

DECISION RECORD

Client Details

FOI Request FA13/11/00124

Documents in scope

1. Departmental electronic document G4S – Communication provisions – containing 5 folios.
2. Departmental electronic document Transfield – Communication provisions – containing 4 folios.

Information considered

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate departmental records. In reaching my decision, I have considered the following:

- The *Freedom of Information Act 1982*;
- Departmental files and/or documents (identified above);
- The Australian Information Commissioner's guidelines relating to access to documents held by government;
- The department's FOI handbook

Reasons for decision

I have considered the files within the scope of your request and applied exemptions in part or in full to documents as detailed in the Schedule of Documents. You should read the schedule in conjunction with the exemptions below.

22 Deletion of exempt matter or irrelevant material

- (1) *This section applies if:*
- (a) *an agency or Minister decides:*
 - (i) *to refuse to give access to an exempt document; or*
 - (ii) *that to give access to a document would disclose information that would reasonably be regarded as irrelevant to the request for access; and*
 - (b) *it is possible for the agency or Minister to prepare a copy (an **edited copy**) of the document, modified by deletions, ensuring that:*
 - (i) *access to the edited copy would be required to be given under section 11A (access to documents on request); and*
 - (ii) *the edited copy would not disclose any information that would reasonably be regarded as irrelevant to the request; and*
 - (c) *it is reasonably practicable for the agency or Minister to prepare the edited copy, having regard to:*
 - (i) *the nature and extent of the modification; and*
 - (ii) *the resources available to modify the document; and*
 - (d) *it is not apparent (from the request or from consultation with the applicant) that the applicant would decline access to the edited copy.*

The information removed from the documents within scope was subject to section 22(1)(a)(ii) of the FOI Act, on the basis of such information being irrelevant to the scope of your request.

SCHEDULE OF DOCUMENTS TO DECISION RECORD

FOI Request FA13/11/00124

1. Departmental electronic document G4S – Communication provisions:

Folio	Description	Decision	Legislation
1	Contractual provisions not relating to communication	Released in part	S22(1)(a)(ii)
2		Released in full	
3-5	Contractual provisions not relating to communication	Released in part	S22(1)(a)(ii)

2. Departmental electronic document Transfield – Communication provisions

Folio	Description	Decision	Legislation
1	Contractual provisions not relating to communication	Released in part	S22(1)(a)(ii)
2		Released in full	
3-4	Contractual provisions not relating to communication	Released in part	S22(1)(a)(ii)

s. 22(1)(a)(ii)

3. Communication management

3.1. Access to communication services

- 3.1.1.** The Service Provider will ensure Transferees have access to communication services where available, including:
- a. telephones - in the Transferee area
 - b. computers and printers - for Transferees to perform functions such as word processing, spreadsheets, internet and email for their private use and for the preparation of documents related to their immigration outcome;

- c. internet services - and ensure appropriate filtering software and other measures as necessary are in place, in accordance with Departmental requirements, to control and limit access at the Site by Transferees to:
 - i. pornographic and other prohibited sites, containing or promoting illegal acts;
 - ii. personal software;
 - iii. file transfer protocol sites, software or data; and
 - iv. prohibited sites in foreign languages.
- d. television and other media - with services covering news, current affairs and other content that the Service Provider or other service providers may recommend to promote the well-being for Transferees; and
- e. mail services.

3.2. Management of access

- 3.2.1. The Service Provider will support other service providers in their management and supervision of access to and use of the communications services by Transferees.
- 3.2.2. Unless otherwise directed by the Department, the Service Provider may allow a Transferee to retain their mobile phone within a Site, provided that the handset does not have a recording capability (either audio or visual).
- 3.2.3. The Service Provider must inform Transferees that their access to communication services may be recorded and/or monitored for security purposes.

3.3. Access and use of mail services and facsimiles

- 3.3.1. The Service Provider must:
 - a. register all received mail and facsimiles which are addressed to a Transferee; and
 - b. ensure mail does not contain prohibited goods.

The welfare and support services provider will be responsible for distributing mail and facsimiles to Transferees.

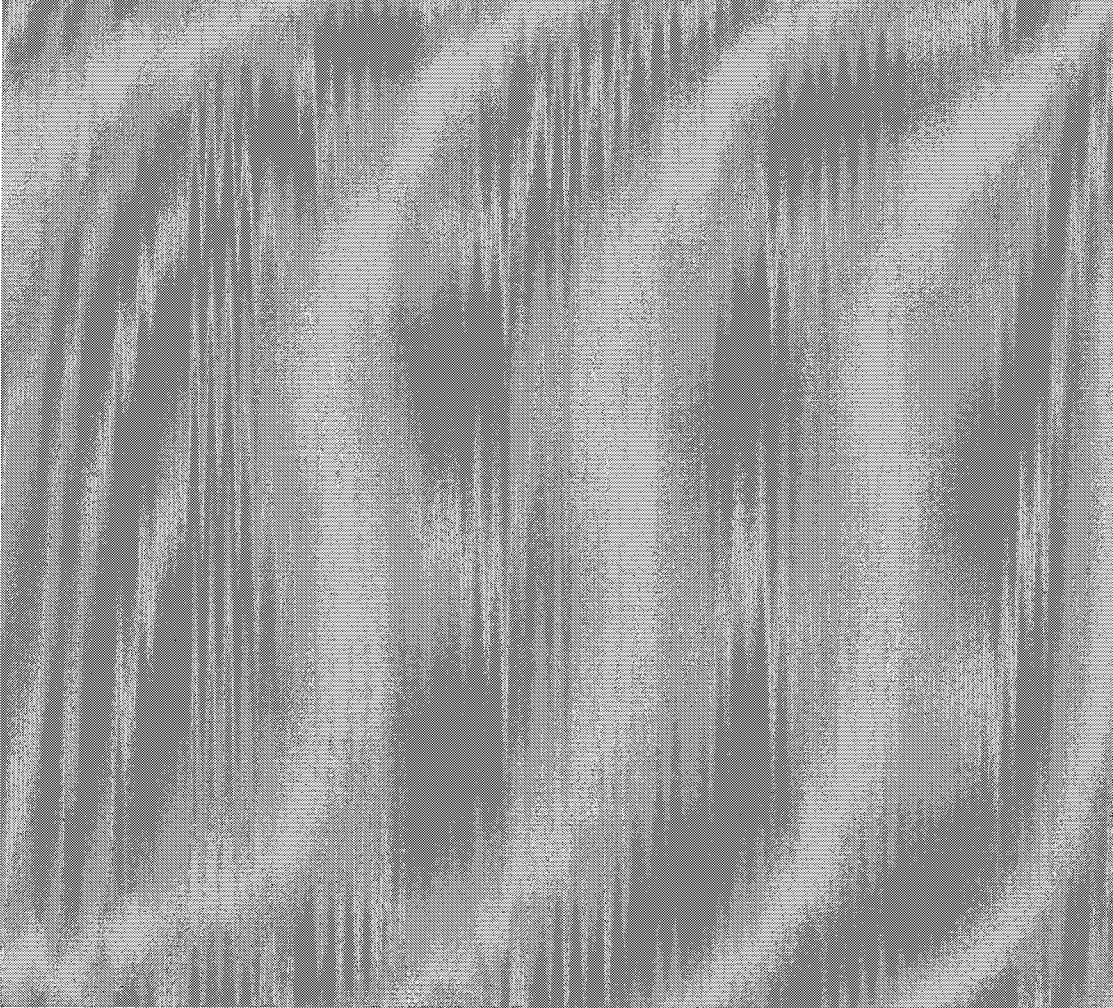
- 3.3.2. Postage costs for mail sent by Transferees will be at the Transferee's expense except when a Transferee does not have the means to pay for postage, in which case the Service Provider must refer to Department instructions.

3.4. Television and other media

- 3.4.1. The Service Provider must, where available, facilitate access to free-to-air television and other broadcast services, covering news, current affairs and other

content that the Service Provider or other service providers may recommend to promote the well-being for Transferees.

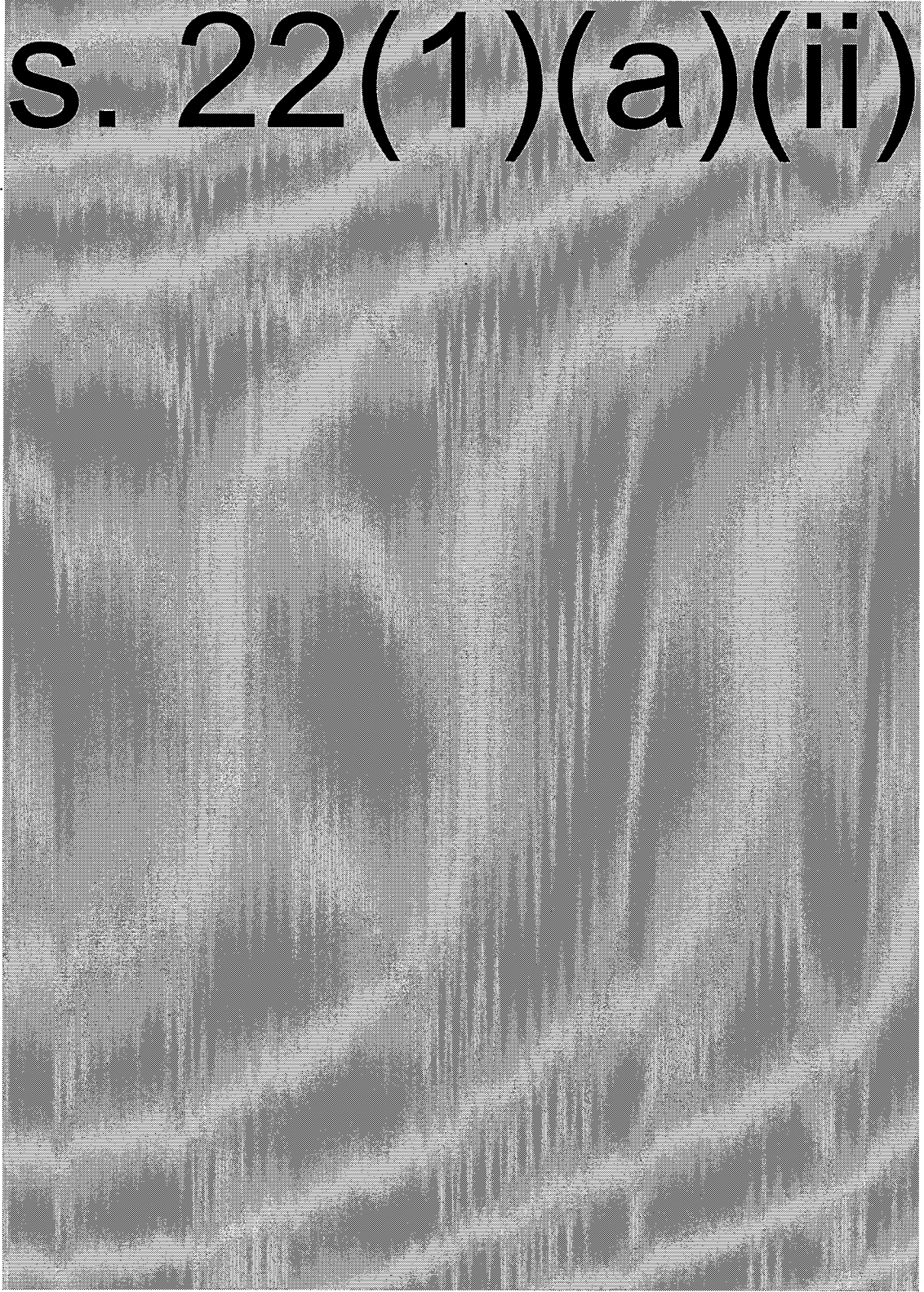
s. 22(1)(a)(ii)



5. Reception, transfer and discharge of Transferees

s. 22(1)(a)(ii)

s. 22(1)(a)(ii)



s. 22(1)(a)(ii)

5.6. Arrival phone call

- 5.6.1. As part of the induction process, Transferees will be offered the ability to make a telephone call. The purpose of the telephone call is for the Transferee to advise family, friends or other support networks of their arrival at the Site. The Service Provider will provide support and supervision for the arrival phone call.

s. 22(1)(a)(ii)

PART 2: TRANSFEEE SERVICES

s. 22(1)(a)(ii)

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s. 22(1)(a)(ii)