



Australian Government  
Department of Immigration  
and Border Protection

# Strategic Procurement Plan and Spending Proposal

For the Provision of Garrison Services at the East  
Lorengau Refugee Transit Centre

# Table of Contents

Glossary .....	3
Delegate Endorsement.....	4
1. Introduction.....	9
1.1 Purpose .....	9
1.2 Background .....	9
2. Service Requirements.....	9
2.1 The Services.....	9
2.2 Location of Services .....	10
3. Approach .....	10
3.1 Procurement Classification.....	10
3.2 Procurement Method .....	10
3.3 Procurement Connected Policies .....	10
3.4 Proposed Procurement Strategy .....	11
4. Funding Commitment.....	19
4.1 Funding Details.....	19
4.2 Costing Assumptions.....	19
4.3 Funds Availability and Commitment.....	19
5. Proposed Contractual Arrangements.....	19
5.1 Contract Period.....	19
5.2 Contract and Performance Management .....	19
5.3 Transition-in.....	20
5.4 Variations to standard Contractual Terms and Conditions of Tendering .....	20
5.5 Payment Terms .....	20
6. Proposed Procurement .....	20
6.1 Estimated Timetable for the Procurement.....	20
6.2 Evaluation Criteria and Evaluation Process .....	20
7. Procurement Team and Governance.....	21
7.1 Procurement Team.....	21
7.2 Procurement Governance .....	21
8. Communications and Stakeholder Management.....	23
8.1 Stakeholder and Communications Management Plan.....	23
9. Risk Management .....	23
9.1 Risk Management Plan .....	23
10. Delegate and Approval Processes .....	23
10.1 Delegate .....	23
10.2 Approval process.....	23
s. 22(1)(a)(ii)	

## Glossary

Term	Definition
Business Procurement Team	means the person(s) responsible for managing the Procurement from the business area.
Delegate	means the person who has the authority to approve this Procurement Plan and Spending Proposal (PPSP).
Department	means the Department of Immigration and Border Protection.
ELRTC	means the East Lorengau Refugee Transit Centre.
Initial Term	means the Initial Term of the Contract.
PCB	means the Procurement and Contracts Branch.
Procurement	means the procurement process for the Requirement identified in the PPSP.
PPSP	Procurement Plan and Spending Proposal
PCB Procurement Team	means the PCB team responsible for assisting in the management of the Procurement.
Request for Quote (or RFQ)	means the document of that name RFQ for the Provision of Garrison Services at the East Lorengau Refugee Transit Centre including all schedules, attachments, annexures and addenda.
Requirement	means the goods/services relating to the Provision of Garrison Services at the East Lorengau Refugee Transit Centre

# Delegate Endorsement

## SECTION 1 - DETAILS OF PROCUREMENT AND REQUESTING OFFICER:

**Name:** s22(1)(a)(ii)

**Phone:** (02) s22(1)(a)(ii)

**Email Address:** s22(1)(a)(ii)

**Group/Branch/Section:** ABF Support Group / Services Management / Services Procurement

**Procurement project title:** Provision of Garrison Services at the East Lorengau Refugee Transit Centre

**Title of goods/services to be procured:** Garrison Services at the East Lorengau Refugee Transit Centre

## SECTION 2 – APPROVAL SOUGHT:

The above Requesting Officer seeks your endorsement as the PGPA's 23(3) Delegate, to proceed with the proposed procurement based on the attached Procurement Plan and Spending Proposal (PPSP), including:

1. s47, s33(a)(iii), s47E(d)
2. That the proposed contract term is in accordance with the s34(1)(c)
3. s47E(d)
4. The procurement and resulting contract involve the proper use of the Commonwealth's money (i.e. the efficient, effective, economical and ethical use of that money); and,
5. The proposed procurement method, plans and contractual arrangements.

## SECTION 3 – BACKGROUND TO THE PROCUREMENT

Is there a previously approved business case? ☐ YES – Please attach or include file link  
☒ NO

Is this procurement being conducted to renew or replace an existing contract where DIBP has an ongoing need for the goods or services? ☒ YES  
☐ NO

Has funding for the estimated value of the Procurement (including any future financial ☐ YES

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years) been identified and allocated from within the currently available Group/Service budget (and forward estimates)?	<input checked="" type="checkbox"/> NO – Provide details: The Department has an existing budgetary comeback for offshore funding, including for PNG beyond 31 October 2017, to be addressed as part of MYEFO / Additional Estimates. s34(1)(c)
Has the Group/Service Finance Officer been consulted and provided written confirmation in relation to the funding allocated for the procurement?	<input checked="" type="checkbox"/> YES – Name of Group/Service Finance Officer consulted: s22(1)(a)(ii) <input type="checkbox"/> NO – This is required prior to PGPAAs23 delegate approval
Has Procurement and Contracts Branch (PCB) been consulted on this PPSP?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (Consultation with PCB is required on the PSPP for all procurements over \$200,0000)
Have PCB confirmed the appropriateness of the proposed procurement method, plans, contractual arrangements and procurement team?	<input type="checkbox"/> YES – Attach a copy of their advice <input type="checkbox"/> NO – Provide details of why not and attach a copy of their advice: <input checked="" type="checkbox"/> N/A – Not applicable due to Special Measures determined by the Secretary under paragraph 2.6 of the CPRs.
Is the Procurement for ICT Hardware, ICT Software and/or Cloud Services?	<input type="checkbox"/> YES – Approval will be required from an appropriate PGPAAs23(3) – ICT procurement delegate <input checked="" type="checkbox"/> NO Attach Approval
Will the procurement involve:	
Domestic Travel	<input checked="" type="checkbox"/> YES – A separate delegation applies for this
International Travel	<input checked="" type="checkbox"/> YES – Approval will be required for this from the PGPAAs23(3) – travel delegate
Official hospitality*	<input type="checkbox"/> YES – A separate delegation applies for this <input type="checkbox"/> NONE OF THE ABOVE
<b>SECTION 4 – PROCUREMENT METHOD</b>	

(Please select the procurement method to be applied)

☐ Prequalified tender (select which applies):

☐ Mandatory whole of government procurement arrangement/panel

☐ Panel, standing offer or other similar existing arrangement

If only one or a shortlist of suppliers to be approached, please detail how this will deliver value for money:

Not applicable due to Special Measures determined by the Secretary under paragraph 2.6 of the CPRs.

☐ Open approach to the market

The preferred method where a prequalified tender is not appropriate. To be publicly advertised on Austender

☐ Procurement from an indigenous enterprise under the Indigenous Procurement Policy

Procurement from a SME with at least 50 per cent Indigenous ownership, applying exemption 17 under Appendix A of the Commonwealth Procurement Rules (CPRs)

☐ Limited tender

Only approaching one or more selected suppliers. May be only be utilised in very limited and specific circumstances as set out at clause 10.3 of the CPRs or where the procurement is exempt under Appendix A of the CPRs. Advice must be sought from PCB on the use of Limited Tender and approval will also need to be provided by the CFO.

Please detail applicable justification under clause 10.3 or exemption under Appendix A of the CPRs:

☒ Direct Request for Quote

**The listed procurement methods do not apply to this procurement due to Special Measures determined under paragraph 2.6 of the CPRs (see above).**

On 10 August 2017, the Secretary determined the application of Special Measures under paragraph 2.6 of the Commonwealth Procurement Rules (CPRs)<sup>s47E(d)</sup>

To assist in the closure of the Manus Island Regional Processing Centre as of 31 October 2017 and to support the transition out activities of BRS, the Department is conducting a direct

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RFQ process to engage the services of Paladin Solutions PNG Ltd (Paladin), primarily at the ELRTC. However, there may be further sites that may require a range of Garrison services in PNG.

Paladin were approached due to their existing knowledge of the facility derived from their experience delivering services under their current subcontract with Wilson Security (under the existing contract between the Department and BRS) to provide asset security at ELRTC.

## SECTION 5 – APPLICATION OF PROCUREMENT CONNECTED POLICIES

Is this a Remote Procurement where the majority (by value) of the goods or services will be delivered in a Remote Area?

*Remote area information can be found at:*

<https://www.dpmc.gov.au/resource-centre/indigenous-affairs/ripp-map-data>

☐ YES – The mandatory set aside under the Indigenous Procurement Policy applies. You must first determine whether an Indigenous SME could deliver the required good or service on a value for money basis, before following ordinary procurement processes. To satisfy the mandatory set-aside requirement, the procuring officer must conduct a search for a suitable Indigenous SME on Supply Nation's directory of Indigenous enterprises and document the outcomes of that search.

☒ NO

Is the estimated value of the procurement \$7.5million or more (including GST) and more than half of the value of the contract is being spent in one or more of the following industry sectors;

- Building, construction and maintenance services
- Transportation, storage and mail services
- Education and training services
- Industrial cleaning services
- Farming and fishing and forestry and wildlife contracting services
- Editorial and design and graphic and fine art services
- Travel and food and lodging and entertainment services
- Politics and civic affairs services

☐ YES – The mandatory minimum requirements for Indigenous participation under the Indigenous Procurement Policy applies (minimum requirements for employing Indigenous Australians and using Indigenous enterprises in the contractor's supply chain)

☒ NO

Is the procurement valued at \$20 million or more?

☐ YES – The Australian Industry Participation (AIP) National Framework applies and an

☐ YES – The Building Code 2013 incorporating the Supporting Guidelines for Commonwealth Funding Entities applies

☒ NO

1. Funding is available for the estimated contract value (including GST and any extension options)	<b>Agreed/Not Agreed</b>
2. The procurement and resulting contract involve the proper use of the Commonwealth's money (i.e. the efficient, effective, economical and ethical use of that money)	<b>Agreed/Not Agreed</b>
3. The proposed procurement method, plans and contractual arrangements	<b>Approved/Not Approved</b>

s22(1)(a)(ii)

Mandy Newton APM,  
Deputy Commissioner, Support

Date:

28 August 2017

# 1. Introduction

## 1.1 Purpose

1.1.1 This Procurement Plan and Spending Proposal (PPSP) seeks approval to:

- approach Paladin via a direct Request for Quote (RFQ) for the provision of Garrison Services at the East Lorengau Refugee Transit Centre (ELRTC) and other potential sites in Papua New Guinea (PNG); and
- commit the relevant money for the provision of Services as set out in this PPSP.

## 1.2 Background

- 1.2.1 The Department of Immigration and Border Protection (DIBP or the Department) currently contracts Broadspectrum (BRS) for the provision of Garrison and Welfare Services to Residents on Manus Island.
- 1.2.2 The current contract with BRS for the provision of Garrison and Welfare Services in Regional Processing Countries ends on 31 October 2017. There are currently no extension options available in this contract. BRS have indicated they will not consider extending the current arrangement in any form.
- 1.2.3 To assist in the closure of the Manus Island Regional Processing Centre as of 31 October 2017 and to support the transition out activities of BRS, the Department is conducting a direct RFQ process to engage the services of Paladin Solutions PNG Ltd (Paladin), primarily at the ELRTC. Subject to further consideration by the Department, there may be further sites that may require a range of Garrison services in PNG.
- 1.2.4 Paladin were approached due to their existing knowledge of the facility derived from their experience delivering services under their current subcontract with Wilson Security (under the existing contract between the Department and BRS) to provide asset security at ELRTC.
- 1.2.5 On 10 August 2017, the Secretary approved the use of Special Measures under paragraph 2.6 of the Commonwealth Procurement Rules (CPRs) <sup>s47E(d)</sup>

# 2. Service Requirements

## 2.1 The Services

- 2.1.1 The procurement aims to deliver a range of Garrison Services at the ELRTC and other potential sites in PNG under regional processing arrangements with the Government of PNG. The procurement is aimed at ensuring continuation of essential garrison, security and facilities management services at the ELRTC and other sites, as required by the Department.
- 2.1.2 The Services procured under this process, will be outlined in detail in the Statement of Requirements and, will include:

- Resident Services;
- Security Services;
- Accommodation and Facilities Management;
- Business Services;
- Transitional Services; and
- Other services at Additional Site(s).

2.1.3 The Services will be procured for a proposed Initial Term of twelve (12) months, commencing from the date of the Commencement Date, with the Department having a right to extend the contract beyond the Initial Term.

2.1.4

s34(1)(c)

## 2.2 Location of Services

2.2.1 The Services procured will be delivered in PNG at the ELRTC and Port Moresby, in addition to other sites in PNG at the direction of the Department.

## 3. Approach

### 3.1 Procurement Classification

3.1.1 The Procurement Classification tool was completed and the procurement was classified as 'Strategic' and High Risk as it is estimated to cost over \$10 million (including GST).<sup>s47E(d)</sup>

3.1.2

s47E(d)

### 3.2 Procurement Method

3.2.1 The procurement will be undertaken as a direct RFQ and be consistent with the Special Measures under paragraph 2.6 of the CPRs as endorsed by the Secretary.

### 3.3 Procurement Connected Policies

3.3.1 The procurement connected policies are those defined in the determination by the Secretary in relation to the application of Special Measures under paragraph 2.6 of the CPRs.

3.3.2 Under the Special Measures, this procurement will be conducted in a manner that does not comply with:

- Part 5 of Division 1 of the CPRs (but will still comply with the other requirements of Division 1, in particular Parts 4, 6, 7 and 8); and
- Division 2 of the CPRs.

## 3.4 Proposed Procurement Strategy

- 3.4.1 The procurement will be undertaken as a direct RFQ and be consistent with the Special Measures under paragraph 2.6 of the CPRs as determined by the Secretary.
- 3.4.2 The steps involved in a single stage direct RFQ procurement approach include seven (7) phases:

Phase 1: Project commencement and development of core requirements;

Phase 2: RFQ Preparation and Release;

Phase 3: RFQ Response;

Phase 4: RFQ Evaluation and Approval;

Phase 5: Negotiation;

Phase 6: Contract Close; and

Phase 7: Transition and Implementation.

### Phase 1: Project commencement and development of core requirements

3.4.3 During this phase the Department would commence the project, including the development of project documentation to reflect its requirements and conducting an initial bidder briefing meeting with Paladin.

Purpose	Key activities	Responsibility	Key deliverables	Authority	Indicative Timing
To establish an agreed procurement plan for how the project will be undertaken and establish effective governance.	<ul style="list-style-type: none"> <li>Develop Procurement Plan and timelines</li> <li>Develop exposure draft of the Statement of Requirement</li> <li>Develop Risk Management Plan and Assessment</li> <li>Collect relevant documentation and feedback from key business areas</li> <li>Undertake initial bidder briefing.</li> </ul>	KPMG / DIBP	Procurement Plan Risk Management Plan and Assessment Draft Statement of Requirements	Procurement plan and Risk Management plan endorsed by the CFO, CAE and General Counsel, as per revised HRHV governance requirements.  All deliverables to be cleared by Probity & Legal and approved by the Delegate	Commence: 11 August 2017  Duration: 5 days

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## Phase 2: RFQ documentation preparation and release

- 3.4.4 During this phase the Department would finalise the RFQ documentation, including the Contract, Statement of Work, Performance Management Framework, payment schedule and returnable schedules, and evaluation process and criteria. The Department would then release the RFQ documentation to Paladin.

Purpose	Key activities	Responsibility	Key deliverables	Authority	Indicative Timing
To develop and finalise the RFQ documentation and release the RFQ to Paladin.	<ul style="list-style-type: none"> <li>Drafting of Contract</li> <li>Draft Performance Management Framework</li> <li>Development of RFQ Documentation (Payment Schedule and Returnable Schedules)</li> <li>Release of RFQ and associated documentation to Paladin</li> <li>Finalisation of the Evaluation Plan</li> </ul>	KPMG / DIBP / Legal advisor	Contract SoR Performance Schedule Payment Schedule Request for Quote Returnable Schedules Evaluation process and criteria Evaluation Plan	Evaluation Plan, Contract and RFQ documentation to be endorsed by the CFO, CAE and General Counsel, as per revised HRHV governance requirements.  All deliverables to be cleared by Probity & Legal and approved by the Delegate	Commence: w/c 14 August 2017  Duration: 5 days (RFQ Issue date – 29 August 2017)

### Phase 3: RFQ response

- 3.5.1 During this phase the Department may conduct a bilateral meeting with Paladin to address any questions they may have and issue addenda where necessary.

Purpose	Key activities	Responsibility	Key deliverables	Authority	Indicative Timing
To conduct provider briefings and determine RFQ evaluation plan.	<ul style="list-style-type: none"> <li>Evaluation preparation, including the confirmation of evaluation team members</li> <li>If applicable, release of addenda</li> <li>Bilateral meeting with Respondent, if required.</li> </ul>	DIBP / KPMG	Addenda (if required)	All addenda cleared by Probity.	Commence: 29 August 2017 (RFQ Release) Duration: 7 days (Response due 3pm 4 September 2017)

#### Phase 4: RFQ evaluation and approval

- 3.6.1 The Department would undertake a technical, legal and pricing evaluation of the RFQ response. The Evaluation Committee would then meet to undertake an overall value for money evaluation consistent with the Special Measures determined by the Secretary under rule 2.6 of the CPRs, and report to Delegate with recommendations for consideration.

Purpose	Key activities	Responsibility	Key Deliverables	Authority	Indicative Timing
To evaluate the RFQ responses.	<ul style="list-style-type: none"> <li>Conduct evaluation</li> <li>If applicable, issue clarification questions</li> <li>Develop a technical and pricing evaluation report</li> <li>Undertake financial strength assessment</li> <li>Conduct legal risk assessment</li> <li>Conduct value for money assessment consistent with the Special Measures</li> <li>Subject to value for money assessment, internal approvals to proceed to negotiations</li> </ul>	DIBP / KPMG / Legal Advisor	Consolidated Evaluation Report (including due diligence) Technical Evaluation Report Pricing Evaluation Report Legal risk assessment Financial Strength Report Value for Money Assessment consistent with the Special Measures	All deliverables to be endorsed by the CFO, CAE and General Counsel, as per revised HRHV governance requirements. All deliverables to be cleared by Probity & Legal and approved by the Delegate	Commence: 4 September 2017 Duration: 2 days

## Phase 5: Negotiation

3.7.1 During this phase, the Department would negotiate with Paladin per the prescribed process in the RFQ and Evaluation Plan.

Purpose	Key activities	Responsibility	Key deliverables	Authority	Indicative Timing
To engage in negotiations with the Respondent	<ul style="list-style-type: none"> <li>Negotiation of contract</li> <li>Update contract documentation to reflect negotiated position</li> <li>Development of Negotiation Outcomes Report, including assessment of and confirmation that negotiated outcomes represent value for money</li> <li>Internal approval to proceed to contract</li> <li>Begin preparations for transition</li> </ul>	<p>KPMG / AGS / DIBP</p> <p>Probity advisor to observe negotiations</p>	<p>Negotiation Outcomes Report</p> <p>Final contract documentation</p>	<p>Negotiations Outcomes report endorsed by the CFO, CAE and General Counsel.</p> <p>All deliverables to be cleared by Probity &amp; Legal and approved by the Delegate</p>	<p>Commence: 6 September 2017</p> <p>Duration: 1 Days</p>

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### Phase 6: Contract close

- 3.7.2 Subject to satisfactory negotiations and confirmation that the negotiated outcomes represent value for money, the Department would finalise approvals and award the contract.

Purpose	Key activities	Responsibility	Deliverables	Authority	Indicative Timing
To finalise and award the contract between the Department and the provider	<ul style="list-style-type: none"> <li>Government approval.</li> <li>Approvals required under the <i>Public Governance, Performance Accountability Act</i> (PGPA Act).</li> <li>Contract signature.</li> <li>Continue preparations for transition.</li> </ul>	DIBP	Signed contract	Delegate Approval	Commence: 7 September 2017 Duration: 1 day

## Phase 7: Transition and Implementation

3.7.3 During this phase, the Department will transition from the current arrangement to the contract signed under Phase 7 of this process. It is noted that transition activities are the primary responsibility of Services Management Branch.

Purpose	Key activities	Responsibility	Deliverables	Authority	Indicative Timing
To finalise contract and proceed to transition of service delivery. Agreement with Department on the draft implementation plan.	<ul style="list-style-type: none"> <li>• Socialisation of final contract with key stakeholders, including changes from current arrangements.</li> <li>• Training of internal staff.</li> <li>• Monitoring of transition milestones.</li> <li>• Handover of site to new provider.</li> <li>• Agreement of Implementation plan.</li> </ul>	DIBP (Services management Branch)	Transition Plan  Draft Implementation Plan  Contract Management Plan	Contract Manager	Commence: 8 September 2017  Duration: To be determined

## 4. Funding Commitment

### 4.1 Funding Details

- 4.1.1 For the period 1 May 2016 to 30 April 2017, the value of the current contract for services at the ELRTC was approximately <sup>s47</sup> (excluding GST but inclusive of fixed fees, pass through costs and Additional Service Requests).

- 4.1.2 <sup>s47E(d)</sup>

### 4.2 Costing Assumptions

- 4.2.1 <sup>s47</sup> The contract value will depend on the actual numbers of Residents residing at the ELRTC and the services provided. Currently the number of Residents residing at the ELRTC is approximately 60. While the exact outflow of refugees from the ELRTC is unknown, it is estimated that there will be at least 400 refugees transitioned across from the Manus RPC by the commencement of this proposed contract (i.e. early September 2017).
- 4.2.2 The Contract value may also change if the Department requires services beyond the Initial Term and Services at additional sites (sites still to be determined by the Department).

### 4.3 Funds Availability and Commitment

- 4.3.1 The cost of the goods/services will be funded through administered appropriation from Programme 1.4 – IMA OFFSHORE MANAGEMENT.
- 4.3.2 This PPSP seeks 'in-principle' agreement only for commitment of relevant money to enable the Department to approach the market for the Provision of the Services.
- 4.3.3 In accordance with the legislative requirements and Accountable Authority Instructions, PGPAAs23(3) approval will be sought from the delegate prior to entering into any contractual arrangement.
- 4.3.4 The Department has an existing budgetary comeback for offshore funding, including for PNG beyond 31 October 2017, to be addressed as part of MYEFO / Additional Estimates.

## 5. Proposed Contractual Arrangements

### 5.1 Contract Period

- 5.1.1 The proposed Initial Term of the contract will be for a period of 12 months of full services, commencing from the Commencement Date (targeting early September 2017). The Department retains the right to extend the contract beyond the Initial Term.

### 5.2 Contract and Performance Management

- 5.2.1 The Director of the Offshore Procurement section in Services Management Branch of the Department will be the Contract Manager.

- 5.2.2 The Contract Manager will monitor the contract and oversee the performance of the Service Provider.

## 5.3 Transition-in

- 5.3.1 The Service Provider will be required to provide the Department with a Transition In Plan within an agreed timeframe following contract execution.

## 5.4 Variations to standard Contractual Terms and Conditions of Tendering

- 5.4.1 Due to the Special Measures determined by the Secretary under paragraph 2.6 of the Commonwealth Procurement Rules, a bespoke RFQ based on previous documentation is being utilised for this activity. Commercial and Employment Law Branch, KPMG and the Services Procurement team are responsible for the development of the RFQ suite of documents, in consultation with the Procurement and Contracts Branch and the Probity Adviser.
- 5.4.2 For other procurement documentation, the Strategic Procurement templates for those documents will be used as the basis.

## 5.5 Payment Terms

- 5.5.1 The payment terms for the contract are the Commonwealth's default payment terms of 30 days from the date of invoice. Invoices will be issues monthly. The payments will be made in Australian Dollars.

# 6. Proposed Procurement

## 6.1 Estimated Timetable for the Procurement

- 6.1.1 The process is being undertaken with extreme time pressure in order to allow for sufficient time for transition-in activities of the new service provider and transition-out of BRS. As such, the estimated timetable for the procurement will target the staged dates specified in section 3.4.

## 6.2 Evaluation Criteria and Evaluation Process

- 6.2.1 An Evaluation Plan, including evaluation criteria will be drafted and submitted for approval prior to the receipt of the RFQ response from Paladin.

## 7. Procurement Team and Governance

### 7.1 Procurement Team

Resources	Expertise				
	Technical	Procurement	Financial	Legal	Probity
Services Procurement Section	Yes	Yes			
DIBP Legal				Yes	No
DIBP PCB	No	Yes			No
KPMG (External Commercial Financial and Procurement Advisor)		Yes	Yes		
External Probity Advisor (Maddocks)				No	Yes
External Legal (AGS)				Yes	No

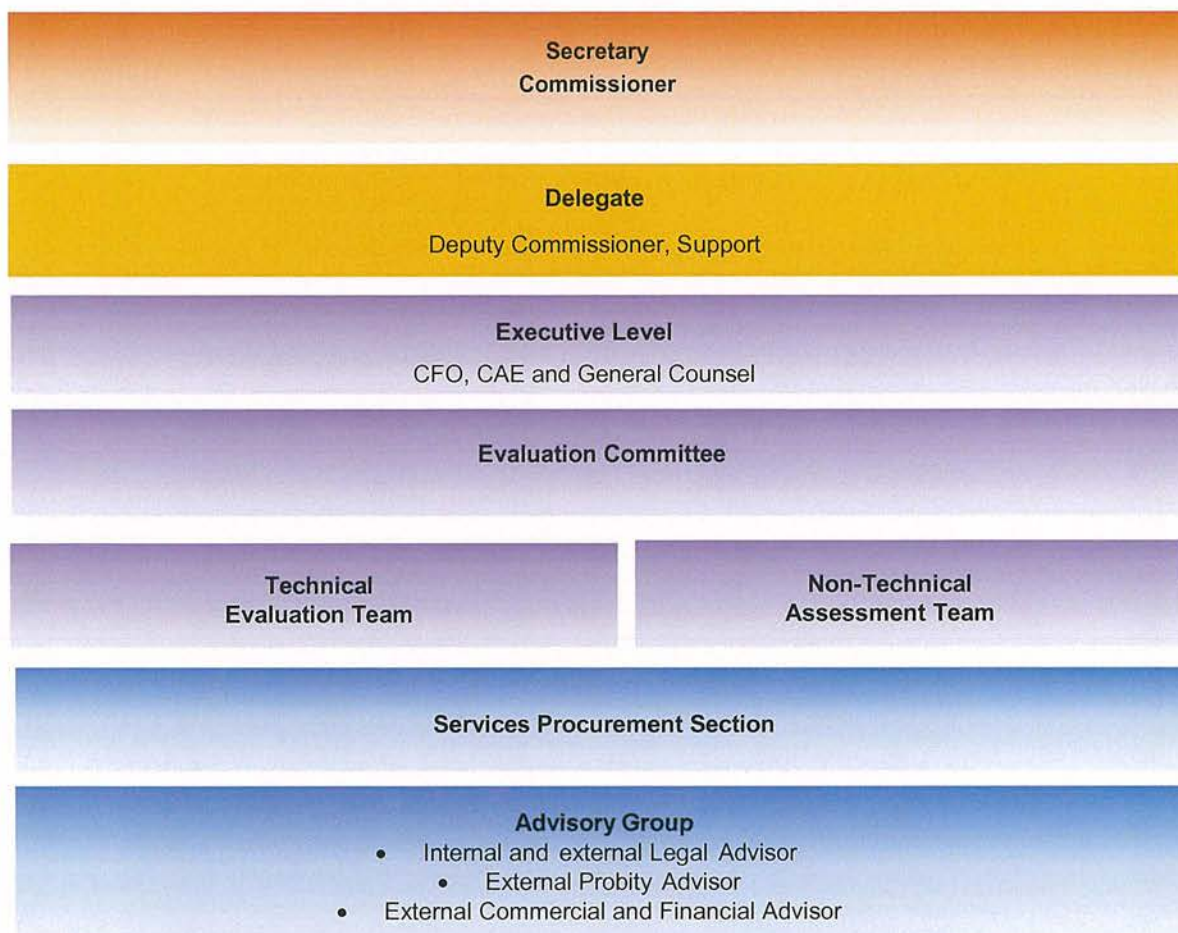
7.1.1 PCB's ongoing role in the procurement has therefore been agreed as including:

- a. Review drafts of procurement documentation;
- b. Provide advice and assistance to evaluations;
- c. Review and endorse evaluation report; and
- d. Provide support to contract negotiations.

### 7.2 Procurement Governance

7.2.1 The Department has revised the current processes to undertake procurements consistent with the Special Measures determined by the Secretary. This process involves a revised governance structure by not requiring a Steering Committee. However the Chief Finance Officer (CFO), Chief Audit Executive (CAE) and the General Counsel (collectively known as the Executive Level) will provide endorsement of the key procurement documents and decisions, via the Department's revised High Risk/High Value process.

7.2.2 The diagram below provides an overview of the governance arrangements for the procurement



7.2.3 Services Procurement Section is responsible for the overall management of the procurement including:

- managing the procurement from initiation to closure, ensuring that all operational and administrative issues are addressed and finalised;
- liaising with central agencies and supporting Departmental Executive to report to Government;
- maintaining procurement records and liaising with relevant business owners to ensure issues and risks are being addressed and appropriately managed throughout the procurement;
- ensuring procurement progression through planned phases and activities and monitoring;
- reporting to the Delegate as required;
- managing external advisors; and
- producing a post implementation review of the Procurement successes, failures and lessons learnt.

## 8. Communications and Stakeholder Management

### 8.1 Stakeholder and Communications Management Plan

- 8.1.1 A Stakeholder and Communications Management Plan for the procurement will not be developed due to the nature of the Special Measures determined by the Secretary under paragraph 2.6 of the CPRs.

## 9. Risk Management

### 9.1 Risk Management Plan

- 9.1.1 A Risk Management Strategy and Plan will be prepared by the Department as a separate document.

## 10. Delegate and Approval Processes

### 10.1 Delegate

- 10.1.1 The delegate for this procurement is the Deputy Commissioner, Support.

### 10.2 Approval process

- 10.2.1 The delegate will be requested to provide approval for the following:
- a. Request for Quote
  - b. Evaluation Plan
  - c. Probity Plan
  - d. Risk Management Strategy and Risk Assessment
  - e. Evaluation Report
  - f. Contract Negotiation Plan and Report (if applicable)
  - g. PGPAAs23(3) for expenditure and PGPAAs23(1) to enter into an arrangement.

s22(1)(a)(ii)

