

## Memorandum

**Date:** 12 December 2018  
**To:** s. 22(1)(a)(ii) Acting Director OMARA  
**From:** s. 22(1)(a)(ii), Executive Director, Practitioner Education  
**Re:** Migration Agents Capstone Assessment – approval of subcontractors

### Request

The College of Law makes the following request in line with the Deed of Variation and the process confirmed on 12 December 2018:

s. 47F(1)

2. That OMARA reviews and confirms whether the prospective assessors meet the clean record criteria requirement; and
3. That OMARA confirms approval of any of these prospective assessors to be Approved Subcontractors as defined under the Deed of Variation.

### Criteria for assessors

Proposed assessors have been selected on the basis that they satisfied the following selection criteria:

1. At least ten years' experience as registered migration agent;
2. Experience across a variety of areas of migration practice, with some knowledge of the challenges faced in sole practice and experience in supervising junior registered migration agents; and
3. Demonstrated contribution to the migration agent profession – service on professional committees, pro bono work, authorships, submissions to government, mentoring experience etc.

The fourth selection criteria, which the College is not able confirm without the input from OMARA, is that the prospective assessors have clean record with OMARA.

s. 22(1)(a)(ii)

### Assignment of contract from Nomos to s. 47F(1)

Nomos contacted the College on 31 October 2018 seeking College's consent to assign the contract between Nomos and The College of Law for the content development and delivery from Nomos to s. 47F(1). s. 47F(1) was involved in the content development and delivery of both s. 47F(1) intakes, the College is seeking OMARA's approval for s. 47F(1) to become an Approved Subcontractor. s. 47F(1), satisfies the requisite criteria, and was previously individually approved by OMARA as one of the principals of Nomos. Therefore, the College feels that that approval process should continue to this new arrangement.

s. 22(1)(a)(ii)

**From:** s. 22(1)(a)(ii)  
**Sent:** Friday, 14 December 2018 10:55 AM  
**To:** s. 22(1)(a)(ii)  
**Cc:**  
**Subject:** RE: Approval of subcontractors [DLM=For-Official-Use-Only]

Dear s. 22(1)(a)(ii)

Thank you for letting us know, greatly appreciated!

Kind regards,

s. 22(1)(a)(ii)

Quality, Compliance & Risk Officer  
Level 16, 111 Elizabeth St, Sydney NSW 2000  
Direct s. 22(1)(a)(ii)



Education in practice.  
collaw.edu.au



**From:** s. 22(1)(a)(ii)  
**Sent:** Friday, December 14, 2018 10:19 AM

s. 22(1)(a)(ii)

**Subject:** RE: Approval of subcontractors [DLM=For-Official-Use-Only]

For-Official-Use-Only

Dear s. 22(1)(a)(ii)

Thank you for your request for approval of subcontractors to the College of Law. I am pleased to advise that all of the subcontractors you nominated have been approved by the Department of Home Affairs delegate. The approved subcontractors are:

s. 47F(1)

Released by Department of Home Affairs  
under the Freedom of Information Act 1982

s. 47F(1)

Should you require any further information on this matter, please don't hesitate to contact me.

Regards

s. 22(1)(a)(ii)

Program Management & Review Implementation  
OMARA | Immigration and Visa Services  
Immigration and Citizenship Services Group  
Department of Home Affairs

s. 22(1)(a)(ii)

s. 22(1)(a)(ii)

*Please note, I work part time and am unavailable on Mondays.*

For-Official-Use-Only

From: s. 22(1)(a)(ii)

Sent: Wednesday, 12 December 2018 3:25 PM

s. 22(1)(a)(ii)

Subject: Approval of subcontractors

Dear Kim

Thank you for your time earlier today.

Please find attached memo outlining the selection criteria and the list of prospective assessors.

If you require any additional information to be included or you need us to amend it, please let me know.

Kind regards,

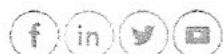
s. 22(1)(a)(ii)

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s. 22(1)(a)(ii)

**Subject:** FW: Approval of additional assessor - Migration Agents Capstone Assessment

**From:** s. 22(1)(a)(ii)

**Sent:** Friday, January 18, 2019 4:14 PM

**To:** s. 22(1)(a)(ii)

**Subject:** RE: Approval of additional assessor - Migration Agents Capstone Assessment [SEC=UNCLASSIFIED]

UNCLASSIFIED

Dear s. 22(1)(a)(ii)

The delegate approves s. 47F(1) as an assessor.

s. 47F(1)

Regards

s. 22(1)(a)(ii)

Acting Director  
Professional Standards and Integrity  
Office of the Migration Agents Registration Authority  
Department of Home Affairs

s. 22(1)(a)(ii)

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For Official Use Only

## Minute

s. 22(1)(a)(ii)


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s. 22(1)(a)(ii)



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## Freedom of Information Request: FA 19/04/00027

*For each offering of the Migration Agents Capstone Exam since July 2018:*

- 1) *The total number of people who sat the exam and the total number of people who received a passing score on the exam.*

This information has been summarised as follows:

Migration Agents Capstone Assessment - intake	No. of candidates	Pass	Fail
July 2018	14	<5	12
November 2018	21	<5	17
February 2019	96	11	85
Total	131	17	114