspection of the vessel is required, it is the responsibility of the Master (via the nominated shipping agent) through an agreement with the Department of Agriculture to meet all transport, accommodation and incidental costs, for a biosecurity officer to attend the vessel, in accordance with the Biosecurity Charges Imposition Regulation 2016.

30) If any biosecurity breaches are detected, any cost associated with biosecurity services provided (eg: fee for service) will be in accordance with the Biosecurity Charges Imposition Regulation 2016.

31) Shipping Entities remit the Passenger Movement Charge (PMC) for all non-exempt passengers, currently AUD $60.00, with the PMC Remittance Report and payment to the Department in accordance with the PMC Arrangement Payment Schedule (due on the 25th day of every month after departure).

32) Any other condition, which an ABF Officer in charge may impose to protect the law as administered by ABF, Department of Agriculture and the Department of Infrastructure must be adhered to.

33) A copy of this permission is to be forwarded to the local ship’s Agent, so that they are aware of their responsibilities in relation to the ship’s visit to the various ports.

34) Should circumstances arise that require you to vary in any way the conditions prescribed in this permission, immediately contact either the Supervisor or District Manager at the nearest ABF office to the various ports that are other than an appointed port and/or restricted minor port and the Maritime Travellers Processing Committee. Contact details are provided in Attachment B.

35) Should there be a change in the Master of the vessel, the new Master should confirm their agreement to the conditions outlined in this approval via email to [abf.gov.au](mailto:abf.gov.au)
### PENALTIES FOR BREACH OF CONDITIONS

<table>
<thead>
<tr>
<th>36)</th>
<th><strong>BREACH: Biosecurity Act 2015</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>247(4) Biosecurity Act 2015 states:</strong></td>
<td></td>
</tr>
<tr>
<td>A person is commits an offence if:</td>
<td></td>
</tr>
<tr>
<td>(a) the person is the person in charge or the operator of the vessel; and,</td>
<td></td>
</tr>
<tr>
<td>(b) the person has been given a permission under subsection (2); and,</td>
<td></td>
</tr>
<tr>
<td>(c) the permission is subject to conditions; and,</td>
<td></td>
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<tr>
<td>(d) the person engages in conduct; and,</td>
<td></td>
</tr>
<tr>
<td>(e) the conduct contravenes the conditions.</td>
<td></td>
</tr>
</tbody>
</table>

Penalty: Imprisonment for 5 years or 300 penalty units, or both.

**247(5) Biosecurity Act 2015 states:**

The Person in charge of a vessel commits an offence if:

(a) the operator of the vessel has been given a permission under subsection (2); and,  
(b) the permission is subject to conditions; and,  
(c) the conditions are not complied with.

Penalty: Imprisonment for 5 years or 300 penalty units, or both.

**247(6) Biosecurity Act 2015 states:**

The operator of a vessel commits an offence if:

(a) the person in charge of the vessel has been given a permission under subsection (2); and,  
(b) the permission is subject to conditions; and,  
(c) the conditions are not complied with.

Penalty: Imprisonment for 5 years or 300 penalty units, or both.

**247(7) Biosecurity Act 2015 states:**

The person in charge and the operator of the vessel are each liable to a civil penalty if:

(a) the person in charge or the operator of the vessel has been given a permission under subsection (2); and,  
(b) the permission is subject to conditions; and,  
(c) the conditions are not complied with.

Civil penalty: 120 penalty units.
<table>
<thead>
<tr>
<th>37)</th>
<th><strong>BREACH: CUSTOMS ACT 1901</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>S58 (2) Customs Act 1901 states:</td>
<td>A Collector may, by notice in writing given to the master of a ship or the pilot of an aircraft who has applied for permission to bring his ship or aircraft to a place other than a port or airport, give the person permission, subject to such conditions (if any) as are specified in the notice, to bring the ship or aircraft to, or to remain at, that place.</td>
</tr>
<tr>
<td>S58 (3) Customs Act 1901 States:</td>
<td>A person who has been given permission under subsection (2) shall not refuse or fail to comply with any condition (including a condition imposed or varied under subsection (4)) to which that permission is subject.</td>
</tr>
<tr>
<td>Penalty: 100 penalty units.</td>
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</tbody>
</table>

**PLEASE NOTE**

Where a carrier brings an inadequately or undocumented passenger to Australia, they may be liable, upon conviction, to a fine of $10,000. As an alternative to prosecution, carriers may elect to pay a prescribed penalty of $5,000 for an offence (an infringement notice).

Approved on behalf of the Chair of the MTPC – 18/3/2020
**Schedule for Ruby Princess (19 March 2020) – Approved by the MTPC**

<table>
<thead>
<tr>
<th>Arrival Port/Anchorage</th>
<th>Date of Arrival</th>
<th>Time of Arrival</th>
<th>Departure Port/Anchorage</th>
<th>Date of Departure</th>
<th>Time of Departure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sydney</td>
<td>19/03/2020</td>
<td>0200</td>
<td>Sydney</td>
<td>19/03/2020</td>
<td>1600</td>
</tr>
</tbody>
</table>

* Red Highlight Indicates ports *other than* Appointed Ports and/or restricted minor ports.
## ABF CONTACT DETAILS

<table>
<thead>
<tr>
<th>Region</th>
<th>Telephone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>NORTHERN TERRITORY</td>
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<tr>
<td>Darwin</td>
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<tr>
<td>TASMANIA</td>
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<td>Burnie</td>
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<td>Launceston</td>
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<td>Hobart</td>
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<td>Tasmania</td>
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<td>NEW SOUTH WALES</td>
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<tr>
<td>Sydney</td>
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<td>Eden</td>
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<td>Newcastle</td>
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<td>New South Wales</td>
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<td>QUEENSLAND</td>
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<td>Bundaberg</td>
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<tr>
<td>Mackay</td>
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<tr>
<td>(Airlie Beach – Funnel Bay)</td>
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<td>Cairns</td>
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<td>Townsville</td>
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<tr>
<td>Thursday Is</td>
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<tr>
<td>Brisbane</td>
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<td>Gladstone</td>
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<td>Queensland</td>
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<td>VICTORIA</td>
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<td>Melbourne</td>
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<td>Geelong</td>
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<tr>
<td>Portland</td>
<td></td>
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<tr>
<td>Victoria (24 hrs)</td>
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<td></td>
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<tr>
<td>SOUTH AUSTRALIA</td>
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<tr>
<td>Adelaide</td>
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<tr>
<td>Port Lincoln</td>
<td></td>
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<tr>
<td>South Australia (24 hrs)</td>
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<tr>
<td>WESTERN AUSTRALIA</td>
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<tr>
<td>Fremantle</td>
<td></td>
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<td>Broome</td>
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</tbody>
</table>
From: 
Sent: Wednesday, 18 March 2020 8:40 PM
To: 
Subject: ETA 19MAR2020 RUBY PRINCESS OPT CRUISE SHIP [DLM=For-Official-Use-Only]
Attachments: Document1 [Compatibility Mode].docx

Good evening,

### PACE IMMIGRATION REFERRALS

<table>
<thead>
<tr>
<th>ETA, ETD or POST BOARDING</th>
<th>DATE of ETA/ETD</th>
<th>VESSEL NAME</th>
<th>PORT</th>
<th>TYPE OF VESSEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>'Post Boarding' confirms vessel has been boarded and passports physically verified</td>
<td>(eg. 15 NOV 2018)</td>
<td>RUBY PRINCESS</td>
<td>OPT</td>
<td>CRUISE SHIP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AGENT DETAILS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Include: Name of Agent, email and phone number (Email must be group mailbox not individual)</td>
</tr>
</tbody>
</table>

<p>| |</p>
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<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>carnivalaustralia.com</td>
</tr>
</tbody>
</table>

Kind regards,

Leading Border Force Officer | Maritime Operations NSW
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 | E: abf.gov.au

Released by Department of Home Affairs under the Freedom of Information Act 1982
CREW STATUS REPORT – ARRIVAL

Vessel Name: RUBY PRINCESS
Arrival Date: 19MAR2020

Checks of referrals made to the Border Operations Centre (BOC) through the PACE Immigration Referrals Report for the above vessel have now been completed.

The attached intercept report requires your attention as per the below response codes. Please action as appropriate and RE-RUN THE REPORT in intercept to check that there are no re-referrals.

If there are new referrals please resubmit to the mailbox.

### DESCRIPTION OF RESPONSE CODES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK – ALPHA</td>
<td>Client holds the appropriate visa/authority for Australia and the referral has been acquitted. No further action is required from ABF officers.</td>
</tr>
<tr>
<td>OK – BRAVO</td>
<td>Traveller holds the appropriate visa / authority for Australia however DIBP system constraints may refer traveller in future checks (e.g last business opportunity checks); or Australian Passport holders. No further action is required from ABF officers.</td>
</tr>
<tr>
<td>AMEND DATA</td>
<td>Checks of DIBP systems confirm identity (ie. Smart Gate movements, APP check-in, previous visa records) or PPT confirmed bio-data (copy attached) or PAX card confirmed (copy attached) PLEASE RE-ENTER CLIENT INFORMATION INTO INTERCEPT TO REFLECT CONFIRMED IDENTITY.</td>
</tr>
<tr>
<td>REFERRED TO RSO/MBO – PPT PENDING</td>
<td>Bio-data is unable to be confirmed. A copy of the PPT has been requested from the Agent and will be forwarded to you ASAP.</td>
</tr>
<tr>
<td>REFERRED TO RSO/MBO</td>
<td>The client has been referred to the appropriate RSO/MBO for further investigation of bona fides and/or visa status. Please contact your local RSO/MBO for further information.</td>
</tr>
</tbody>
</table>
NEW ZEALAND PASSPORT

Where a New Zealand Passport holder is on board a vessel, local ABF officers are requested to follow their standard procedure for the clearance of New Zealand Passport Holders.

Please contact the Border Operations Centre on the number below or by email should you have any queries.

Regards,

Senior Border Force Officer
Border Operations Centre
Border Patrol and Coordination Command
Operations Group
Australian Border Force

Phone: (+61)
Fax: (+61)
Email: border.gov.au

Please ensure all replies are sent to the mailbox and not to the individual officer sending this email

From: abf.gov.au
Sent: Wednesday, 18 March 2020 8:40 PM
To: abf.gov.au; abf.gov.au
Subject: ETA 19MAR2020 RUBY PRINCESS OPT CRUISE SHIP [DLM=For-Official-Use-Only]
From: ICC-One
Sent: Wednesday, 18 March 2020 9:16 PM
To:

Subject: WHOLE OF ABF RESPONSE / NATIONAL / 18MAR2020 [SEC=PROTECTED]

Attachments:
- MTPC - Vessels of Interest 1930-18 March 2020.docx

PROTECTED
Cruise vessels en-route to Australia

- There are two round trip cruises en-route to Australia, both arriving 19 March 2020 (Sydney and Melbourne)
<table>
<thead>
<tr>
<th>Cleared by</th>
<th>Kylie Rendina OPCMDR Op BANDORA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Next SITREP</td>
<td>0700 AEDT, 19MAR20</td>
</tr>
</tbody>
</table>

PROTECTED
## CRUISE SHIP ARRIVAL DETAILS – Information as at 19:30 AEDST, 18 March 2020

**Departed Int. Port prior to cut off**

<table>
<thead>
<tr>
<th>VESSEL TYPE</th>
<th>VESSEL NAME</th>
<th>ARRIVAL PORT</th>
<th>DATE/TIME ARRIVAL (AESDT)</th>
<th>PASSENGERS Internationals may be dual citz or perm residents</th>
<th>CREW</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROUND TRIP CRUISE</td>
<td>RUBY PRINCESS</td>
<td>SYDNEY</td>
<td>19 MARCH 02:30</td>
<td>TOTAL: 2647 Australian: 1685 International: 962</td>
<td></td>
<td>TOTAL: 1148 Australian: 0 International: 1148 <strong>MTPC application approved. Border processing arrangements in place.</strong></td>
</tr>
</tbody>
</table>

[1219x968]Released by Department of Home Affairs under the Freedom of Information Act 1982
Good morning,

Cruise vessel Ruby Princess has docked at OPT this morning 02:00hrs with 128 passengers in isolation, 24 with fever.

Two passengers have been transported to hospital for illnesses not related to COVID-19.

I was advised through Port Authority that NZ conducted COVID-19 tests on six (6) passengers.

Are we able to urgently follow up with our NZ counterparts on testing confirmation and any results of these tests.

Maritime officers are arriving at 06:30hrs to conduct clearance formalities pending health clearance.

Regards

Duty Supervisor | NSW Regional Coordination Unit
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02
E: abf.gov.au
YAMBA | NEWCASTLE | SYDNEY | PORT KEMBLA | EDEN

Begin forwarded message:

From: portauthoritynsw.com.au
Date: 19 March 2020 at 00:25:36 AEDT
To: portauthoritynsw.com.au
Subject: FW: BIO SECURITY DECLARATION

Information withheld pending affected third party review rights
From: ICC / Forward Commander,
Sent: Thursday, 19 March 2020 9:11 AM
To: Danielle YANNOPOULOS
Cc: ;
Subject: 2020/03/19 - Covid19 - Maritime NSW - Ruby Princess - Sydney arrival - 19MAR20

Maritime reports that a total of 13 swabs were taken (previously reported as 15) and all returned negative results to COVID-19.

Passengers will be landed and instructed to self-isolate for the required period.

Regards,

Senior Border Force Officer
NSW Regional Coordination Unit
Port Operations Command
Operations Group
Australian Border Force
P: (02) | E: abf.gov.au

From: ICC / Forward Commander,
Sent: Thursday, 19 March 2020 8:02 AM
To: Danielle YANNOPOULOS
Cc: ;
Subject: RE: Cruise vessel - Ruby Princess - Sydney arrival - 19MAR20

Further advice received:

- Even though Health did not physically attend the vessel they did consult the ships medical staff and assessed the vessel as low risk
- The 128 cases reported on the health declaration included any medical issues reported on board including all minor issues like headaches etc
- The medical team on board conducted 15 x COVID-19 swabs and have been sent for testing with results pending

Regards

Supervisor Regional Coordination Unit
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 | E: abf.gov.au
Advice from Maritime:

- Health is not boarding the vessel
- At this stage there are 11 passengers showing flu like symptoms on board. They do not believe it is COVID-19. The passengers have been isolated and will disembark last.
- Two passengers have disembarked early and taken to hospital due to cardiac issues
- Maritime are attempting to find out why it was reported on the health declaration that 128 passengers were showing signs of illness in the last 14 days.
- We will update further as information is received

Regards

Supervisor Regional Coordination Unit
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02
E: abf.gov.au

Good morning RCU NSW,

Your request has been sent to New Zealand and the results will be provided on receipt.

Can you advise:

- What is the reason for isolating 128 passengers?
- Are there any known plans to undertake COVID-19 testing on board the vessel prior to further passengers disembarking?
- Are there any suspected cases or interactions with COVID-19 confirmed cases on board the vessel?
- Did any additional passengers embark the vessel in New Zealand?
- What is the current plan for reception?

Online records indicate that the vessel has recently made land in New Zealand.
Your assistance is appreciated.

Regards,

Coordinator
Incident Command Centre
Australian Border Force
P: + 61 2
E: abf.gov.au

The information in this email contains sensitive information concerning Operation Sovereign Borders (OSB) and must only be handled by and/or disseminated to a person who has been approved by the Commander or Deputy Commander of the Joint Agency Task Force OSB and has a genuine need-to-know. Unauthorised disclosure of OSB information may be an offence under the Crimes Act 1914 or Australian Border Force Act 2015, which can carry a penalty of up to two years imprisonment.

<table>
<thead>
<tr>
<th>Current AIS Destination</th>
<th>Estimated Time of Arrival (UTC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sydney</td>
<td>Mar 18, 17:30</td>
</tr>
<tr>
<td>Sydney</td>
<td>Mar 18, 14:28</td>
</tr>
<tr>
<td>Napier</td>
<td>Mar 14, 17:41</td>
</tr>
<tr>
<td>Wellington</td>
<td>Mar 13, 18:24</td>
</tr>
<tr>
<td>Australia</td>
<td>Mar 11, 17:45</td>
</tr>
</tbody>
</table>
For-Official-Use-Only

Good Morning

For your situational awareness.

regards

MTPC, NPPC & GoG Coordination
National Border Event Coordination
Strategic Coordination Branch
Australian Border Force
Phone: +61 (2)
Email: abf.gov.au

For-Official-Use-Only

From: abf.gov.au
Sent: Thursday, 19 March 2020 9:30 AM
To: abf.gov.au; ABF Media <media@abf.gov.au>; Media Operations <media@homeaffairs.gov.au>
Subject: FOR INFO: UPDATE 3: TASKING BA176 - RUBY PRINCESS (NSW) [DLM=For-Official-Use-Only]

Good morning

***Updates in Blue***

RUBY PRINCESS (NSW) – TASKING 176

- Health is not boarding the vessel
- At this stage there are 11 passengers showing flu like symptoms on board. They do not believe it is COVID-19. The passengers have been isolated and will disembark last.
- Two passengers have disembarked early and taken to hospital due to cardiac issues
Maritime are attempting to find out why it was reported on the health declaration that 128 passengers were showing signs of illness in the last 14 days.

We will update further as information is received.

Even though Health did not physically attend the vessel they did consult the ships medical staff and assessed the vessel as low risk.

The 128 cases reported on the health declaration included any medical issues reported on board including all minor issues like headaches etc.

The medical team on board conducted 15 x COVID-19 swabs and have been sent for testing with results pending.

NSW Maritime reports: A total of 13 swabs were taken (previously reported as 15) and all returned negative results to COVID-19.

Passengers will be landed and instructed to self-isolate for the required period.

ICC ONE – Please flag for possible inclusion into Daily SitRep.

Regards,

Co-ordinator
OP BANDORA ALPHA
Incident Command Centre
Australian Border Force
P: + 61 2
E: abf.gov.au

The information in this email has been disclosed by the Department of Home Affairs (HA) under Part 6 of the Australian Border Force Act 2015. The recipient must not use or further disclose this information except for the purpose for which it was disclosed or as otherwise required or authorised by law.
Ruby Princess

Cruise vessel Ruby Princess has docked at OPT this morning 02:00hrs with 128 passengers in isolation, 24 with fever.

Two passengers have been transported to hospital for illnesses not related to COVID-19.

NZ may have conducted COVID-19 tests on six (6) passengers. (ICC have requested info from NZ)
OPCOMD,

Please find below consolidated general outline for General Outline for Arrival – Melbourne 19MARCH.
Further information confirms the following.

13 swabs taken for testing. This includes 12 passengers and 1 crew member who have been in isolation. The table below shows the details of affected passengers and crew.

<table>
<thead>
<tr>
<th>Swabs Taken</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Negative</td>
</tr>
<tr>
<td>Yes</td>
<td>Negative</td>
</tr>
<tr>
<td>No</td>
<td>Negative</td>
</tr>
<tr>
<td>Yes</td>
<td>Negative</td>
</tr>
<tr>
<td>Yes</td>
<td>Negative</td>
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<td>Yes</td>
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<td>Yes</td>
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<tr>
<td>Yes</td>
<td>Negative</td>
</tr>
<tr>
<td>Yes</td>
<td>Negative</td>
</tr>
</tbody>
</table>

Regards,

Senior Border Force Officer Maritime Operations NSW
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 | M: | E: abf.gov.au
Hi

Advice received (see attached doctors report) from Port Agent re swab tests from isolated pax on Ruby Princess. All tests returned back NEGATIVE.

Regards,

Senior Border Force Officer Maritime Operations NSW
Regional Command NSW | Port Operations Command Operations Group
Australian Border Force
P: 02 | M: | E: abf.gov.au
Of these, 2 passengers with upper respiratory tract infection symptoms were taken by ambulance on arrival. I have been advised that although these two passengers presented signs of respiratory tract illness, the ambulance was called was only called due to a cardiac issue for one and the other with a femoral nerve issue.

Port agent advised that 13 swabs were taken from passengers with signs of illness and these have been rushed to the laboratory on vessel arrival at 03:00 to Randwick and are pending notification of results. We will advise back once we receive any further advice. The details of 9 passengers that have had the swabs taken (and partners) are attached to this email. I am awaiting details of the remaining 2.

Another 11 passengers have remained in isolation until the arrival of the vessel into Sydney. These passengers are remaining in isolation until all passengers have debarked and will be escorted from the vessel in one group. I have queried the discrepancy for the difference in numbers (13 swabs vs 11 isolated pax) and will advise further when details are received.

Quarantine officers have been advising passengers to self-isolate from arrival and handing out Information for International Travellers information sheets to all disembarking passengers. This was in contradiction to the vessel originally informing that “self-isolation” began from the last port of call being the 15th in Napier NZ. The vessel has subsequently made announcements advising passengers of the 14 days commencing from arrival today.

I will advise back with any further relevant information received.

Regards,

Senior Border Force Officer Maritime Operations NSW
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 E: abf.gov.au

From: <abf.gov.au> Sent: Thursday, 19 March 2020 7:00 AM
To: ABF.GOV.AU
Subject: FW: Cruise vessel - Ruby Princess - Sydney arrival - 19MAR20 [SEC=PROTECTED]
Maritime,

Grateful if you could provide an overview of the situation ASAP when known.

Regards

 Supervisor Regional Coordination Unit
 Regional Command NSW | Port Operations Command
 Operations Group
 Australian Border Force
 P: 02  
 E: abf.gov.au
Hello Agriculture,

The following information has been obtained in relation to the arrival of the Ruby Princess into the OPT this morning and was relayed to our office earlier.

Department of Health (DOH) not present for arrival. I understand DOH assessed the vessel and it was determined the vessel was low risk and did not attend.

As per the attached Human Health Report, 128 passengers were reported as showing signs of illness throughout the duration of the whole cruise. Of these, 2 passengers with upper respiratory tract infection symptoms were taken by ambulance on arrival. I have been advised that although these two passengers presented signs of respiratory tract illness, the ambulance was called was only called due to a cardiac issue for one and the other with a femoral nerve issue.

Port agent advised that 13 swabs were taken from passengers with signs of illness and these have been rushed to the laboratory on vessel arrival at 03:00 to Randwick and are pending notification of results. We will advise back once we receive any further advice. The details of 9 passengers that have had the swabs taken (and partners) are attached to this email. I am awaiting details of the remaining 2.

Another 11 passengers have remained in isolation until the arrival of the vessel into Sydney. These passengers are remaining in isolation until all passengers have debarked and will be escorted from the vessel in one group.

Quarantine officers have been advising passengers to self-isolate from arrival and handing out Information for International Travellers information sheets to all disembarking passengers. The vessel was originally informing passengers that “self-isolation” began from the last port of call being the 15th in Napier NZ. The vessel has subsequently made announcements advising passengers of the 14 days commencing from arrival today.

UPDATE: 13 swabs were taken for testing. This includes 12 passengers and 1 crew member who have been in isolation. The table below shows the details of affected passengers and crew.
<table>
<thead>
<tr>
<th>Yes</th>
<th>Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Negative</td>
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<tr>
<td>Yes</td>
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<td>Yes</td>
<td>Negative</td>
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<tr>
<td>Yes</td>
<td>Negative</td>
</tr>
</tbody>
</table>

For your information

Regards,

Senior Border Force Officer Maritime Operations NSW
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force

P: 02 | M: | E: abf.gov.au

UNCLASSIFIED
Hi

This just came through so I thought I’d pass this on to you as you would know what went down at the cruise ship today 😊

I’ve moved the email to the Ruby Princess folder.

Kind regards,

Leading Border Force Officer | Maritime Operations NSW
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force

P: 02 | E: abf.gov.au
Information withheld pending affected third party review rights
Ruby Princess

- 19MAR20 Cruise ship arrived into Melbourne
- Two passengers have disembarked early and taken to hospital due to cardiac issues
- A total of 13 swabs were taken (previously reported as 15) and all returned negative results to COVID-19 testing.
Hi Kylie

As requested.

Regards,

Co-ordinator
OP BANDORA ALPHA
Incident Command Centre
Australian Border Force
P: + 61 2
E: abf.gov.au

The information in this email has been disclosed by the Department of Home Affairs (HA) under Part 6 of the Australian Border Force Act 2015. The recipient must not use or further disclose this information except for the purpose for which it was disclosed or as otherwise required or authorised by law.

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Folks – an update to the Ruby Princess

We work pretty closely with NSW Health on cruise ships. They had made risk assessments before arrival and opted not to arrive.

Cheers,

Director
Conveyances and Ports | Compliance Controls
Department of Agriculture, Water and the Environment
Ph: +61 2
This is the information that we, Border Force & Agriculture received this morning

Department of Health (DOH) not present for arrival. I understand DOH assessed the vessel and it was determined the vessel was low risk and did not attend. I have spoken to [a(ii)] yesterday and [a(ii)] advised low risk.

As per the attached Human Health Report, 128 passengers were reported as showing signs of illness throughout the duration of the whole cruise.

Of these, 2 passengers with upper respiratory tract infection symptoms were taken by ambulance on arrival. I have been advised that although these two passengers presented signs of respiratory tract illness, the ambulance was called was only called due to a cardiac issue for one and the other with a femoral nerve issue.

Port agent advised that 13 swabs were taken from passengers with signs of illness and these have been rushed to the laboratory on vessel arrival at 03:00 to Randwick and are pending notification of results. We will advise back once we receive any further advice. The details of 9 passengers that have had the swabs taken (and partners) are attached to this email. I am awaiting details of the remaining 2.

Another 11 passengers have remained in isolation until the arrival of the vessel into Sydney. These passengers are remaining in isolation until all passengers have debarked and will be escorted from the vessel in one group.

Biosecurity officers have been advising passengers to self-isolate from arrival and handing out Information for International Travellers information sheets to all disembarking passengers. The vessel was originally informing passengers that “self-isolation” began from the last port of call being the 15th in Napier NZ. The vessel has subsequently made announcements advising passengers of the 14 days commencing from arrival today.

**UPDATE:**
13 swabs were taken for testing. This includes 12 passengers and 1 crew member who have been in isolation. The table below shows the details of affected passengers and crew.
Hi

Could you please provide me with some info along the lines of what was requested below.

I know you have a lot on this morning.

Regards

ABF has called about the vessel Ruby Princess that was in Sydney this morning. Looks like there were some ill people on board, and perhaps some COVID-19 swabs taken.

Can you please give me a bit of a summary of what the health outcomes were of the RVI (and when and how we engaged with State Health on this one).

I know you guys work hand in glove with State Health. And I basically told ABF that they should talk to their regional staff first because providing layers of reporting about these vessels stops us from getting on and looking at the next arrival. Their insistent on getting a bit of background though.

Cheers,
Good afternoon AC Rendina

This is now subject to open source media reporting.

ICC will continue to monitor the event and provide updates as required.

Regards,

Co-ordinator
OP BANDORA ALPHA
Incident Command Centre
Australian Border Force
P: + 61 2 6221(1)(a)(l)
E: abf.gov.au
From: awe.gov.au
Sent: Friday, 20 March 2020 1:43 PM
To: abf.gov.au
Cc: Maritime Travellers Processing Committee abf.gov.au
Subject: FW: URGENT: Ruby Princess - COVID-19 [SEC=UNCLASSIFIED]

FYI

Director
Conveyances and Ports
Ph: +61 2 | +61

From: agriculture.gov.au; agriculture.gov.au
Sent: Friday, 20 March 2020 1:01 PM
To: agriculture.gov.au; agriculture.gov.au
Subject: FW: URGENT: Ruby Princess - COVID-19 [SEC=UNCLASSIFIED]

Hi

For information.

3 Pax & Crew on the Ruby Princess have tested positive to COVID-19.

This is all the info we have at present.

Regards

From: agriculture.gov.au
Sent: Friday, 20 March 2020 12:52 PM
To: @agriculture.gov.au
Subject: FW: URGENT: Ruby Princess - COVID-19 [SEC=UNCLASSIFIED]

Hi

As per conversation and myself cleared the vessel, passengers & crew yesterday. Everyone was wearing the mandatory PPE, gloves and mask during clearance.

Regards

Team Leader Seaports Sydney | Regional Vessel Coordinator
Inspection Group | Biosecurity Operations Division
Mobile: | Phone: 02

Department of Agriculture, Water and the Environment
Sydney International Airport, Level 1 Arrivals, Mascot NSW 2020
Here are the environmental cleaning recommendations from the Aust Dept of Health – the virus is inactivated by routinely used detergents and disinfectants.

Cleaning staff are not at risk of catching the infection if they follow the PPE requirements specified in the information sheet.

Dear Port Authority

This morning we were informed that the Ruby Princess has three passengers and crew tested positive for COVID-19.

A conference has just been held between the NSW Chief Health Officer, State Emergency Operations, and Princess/Carnival representatives both local and US based.

We understand the ship is at sea between Sydney and Wollongong.

There are plans for management of passengers (nationally and internationally), and crew (who will remain on board).

I am just trying to locate information on environmental cleaning to send you (Aust Dept of Health website).

A Ministerial media conference is planned for sometime in the next few hours.
Good evening.

We currently don’t have any intention at this stage to send anything to Eden.

However, we may send ships to Newcastle at some stage, if Sydney and Port Kembla reach capacity.

Regards

| Manager, Port Services |

**Port Authority of New South Wales**
4 Towns Place | Millers Point NSW 2000 Australia
T: +61 2 | M: +61
www.portauthoritynsw.com.au

---

From: (South Eastern Sydney LHD) <health.nsw.gov.au>
Sent: Thursday, 19 March 2020 2:36 PM
To: portauthoritynsw.com.au; portauthoritynsw.com.au
Subject: RE: Ruby Princess - tomorrow

Thank you, that’s great

And just confirming that cruise ship visits to Eden and Newcastle have ceased, is that correct?

What is the best way for us to keep up to date with the schedule?

Regards

---

From: (South Eastern Sydney LHD) <health.nsw.gov.au>
Sent: Thursday, 19 March 2020 12:43 PM
To: portauthoritynsw.com.au; portauthoritynsw.com.au
Subject: RE: Ruby Princess - tomorrow

Good afternoon.

Many thanks for providing us with this emergency contact number it’s much appreciated.

---

<table>
<thead>
<tr>
<th>DateTime</th>
<th>Stat</th>
<th>VesselName</th>
<th>Flag</th>
<th>Type</th>
<th>GRT</th>
<th>LOA</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>19/03/2020 2:29</td>
<td>Comp</td>
<td>RUBY PRINCESS</td>
<td>BM</td>
<td>PASS</td>
<td>113561</td>
<td>288.6</td>
<td></td>
<td>SCPT</td>
</tr>
</tbody>
</table>
If you require any further information please don't hesitate to touch base.

Kind regards

Manager, Port Services

Port Authority of New South Wales
4 Towns Place | Millers Point NSW 2000 Australia
T: +61 2 | M: +61
www.portauthoritynsw.com.au

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Views expressed in this message are those of the individual sender, and are not necessarily the views of NSW Health or any of its entities.

Disclaimer

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Views expressed in this message are those of the individual sender, and are not necessarily the views of NSW Health or any of its entities.
Environmental cleaning and disinfection principles for COVID-19

Routine environmental cleaning

- Cleaning is an essential part of disinfection. Organic matter can inactivate many disinfectants. Cleaning reduces the soil load, allowing the disinfectant to work.

- Removal of germs such as the virus that causes COVID-19 requires thorough cleaning followed by disinfection.

- The length of time that SARS-CoV-2 (the cause of COVID-19) survives on inanimate surfaces will vary depending on factors such as the amount of contaminated body fluid — such as respiratory droplets — present and environmental temperature and humidity. In general, coronaviruses are unlikely to survive for long once droplets produced by coughing or sneezing dry out.

It is good practice to routinely clean surfaces as follows:

- Clean frequently touched surfaces with detergent solution (see diagram below).

- Clean general surfaces and fittings when visibly soiled and immediately after any spillage.

Routine environmental cleaning requirements can be divided into two groups:

1. Frequently touched surfaces
   - Doors, handles, bedrails, tabletops, light switches
   - Should be cleaned frequently.
   - Detergent solution (as per manufacturer’s instructions) can be used, with the exact choice of detergent determined by the nature of surface and likely degree of contamination.
   - Detergent-impregnated wipes may be used but should not be used as a replacement for the mechanical cleaning process.

2. Minimally touched surfaces
   - Floors, ceilings, walls, blinds
   - Detergent solution/wipes (as per manufacturer’s instructions) are adequate for cleaning general surfaces and non-patient care areas.
   - Damp mopping is preferable to dry mopping.
   - Walls and blinds should be cleaned when visibly dusty or soiled.
   - Window curtains should be regularly changed in addition to being cleaned when soiled.
   - Sinks and basins should be cleaned on a regular basis.

1 Adapted from Australian Guidelines for the Prevention and Control of Infection in Healthcare, Canberra: National Health and Medical Research Council (2019).
Hand hygiene

Soap and water should be used for hand hygiene when hands are visibly soiled and alcohol-based hand rub at other times (e.g. when hands have been contaminated from contact with environmental surfaces). Cleaning hands also helps to reduce environmental contamination.

Information for cleaning staff

Information for cleaning staff on cleaning and disinfecting can be found below.

The risk when cleaning is not the same as the risk when face to face with a sick person who may be coughing or sneezing.

- Cleaning staff should be informed to avoid touching their face, especially their mouth, nose, and eyes when cleaning.
- Cleaning staff should wear impermeable disposable gloves and a surgical mask plus eye protection or a face shield while cleaning.
- Cleaners should use alcohol-based hand rub before putting on and after removing gloves.
- Alcohol-based hand rub should also be used before and after removing the surgical mask and eye protection.

The surgical mask and eye protection act as barriers to people inadvertently touching their face with contaminated hands and fingers, whether gloved or not.

- The disinfectant used should be one for which the manufacturer claims antiviral activity, meaning it can kill the virus (such as chlorine-based disinfectants, which are commonly used - see below)
- If there is visible contamination with respiratory secretions or other body fluid, the cleaners should wear a full length disposable gown in addition to the surgical mask, eye protection and gloves
- Advice should be sought from your work health and safety consultants on correct procedures for wearing PPE.

Use of disinfection

- Use freshly made bleach solution and follow manufacturer’s instructions for appropriate dilution and use (see below for dilution instructions).
- Wipe the area with bleach solution using disposable paper towels or a disposable cloth.
- Dispose of gloves and mask in a leak proof plastic bag.
- Wash hands well using soap and water and dry with disposable paper or single-use cloth towel. If water is unavailable, clean hands with alcohol-based hand rub.

Preparation of disinfectant solution

- Gloves should be worn when handling and preparing bleach solutions.
- Protective eye wear should be worn in case of splashing.
- Bleach solution should be:
  - made up daily
  - used mainly on hard, non-porous surfaces (it can damage textiles and metals).
- Sufficient time is required to kill the virus, i.e., at least 10 minutes contact time.
Household bleach comes in a variety of strengths. The concentration of active ingredient — hypochlorous acid\(^2\) — can be found on the product label.

Table 1. Recipes to achieve a 1000 ppm (0.1%) bleach solution

<table>
<thead>
<tr>
<th>Original strength of bleach</th>
<th>Disinfectant recipe</th>
<th>Volume in standard 10L bucket</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>Parts per million</td>
<td>Parts of bleach</td>
</tr>
<tr>
<td>1</td>
<td>10,000</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>20,000</td>
<td>1</td>
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<tr>
<td>3</td>
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</tr>
<tr>
<td>5</td>
<td>50,000</td>
<td>1</td>
</tr>
</tbody>
</table>

\(^2\)Hypochlorous acid (HOCl) is a weak acid formed when chlorine (Cl) dissolves in water and dissociated to hypochlorite (ClO\(^–\)) which is the oxidising disinfectant in bleach.

Social contact environments

Social contact environments include (but are not limited to), transport vehicles, shopping centres and private businesses.

The risk of transmission of COVID-19 in the social and non-health care work settings can be minimised through a good standard of general hygiene. This includes:

- Promoting cough etiquette and respiratory hygiene.
- Routine cleaning of frequently touched hard surfaces with detergent/disinfectant solution/wipe.
- Providing adequate alcohol-based hand rub for staff and consumers to use. Alcohol-based hand rub stations should be available, especially in areas where food is on display and frequent touching of produce occurs.
- Training staff on use of alcohol-based hand rub.
- Consider signs to ask shoppers to only touch what they intend to purchase.

Vehicle air-conditioning should be set to fresh air

![Vehicle air-conditioning setting](image)

Health care settings

Primary and community care

Patient areas

- Clean and disinfect frequently touched surfaces with detergent and disinfectant wipe/solution between each episode of patient care (according to normal infection prevention and control practice).
- Take care to clean/disinfect surfaces in areas that patients have directly in contact with or have been exposed to respiratory droplets.
- Gross contamination of an area following a patient may require a terminal clean (see below).
- Comply with ‘5 Moments’ of hand hygiene.
Non-patient areas

- Perform routine cleaning of frequently touched surfaces with detergent/disinfectant solution/wipe at least daily or when visibly dirty.
- Floors should be cleaned using a detergent solution.

Inpatient care

- Clean and disinfect frequently touched surfaces with detergent and disinfectant wipe/solution at least daily or more frequently in high intensity (e.g. ICU) or high traffic (e.g. radiology, outpatients) areas.
- Clean and disinfect equipment after each use (as per normal infection prevention and control practice).
- Clean and disinfect surfaces that have been in direct contact with or exposed to respiratory droplets between each patient episode.

Terminal cleaning

Terminal cleaning is a complete and enhanced cleaning procedure that decontaminates an area following discharge or transfer of a patient with an infectious/communicable disease, sometimes also referred to as an ‘infectious clean’. Terminal cleaning requires both thorough cleaning and disinfection for environmental decontamination.

Cleaning should be followed by or combined with a disinfectant process (see 2-step clean and 2-in-1 step clean below).

Ensure room is prepared prior to cleaning, remove medical equipment and patient used items.

- Wear PPE – surgical mask, protective eyewear and gloves
- Change bed screens and curtains (including disposable curtains/screens) that are soiled or contaminated
- Damp dust all surfaces, furniture and fittings
- Clean windows, sills and frames
- Clean all surfaces of bed and mattress
- Mop floor
- Remove PPE and perform hand hygiene
- Clean all cleaning equipment and return it to the cleaners’ room or storage area, discard any waste
- Perform hand hygiene

2-step clean

Physical cleaning with detergent followed by disinfection with a TGA-listed hospital-grade disinfectant with activity against viruses (according to label/product information) or a chlorine-based product such as sodium hypochlorite.

2-in-1 clean

A physical clean using a combined detergent and TGA-listed hospital-grade disinfectant with activity against viruses (according to label/product information) or a chlorine-based product such as sodium hypochlorite, where indicated for use i.e. a combined detergent/disinfectant wipe or solution.
Cleaning and Terminal Cleaning When managing patients suspected/confirmed with COVID-19 Flow Chart

- Emergency Department/Outpatient Clinics (short Stay areas), Community and primary care assessment areas
  - Clean frequently touched environment with combined detergent/disinfectant
- Patient investigated/ assessed/ confirmed COVID-19
  - Aerosol Generating Procedure Performed (AGP)
    - OR Gross Environmental Contamination
  - TERMINAL CLEAN
- Admitted Inpatient Ward Area
  - TERMINAL CLEAN

NB: Health care settings must comply with use of TGA compliant cleaning and disinfecting products and technologies.
How can we help prevent the spread of COVID-19?

Practising good hand and sneeze/cough hygiene is the best defence against most viruses. You should:

- wash your hands frequently with soap and water, before and after eating, and after going to the toilet
- cover your cough and sneeze, dispose of tissues, and use alcohol-based hand sanitiser, and
- if unwell, avoid contact with others (touching, kissing, hugging, and other intimate contact).

More information

While coronavirus is of concern, it is important to remember that most people displaying symptoms such as fever, cough, sore throat or tiredness are likely suffering with a cold or other respiratory illness—not coronavirus.

For the latest advice, information and resources, go to [www.health.gov.au](http://www.health.gov.au)

Call the National Coronavirus Health Information Line on 1800 020 080. It operates 24 hours a day, seven days a week. If you require translating or interpreting services, call 131 450.

The phone number of each state or territory public health agency is available at [www.health.gov.au/state-territory-contacts](http://www.health.gov.au/state-territory-contacts)

If you have concerns about your health, speak to a doctor.
Hi

Noting that ABF haven’t been included in the original correspondence from NSW Health, not sure why, please find below outcome of COVID-19 testing on individuals who disembarked yesterday from the Ruby Princess.

Regards

Hi
Hi

The timeline of events for the Ruby Princess are as follows:

Ruby Princess departed Australia on 8th March 2020 on an RTC cruise to New Zealand. Last port of call was Napier New Zealand on 15 March 2020. Vessel arrived into the Overseas Passenger Terminal in Sydney at 02:29 on 18 March 2020. Vessel arrived early due to debark of 2 pax via ambulance with cardiac and nerve issues. ABF officers board the vessel for inwards clearance formalities at approximately 06:10 with the agent and Dept. of Agriculture. Agent advised on arrival that there a number of passengers isolated in their cabins with flu like symptoms. Agent advised Dept. of Health not attending and vessel clear to debark all pax. I advised we did not require to see the passengers however arranged for the IPC’s to be collected and delivered to us. Boarding formalities completed and clearance given to the vessel by ABF and Agriculture. Debark of passengers 2647 from vessel commenced at approx. 06:30. The isolated passengers were instructed to remain on vessel until all other passengers and signing off crew debarked from vessel. The isolated passengers then debarked from vessel without any ABF interaction. The vessel was subsequently cleared for departure offshore in Australia as no next port had been scheduled (still no confirmation on next port).

Below was received from the agent today, in regards to information from Dept. of Health. Agent advised on 18th of March 2020 PM to Dept. of Health, 13 passengers (as per attached list) were isolated with flu-like symptoms. Agent advised on 18th of March 2020 PM, Dept. of Health were not boarding the vessel, but had given clearance for all passengers to debark on the 19th of March.

Regards,

Senior Border Force Officer Maritime Operations NSW Regional Command NSW | Port Operations Command Operations Group Australian Border Force
P: 02 | M: | E: abf.gov.au
Ma’am,

Email below from NSW Health to Agent - that the Ruby Princess as NOT requiring on board health assessment in Sydney.

Regards,

Inspector NSW Maritime Operations
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 | M: abf.gov.au
E: health.nsw.gov.au
Dear [REDACTED] and Ruby Princess crew

The NSW Health expert panel has assessed the Ruby Princess as NOT requiring on board health assessment in Sydney.

We would however ask you to send the 15 samples to our lab for COVID testing. I have attached our lab form, please include the details of each person on one form, include a copy with the specimens and email a copy to me.

You are free to disembark tomorrow, however according to the new Australian government guidance, all passengers must go into self-isolation for 14 days.


I will let you know when the results are received – likely tomorrow afternoon.

Many thanks
Good afternoon

I trust you are well.

I understand that Ruby Princess is planning to port in Sydney on Thursday 19 March, can you please confirm the ETA and the Sydney port please.

Can you please provide further details on the influenza A outbreak onboard and also answer the below questions prior to arrival. It would be appreciated if this information could be sent through by 9am tomorrow (18 March).
Please pass this on to Captain and other relevant crew members.

1. The full ARD log (with details of ALL passengers and crew presenting with fever OR acute respiratory symptoms OR both), including travel history in the 14 days before onset, whether a rapid flu test was collected and the result, and current condition for all passengers and crew assessed
2. A list of passengers who
   a. have left or transited through mainland China or Iran in the last 14 days
   b. have left or transited through the Republic of Korea on or after 5 March 2020;
   c. have been in close contact with a confirmed case of coronavirus.
3. A list of any planned medical disembarkations
4. A list of any deaths during the cruise
5. The ship’s itinerary in the past 14 days and a future itinerary for the next 14 days
6. Please advise if your medical centre is charging a fee for respiratory consultations. **Any ship charging a fee for respiratory consultations will be at higher risk of requiring an on-board health assessment by NSW Health due to a decrease in confidence that mild respiratory cases have been reported.**

**What you should do now**

- Please ensure any passengers or crew with current influenza-like illness are isolated and provide them with masks and alcohol hand rub for onward travel. Take a cautionary approach to isolation of all people with respiratory symptoms and also provide them with masks and alcohol hand rub for onward travel.
- Make an announcement to your passengers and crew that anyone with respiratory symptoms or fever should present to your medical centre for assessment. Please collect respiratory swabs, hold at fridge temperature and we will arrange for CoVID-19 testing in a NSW Health Pathology reference laboratory if appropriate. If you have collected respiratory swabs throughout this cruise (e.g. for rapid flu testing), we are also able to test these if not discarded.

7. Please confirm you have made announcements requesting people with respiratory symptoms come to your medical centre for assessment.
8. Please advise if your systems are able to provide us with a full contact list, including name, residential address, mobile phone number and email address of all passengers on board, should COVID-19 contact tracing be required at a later date.

Once we have reviewed this information we will advise if an on board public health assessment is required.

**Should an on-board passenger/crew assessment by the NSW Public Health Team be required you will need to do the following**

- Designate a senior ship’s officer, eg the Hotel Director, as liaison between the ship and the NSW Public Health Team
- Make a series of announcements to all passengers that **anyone with current respiratory symptoms** will need to be assessed prior to the ship beginning disembarkation;
- Provide a **Letter and Traveller Record Form** (will be emailed to you if required) to all passengers and crew asking those who need assessment by the Public Health Team to complete the form beforehand and to bring it with them,
  - Medical clinic to ensure that patients seen at the clinic with fever and/or ARI are also requested to attend for assessment,
  - Ensure all passengers and crew with respiratory symptoms are advised to be at the designated location (see below) during the period advised by the public health team
• Arrange a suitable large, open space (e.g. ballroom, large gym) on the ship for the assessment area capable of holding at least 60 people, set up with 4 stations consisting of a desk and 3 chairs; provide seating and bottled water for those waiting for assessment; hand rub dispensers at entry and exit monitored by crew.

• Have medical and other staff available to facilitate assessment process, including bilingual staff if relevant (wearing surgical masks).

• Ensure all passengers/crew requiring assessment are wearing a surgical mask.

• Assign sufficient crew to request all people requiring assessment to complete traveller record form, for crowd control and to manage flow.

Please share this request with relevant crew members and provide a collated response to items 1-8 by 9 am Wednesday 18, March.

Kind regards,

Environmental Health Officer | SESLHD Public Health Unit
Public Health Unit
Randwick Hospitals Campus, Hut 'U' Easy Street
Locked Bag 88, Randwick NSW 2031
Mob | health.nsw.gov.au
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UNCLASSIFIED
UNCLASSIFIED

Negative to the flu!!!!

UNCLASSIFIED

Confusion? How so? Its says negative...

UNCLASSIFIED

There was confusion in the test results:

![Flu Test Result](image)

Regards,
So they all tested Negative…and now some are positive..

Covid-19 testing.

Regards,

Danielle YANNOPOULOS
Inspector NSW Maritime Operations
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 | M: | E: abf.gov.au
UNCLASSIFIED

Thanks this is great
The attachment show some kind of testing...do you know whether that was for COVID-19?
Sorry can’t call am on a phone hook up.
Thanks

UNCLASSIFIED

Hi Ma’am,

Course of events for the Ruby Princess.

Ruby Princess departed Sydney, Australia on 08MAR20 on an RTC cruise to New Zealand. Last port of call was Napier New Zealand on 15MAR20.

On 18MAR20 the Agent advised the DoH that 13 passengers (as per attached list) were isolated with flu like symptoms. The Agent forward this information to the DoH.
On 18MAR20, DoA informed the Agent that they were not boarding the vessel, but had given clearance for all passengers to debark on the 19MAR20.

Vessel arrived into the Overseas Passenger Terminal in Sydney at 0229hrs on 19MAR20. Vessel arrived early due to debark of 2 passengers via ambulance with cardiac and nerve issues. BAU
At approximately 0610hrs ABF Officers boarded the vessel for inwards clearance formalities with the Agent and DoA. BAU
Agent advised ABF and DoA on arrival that there were a number of passengers isolated in their cabin with flu like symptoms. DoA advised ABF that DoH had conducted a risk assessment and DoH would not be attending. As a result of the information, all passengers were to debark the vessel. BAU

ABF had no interaction with the 13 isolated passengers.

Debark of 2647 passengers from vessel commenced at approximately 0630hrs. BAU

ABF instructed the vessels passengers purser that the isolated passengers were to remain on vessel with all other passengers and signing off crew debarked.
The isolated passengers then debarked from vessel without any ABF interaction. The vessel was subsequently cleared for departure offshore in Australia as no next port had been scheduled (still no confirmation on next port).

Regards,

Inspector NSW Maritime Operations
Regional Command NSW | Port Operations Command
Operations Group
Australian Border Force
P: 02 | M: abf.gov.au
E: abf.gov.au
Hi,

Course of events for the Ruby Princess from our perspective.

Ruby Princess departed Sydney, Australia on 08MAR20 on an RTC cruise to New Zealand. Last port of call was Napier New Zealand on 15MAR20.

On 18MAR20 the Agent advised the DoH that 13 passengers (as per attached list) were isolated with flu-like symptoms. The Agent forward this information to the DoH. On 18MAR20, DoA informed the Agent that they were not boarding the vessel, but had given clearance for all passengers to debark on the 19MAR20.

Vessel arrived into the Overseas Passenger Terminal in Sydney at 0229hrs on 19MAR20. Vessel arrived early due to debark of 2 passengers via ambulance with cardiac and nerve issues.

At approximately 0610hrs ABF Officers boarded the vessel for inwards clearance formalities with the Agent and DoA. Agent advised ABF and DoA on arrival that there were a number of passengers isolated in their cabins with flu like symptoms. DoA advised ABF that DoH had conducted a risk assessment and DoH would not be attending. As a result of the information, all passengers were to debark the vessel.

ABF had no interaction with the 13 isolated passengers.

Debark of 2647 passengers from vessel commenced at approximately 0630hrs.

ABF instructed the vessels passengers purser that the isolated passengers were to remain on vessel until all other passengers and signing off crew debarked.

The isolated passengers then debarked from vessel without any ABF interaction. The vessel was subsequently cleared for departure offshore in Australia as no next port had been scheduled (still no confirmation on next port).

As you can see the testing results provided were negative however I understand that this was testing for FLU and not COVID-19. Email attached shows clearance from Health.

If you need anything further please let me know.

Kind Regards

Danielle Yannopoulos
Regional Commander NSW
Port Operations Command
Australian Border Force
P: 02
From: Kylie RENDINA
Sent: Friday, 20 March 2020 1:56 PM
To: Kylie RENDINA
Cc: Danielle YANNOPOULOS ; Health Ops (Health) ; ABF Health Lo

Subject: URGENT: Ruby Princess - COVID-19 [SEC=UNCLASSIFIED]
PROTECTED, Sensitive

Situational Report
• 19MAR20 Cruise ship arrived into Melbourne.
• Two passengers disembarked early and taken to hospital due to cardiac issues.
• 17-18MAR20 13 swabs were taken of ill passengers and all returned negative, however it is now understood this was testing for FLU and not COVID-19. Those ill passengers were in isolation at time of arrival at port.
• 20MAR20 information has been received that the swabs of the two passengers and 1 crew have tested positive to COVID-19. NSW Department of Health is undertaking contact tracing. ABF officers did not have any contact with the 13 passengers who were in isolation and therefore no exposure to those who tested positive.
• This has been subject to media reporting.
PROTECTED, Sensitive
From: ICC-One
Sent: Sunday, 22 March 2020 4:00 AM
To: 

Released by Department of Home Affairs
under the Freedom of Information Act 1982
Ruby Princess

- 20MAR20 information has been received that the swabs of the two passengers and one crew have tested positive to COVID-19. NSW Department of Health is undertaking contact tracing. ABF officers did not have any contact with the 13 passengers who were in isolation and therefore no exposure to those who tested positive.
- This has been subject to media reporting.
<table>
<thead>
<tr>
<th>Cleared by</th>
<th>(ICC Superintendent) on behalf of Kylie Rendina OPCMD Op BANDORA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Next SITREP</td>
<td>1900 AEDT, 22MAR20</td>
</tr>
</tbody>
</table>
From: ABF.GOV.AU
Sent: Wednesday, 25 March 2020 1:16 PM
To: abf.gov.au
Subject: FW: Ruby Princess 19th March 2020 - Important Information - Please read and action [SEC=UNCLASSIFIED]

UNCLASSIFIED

From: ABF.GOV.AU
Sent: Wednesday, 25 March 2020 2:01 PM
To: ABF.GOV.AU
Subject: FW: Ruby Princess COVID-19 letter - ABF.docx

UNCLASSIFIED

Information withheld pending affected third party review rights
Hi

As there is so much media about the Ruby Princess, I would like to bring this to your attention.

On Thursday 19 March, I was advised by my team in RCU that the Ruby Princess had reported a number of passengers being unwell.

I reported to RCU at 06:00am, which was about the time when the Ruby Princess docked and I requested CCTV footage and RCU and myself commenced watching CCTV footage.

I contacted my MDF team who were deployed at the Ruby Princess to make some further enquires surrounding the illnesses of the passengers.

I was then advised that a number of passengers had been tested for COVID-19 approx. 15. I was also informed that there were about another 128 passengers who had also been reported as being unwell on-board.

I was in constant contact with MDF who were trying to obtain information for me real time.

The information I received was that the Department of Health had cleared the Ruby Princess remotely and deemed the vessel low risk even through the test results for the COVID-19 had not been received.

I spoke to MDF Officer, and asked him to speak to the Department of Agriculture who were also present when Ruby Princess docked.

Officer stated that The Department of Agriculture had also been informed by The Department of Health that they had deemed the vessel low risk.

I contacted Maritime and requested that they find out more information reading the ill passengers.

I asked Maritime if they could delay the passengers getting off the vessel as I believed from the information we had received that it was not low risk as the results had not been received for the passengers who had been tested for COVID-19.

I was also informed that two passengers were also being taken by ambulance to hospital and that The Department of Health had not physically seen them.

I was advised from Maritime that the Department of Health had cleared the vessel and deemed it low risk and that there was nothing we could do to stop passengers disembarking. I was very concerned about this decision.

Obviously the passengers then started to leave the vessel most of the passengers not wearing PPE.

All of my MDF team were wearing PPE during their interaction with the passengers.

Officer also made sure that each team member had regular breaks to wash their hands and change their gloves and masks.

I also spoke to Superintendent advising him of the situation and my deep concern of the potential consequences.
I know that there is nothing we can do now but obviously lessons can be learnt from this.

Is it feasible to actually request The Department of Health to be present if we (Australian Border Force) feel that there is a health risk.

The media obviously wants to blame someone and ABF seem to be in the firing line.

Kind Regards

Inspector Ops and Planning
Regional Command NSW | Port Operations Command
Border Operations Group
Australian Border Force
P:02 M E: abf.gov.au