



**Employment Suitability Clearance  
 Statutory Declaration**

Commonwealth of Australia  
*Statutory Declarations Act 1959*

**I, (print full name):** \_\_\_\_\_

**Of, (residential address):** \_\_\_\_\_

**And, (current occupation):** \_\_\_\_\_

make the following declaration under the *Statutory Declarations Act 1959*:

1. I acknowledge that I understand I must obtain and maintain an endorsed Employment Suitability Clearance (ESC) or ESC with Aftercare Arrangements as a precondition to being employed by the Department of Home Affairs (the Department), or otherwise provided with non-public access to the Department's assets.
2. I have read the Privacy Notice and I acknowledge that I understand that my personal information will be collected and disclosed by the methods and for the purposes as indicated.
3. I have read the Consequences for Providing False and/or Misleading Information section of the Employment Suitability Clearance Information Pack and I acknowledge that I understand that giving false or misleading information to the Department is a serious offence.
4. I have read the Consequences for Providing False and/or Misleading Information section of the Employment Suitability Clearance Information Pack and acknowledge that I understand if I give false or misleading information to the Department I may be subject to adverse administrative action.
5. I have read the Information Regarding the National Police History Check section of the Employment Suitability Clearance Information Pack and I acknowledge that I understand that Spent Convictions legislation (however described) in the Commonwealth and many States and Territories protects "spent convictions" from disclosure.
6. I understand that, as the Department is a law enforcement agency, the position/entitlement or association with the Department for which I am being considered may be in a category for which exclusions from Spent Convictions legislation may apply.
7. I acknowledge that I understand that if I receive an adverse ESC, I will not be eligible to be employed by the Department or otherwise provided with non-public access to the Department's assets.
8. I certify that, to the best of my knowledge, all information I have provided and that I may provide in the future to support my application for an ESC is true, accurate and complete.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

**Signature** *(of person making the declaration)* \_\_\_\_\_

**Declared at** *(place, day, month and year)* \_\_\_\_\_ **on** \_\_\_\_\_ **of** \_\_\_\_\_

**Before me** *(Signature, full name, address and qualification of person before whom the declaration is made)* \_\_\_\_\_

**Full Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Qualification** \_\_\_\_\_

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the Criminal Code applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.