19 October 2016



### In reply please quote:

FOI Request: FA 16/06/00739 File Number: ADF2016/25247



## Access Decision - Freedom of Information (FOI) request - Release of documents

This letter refers to an access request received under the *Freedom of Information Act 1982* (the FOI Act) on 9 June 2016, seeking access to:

PAMS ACT - CCR
CASE RESOLUTION CASE MANAGEMENT CONTROL FRAMEWORK FOR DETENTION RELATED DECISION MAKING
(see reference attached in Legend)
IF THIS VERSION IS UNDER REVIEW PLEASE PROVIDE THE MOST RECENT
VERSION THAT APPLIED.

#### Authority to make decision

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate Departmental records.

#### Information considered

In reaching my decision, I have considered the following:

- the terms of your request;
- the documents relevant to your request
- the FOI Act
- Guidelines published by the Office of the Australian Information Commissioner under s 93A of the FOI Act, and
- Advice from Departmental officers of relevant business areas with responsibility for the subject matters within the scope of your request.

#### Decision

The Department has identified one document that falls within the scope of your request. I am satisfied that the document titled 'Control Framework for Detention-Related Decision Making 2014' falls within the scope of your request. I have been advised by the relevant business area that whilst this document is, to some extent, out of date, it is the most recent version of that document.

My decision is to release in full the document in the possession of the Department which falls within the scope of your request.

### Review rights

#### Internal review

If you disagree with my decision, you have the right to apply for an internal review by the Department of my decision. Any request for internal review must be provided to the Department within 30 days of you being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the Department must make a review decision within 30 days.

Applications for review should be sent to:

Freedom of Information
Department of Immigration and Border Protection
GPO Box 241 MELBOURNE VIC 3001

Or by email to: FOI@border.gov.au

### Review by the Office of the Australian Information Commissioner

You may apply directly to the Office of the Australian Information Commissioner (OAIC) for a review of my decision. You must apply in writing within 60 days of this notice. For further information about review rights and how to submit a review request to the OAIC, please see FOI fact sheet 12 'Freedom of information – Your review rights', available online at <a href="https://www.oaic.gov.au">www.oaic.gov.au</a>.

## How to make a complaint about the handling of this FOI request

You may complain to the Australian Information Commissioner about action taken by the Department of Immigration and Border Protection in relation to your request.

Your enquiries to the Australian Information Commissioner can be directed to:

Phone 1300 363 992 (local call charge) Email enquiries@oaic.gov.au

There is no particular form required to make a complaint to the Australian Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify the Department of Immigration and Border Protection as the relevant agency.

# Contacting the FOI Section

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely

FOI Officer/Freedom of Information Section Information Management Branch | Corporate Services Division Corporate Group Department of Immigration and Border Protection

E: foi@border.gov.au

#### **Attachment**

Document released to you under the FOI Act