



27 September 2017

In reply please quote

FOI Request FA 17/07/00478

File Number ADF2017/75750

By email: [REDACTED]

Dear [REDACTED]

Freedom of Information request – Release of documents

This letter refers to your request, received on 13 July 2017, seeking access under the *Freedom of Information Act 1982* (the Act) to the following documents:

documents relating to any instance where the Department paid for meals, accommodation or travel/transportation for the Department's Secretary, Secretary/Commissioner, ABF Commissioner and Six Deputy Secretaries in the 2016/17 financial year.

This letter is to provide you with the Department's decision.

Decision

The Department's decision is provided at **Attachment A – Decision Record**.

Legislation

A copy of the FOI Act is available for your reference from
www.legislation.gov.au/Browse/ByTitle/Acts/InForce/0/0/Principal

Internal review

If you disagree with the decision, you have the right to apply for an internal review of the decision. If you wish to make a request for internal review this must be sent within 30 days of being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the Department must make a review decision within 30 days.

Applications for review should be sent to:

Freedom of Information
Department of Immigration and Border Protection
PO Box 25
BELCONNEN ACT 2617

Or by email to: foi.reviews@border.gov.au

Review by the Office of the Australian Information Commissioner

You may apply directly to the Australian Information Commissioner for a review of the decision. You must apply in writing within 60 days of this notice. For further information about review rights under the FOI Act please see FOI fact sheet 12 '*Freedom of information – Your review rights*', available online at www.oaic.gov.au .

How to make a complaint about the handling of your FOI request

You may complain to the Australian Information Commissioner if you have concerns about how the Department has handled your request under the FOI Act. Information about how to submit a complaint is also available at www.oaic.gov.au .

Contacting the FOI Section

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely

(signed electronically)



Freedom of Information Section
Department of Immigration and Border Protection
Email foi@border.gov.au

Attachments

- Attachment A - Decision Record
- Attachment B – Documents Released



[REDACTED]
By email: [REDACTED]

In reply please quote:

FOI Request: FA 17/07/00478
File Number: ADF2017/75750

Dear [REDACTED]

Freedom of Information – Decision on Access

I refer to your email dated 13 July 2017 in which you requested access to documents held by the Department of Immigration and Border Protection (the Department) under the *Freedom of Information Act 1982* (the FOI Act).

1 Scope of Request

You have requested access to the following documents held by the Department:

documents relating to any instance where the Department paid for meals, accommodation or travel/transportation for the Department's Secretary, Secretary/Commissioner, ABF Commissioner and Six Deputy Secretaries in the 2016/17 financial year.'

This letter is to notify you of the Department's decision on access to the documents subject to your request.

2 Authority to make decision

I am an officer authorised under section 23 of the FOI Act to make decisions to in respect of requests to access documents or to amend or annotate Departmental records.

3 Relevant material

In reaching my decision, I have considered the following:

- the terms of your request;
- the documents relevant to your request;
- the FOI Act;
- Guidelines published by the Office of the Australian Information Commissioner under s 93A of the FOI Act, and
- advice from Departmental officers with responsibility for matters relating to the documents to which you sought access.

4 Documents in scope of request

Although discrete documents providing the information you are seeking did not exist on the date of your FOI request (13 July 2017), the Department has been able to extract two reports from its systems which address your request. Under s.17 of the FOI Act, the Department is required to treat these documents as though they existed on the date of your FOI request.

The documents are:

- Document 1 (19 pages) - a report of flights, accommodation and Qantas Business Travel fees charged to the respective Departmental Officers, specifically, Secretary, Commissioner, Deputy Secretaries and Deputy Commissioners, for the financial year 2016/17.
- Document 2 (4 pages) – a report of travel allowance expenses paid to the Secretary, Commissioner, Deputy Secretaries and Deputy Commissioners, for the financial year 2016/17.

5 Decision on access

My decision is to release the two documents in full.

6 Legislation

A copy of the FOI Act is available at <https://www.legislation.gov.au/Series/C2004A02562>

7 Your Review Rights

Internal Review

If you disagree with this decision, you have the right to apply for an internal review by the Department of this decision. Any request for internal review must be provided to the Department within 30 days of you being notified of the decision. Where possible please attach reasons why you believe a review of the decision is necessary. The internal review will be carried out by an officer other than the original decision maker and the Department must make a review decision within 30 days. Applications for review should be sent to:

Freedom of Information Section
Department of Immigration and Border Protection
PO Box 25
BELCONNEN ACT 2617

OR

By email to: foi.reviews@border.gov.au

Review by the Office of the Australian Information Commissioner

You may apply directly to the Office of the Australian Information Commissioner (OAIC) for a review of this decision. You must apply in writing within 60 days of this notice. For further information about review rights and how to submit a request for a review to the OAIC, please see Fact Sheet 12 "Freedom of information – Your review rights", available online at <http://www.oaic.gov.au/freedom-of-information/foi-reviews>

8 Making a Complaint

You may complain to the Australian Information Commissioner about action taken by the Department in relation to your request.

Your enquiries to the Australian Information Commissioner can be directed to:

Phone 1300 363 992 (local call charge)

Email enquiries@oaic.gov.au

There is no particular form required to make a complaint to the Australian Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify the Department of Immigration and Border Protection as the relevant agency.

9 Contact

Should you wish to discuss this decision, please do not hesitate to contact the FOI Section at foi@border.gov.au.

Yours sincerely



Authorised decision maker
Department of Immigration and Border Protection

Date: 22/9/2017