



This information is provided to help you complete the application form and guide you through the application process.

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

There are 4 steps in the application process.

- Step 1** Eligibility – determine if you are eligible
- Step 2** Original documents – gather your original documents
- Step 3** Copy and certify your documents
- Step 4** Complete and lodge your application form

Need help?

More detailed information is available from the Department of Home Affairs (the Department) website www.homeaffairs.gov.au/citizenship

In Australia – The **Citizenship Information Line** provides recorded information and access to information officers. Telephone **131 880** Monday to Friday 8.30am – 4.30pm.

Outside Australia – The citizenship website provides the location, hours of operation and telephone numbers for offices of the Department outside Australia.

Integrity of application

The Department is committed to maintaining the integrity of the visa and citizenship programs. If you or a third party acting on your behalf provide, or have provided in a previous application, false or misleading information or documents (either knowingly or otherwise), this application may be refused. In addition, you may be prosecuted under the *Migration Act 1958* and/or the *Australian Citizenship Act 2007*. If information or documents are found to be fraudulent or misleading after you become an Australian citizen, you may be prosecuted and may be subject to revocation of your Australian citizenship.

Home page www.homeaffairs.gov.au/citizenship

Citizenship Information Line Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Overview

On 1 December 1998, Australia became a party to the *Hague Convention on the Protection of Children and Cooperation in respect of Intercountry Adoption* (the Hague Convention). The Hague Convention establishes principles to ensure that intercountry adoptions occur only where it is in the best interest of the child and with respect for his or her fundamental rights.

Australia has intercountry adoption programs with a number of countries. These programs are either conducted under the Hague Convention or through bilateral arrangements. In Australia, intercountry adoption must be undertaken through State and Territory Central Authorities (that is, the state or territory government child welfare authority). These authorities manage arrangements for adopting children from overseas, including assessing and approving prospective adoptive parents.

The Australian Government, through the Attorney-General's Department (AGD), has the responsibility for managing existing programs and negotiating new programs with other countries. The list of countries is subject to change. Please visit AGD's website for an up to date list of Australia's intercountry adoption programs at www.ag.gov.au

For the purposes of Australian citizenship and migration law, a full Hague Convention adoption takes place only if a valid Adoption Compliance Certificate (ACC) in accordance with Article 23 of the Hague Convention has been issued and that ACC has been accepted by the relevant Central Authority. Therefore, not every adoption undertaken within a country that is a party to the Hague Convention is a full Hague Convention adoption. If an adoption is not a full Hague Convention adoption, further legal recognition of the adoption may be required following the adopted child's entry to Australia.

Australia has bilateral adoption arrangements with 3 countries, prescribed in Schedule 1 of the Bilateral Arrangements Regulations. Only 2 of these countries have operational intercountry adoption programs with Australia – Taiwan and the Republic of Korea. Children adopted through these programs are eligible to use this form to apply for Australian citizenship after finalisation of the adoption in Taiwan or the Republic of Korea. The program with the Federal Democratic Republic of Ethiopia was closed in 2012. Children adopted under this program prior to its closure are eligible to apply for Australian citizenship using this form.

Step 1 – Eligibility

You may be eligible to apply for citizenship using form 1272 if you were adopted by Australian citizen parent(s) and:

- the adoption was organised through an Australian State and Territory Central Authority (Hague Convention countries) or intercountry adoption authority (bilateral arrangement countries) under one of Australia's intercountry adoption programs, and
- a valid Adoption Compliance Certificate has been issued by the relevant Central Authority in the country in which the child was adopted, and

- the adoption is recognised in Australia under the laws of the Commonwealth and each state and territory.

You may also be eligible to apply for citizenship using form 1272 if you were adopted by Australian citizen parent(s) and:

- the adoption was organised between the relevant Central Authorities in 2 countries that are party to the Hague Convention other than Australia, and
- a valid Adoption Compliance Certificate has been issued by the relevant Central Authority in the country in which the child was adopted, and
- the receiving Hague Convention country recognises the adoption as a full Hague Convention adoption so no further legal recognition of the adoption is required in that country.

If you apply for citizenship for your child using form 1272 while you are outside Australia, you do not need to first apply for a visa for your child. However, if you return to Australia prior to applying for citizenship for your child, you will need to apply for a visa for the child to be able to enter Australia.

Citizenship commences on the date the application is approved. You do not need to attend a citizenship ceremony.

Note:

- An Adoption Compliance Certificate must comply with Article 23 of the Hague Convention. We recommend that before submitting an application using form 1272, you check with your nearest office of the Department or Australian mission overseas whether the documentation provided is a valid Adoption Compliance Certificate for the purposes of an application for Australian citizenship. If the incorrect form is used, the application will be refused and the application fee will not be refunded.
- For a number of reasons to do with documentation, not all Hague Convention countries provide Adoption Compliance Certificates that meet Article 23 requirements. Bilateral arrangement adoptions must be made with a country that is prescribed in Schedule 1 of the Bilateral Arrangements Regulations (the Federal Democratic Republic of Ethiopia, the Republic of Korea, and Taiwan). Where an Adoption Compliance Certificate does not meet requirements or a bilateral arrangement country has not been prescribed, the child will not be eligible to apply for citizenship using form 1272. The child will need to apply for and be granted a permanent resident visa, and enter Australia on that visa, before they will be eligible to apply for Australian citizenship using form 1290 *Application for Australian citizenship – Other situations*.
- Some of Australia's intercountry adoption programs require the adoption to be completed in Australia after the child enters Australia. As part of the adoption process, the child will have entered Australia on an Adoption (subclass 102) visa. The child will automatically acquire Australian citizenship on the day the adoption order is made by the Australian court.
- For adoptions made under other arrangements (such as private or expatriate adoptions) – your child will need to apply for, and be granted, an Adoption (subclass 102) visa in order to enter Australia. Once your child has entered Australia on that visa, they may then be eligible to apply for citizenship using form 1290 *Application for Australian citizenship – Other situations*.

Children

Applications for children under 16 years of age must be made by a responsible parent.

The *Australian Citizenship Act 2007* defines responsible parent in relation to a child as:

- a parent, unless that parent does not have parental responsibility because of orders made by the Family Court of Australia, or
- any person having responsibility over the child because of an order made by the Family Court, or
- any person who has guardianship or custody of the child under an Australian law or a foreign law, whether because of adoption, operation of law, an order of a court or otherwise.

Step 2 – Original documents

You will need to provide the Department with a range of documents to prove that you are who you say you are and to establish you have not had any serious criminal convictions. These documents are called **identity documents** and **good character documents**.

You will also need to provide additional documents regarding your adoption. These are called **supporting documents** and include an **Adoption Compliance Certificate**.

Depending whether the adoption is a Hague Convention or bilateral arrangement adoption, an Adoption Compliance Certificate may comprise of more than one document. For a Hague Convention adoption, the Adoption Compliance Certificate is issued by the country's central authority and names the receiving country's central authority. For a bilateral arrangement adoption from a prescribed country (the Federal Democratic Republic of Ethiopia, the Republic of Korea, and Taiwan) an Adoption Compliance Certificate is issued by that country's intercountry adoption authority and may include the court adoption order or a letter from a government Department.

If you have to get documents from overseas, this can take time. You will not be able to complete the application process without these documents.

Translations and certified copies

If your documents are not in English, you **must** provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see www.naati.com.au

Unless specified that original documents are required, certified copies of original documents must be attached to your application. These copies must be certified by a person with the correct authority. See *Identity declarations – list of professions* on pages 5–6 for people who can certify documents.

If you are outside Australia when applying, contact the Australian diplomatic mission in the country who issued the documents for advice on acceptable translators, and who can certify your original documents.

If you need to provide overseas penal clearance certificates with your application, you must provide **original** certificates.

Identity documents

Applicants 16 years of age or over

You **must** provide the following identity documents.

- Three original documents that collectively show your:
 - photograph
 - signature
 - current residential address
 - birth name, date of birth and gender.
- Proof of change of name if applicable.
- Part D – Identity declaration* completed by a person with the correct authority.

If you do not provide these documents, your application will not be accepted and will be returned to you.

Children

If you are an applicant under 16 years of age, you **must** provide the following:

- Identity documents that show a:
 - birth name and date of birth
 - photograph and current name, if available.
- Proof of change of name, if applicable.
- Part D – Identity declaration* completed by a person with the correct authority.

The checklist below will help you identify suitable documents. If you have difficulty finding suitable documents please call the Citizenship Information Line or, if outside Australia call your nearest Australian diplomatic mission, before you complete and lodge your application.

Identity document checklist

Applicants 16 years of age or over

A current document with your photograph and signature

A driver's licence, or	<input type="checkbox"/>
A passport, or	<input type="checkbox"/>
A United Nations High Commissioner for Refugees (UNHCR) document, or	<input type="checkbox"/>
A national identity card, or	<input type="checkbox"/>
Another document containing a signature and photograph, eg. an air crew identity document, seafarer identity document, military identity document or student card	<input type="checkbox"/>

Evidence of your current residential address

A utilities notice eg. electricity, gas or water bill, bank notice, or	<input type="checkbox"/>
Rental contracts or rates notice	<input type="checkbox"/>

Evidence of your date of birth, birth name and any changes of name

A full birth certificate, and	<input type="checkbox"/>
Evidence of links between present and previous names, for example an official marriage or divorce certificate, if applicable, or	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name, if applicable	<input type="checkbox"/>

Evidence of your identity in the community

One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	<input type="checkbox"/>
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Children

The following documents are required if the applicant is a child under 16 years of age.

A full birth certificate or family register	<input type="checkbox"/>
Evidence of links between birth name and current name, if applicable	<input type="checkbox"/>
A passport or other travel documents, if any	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	<input type="checkbox"/>

Identity declaration

Applicants 16 years of age or over

As well as your identity documents, you will need to provide an identity declaration and an endorsed passport-sized photograph of yourself.

The **identity declaration** must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on page 6, **and**
- is not related to you by birth, marriage or de facto relationship, **and**
- is easy to contact by telephone during normal working hours.

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be carefully attached to the front of the application form without obscuring the image, or you can place the photograph in a plastic sleeve or envelope and staple it to the form.

The photograph must be:

- no more than 6 months old
- a full-face view of your head and shoulders (untinted prescription glasses can be worn – a photograph that shows facial features only is acceptable if you wear a head covering for religious reasons)
- of good quality, in colour, against a plain, light coloured background (laser copies are not acceptable).

Note: If you are outside Australia when applying you can have the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on page 6.

Children

The same conditions (see above) apply to the Australian citizen who signs the child's identity declaration and photograph, except in the case of children under 6 years of age. If no Australian citizen has known them for at least one year, the declaration can be signed by a person who belongs to a profession on the list on page 6 who has known the child for less than one year.

Good character

If you are 18 years of age or over, the Department will request a National Police check from the National Police Checking Service (NPCS).

You must tell the Department about any convictions you may have had in Australia or overseas. A conviction is a criminal charge leading to a guilty verdict in a court of law resulting in imprisonment, a fine or good behaviour bond. A traffic infringement, such as an on-the-spot speeding or parking fine, is not considered a conviction.

Spent convictions

You must declare spent convictions in your application.

The spent convictions law allows people with minor convictions to disregard those convictions after a certain period of time. A conviction may be considered spent if:

- it is 10 years since the date of the conviction (or 5 years for juvenile offenders), **and**
- the person was not sentenced to imprisonment for more than 30 months, **and**
- the person has not re-offended during the 10 year period (or 5 years for juveniles), **and**
- a statutory or prescribed exclusion does not apply.

The Department is allowed to ask you for this information for the purpose of assessing your application. Please refer to and read the information regarding spent convictions at www.homeaffairs.gov.au/citizenship

Overseas penal clearance certificates

Overseas penal clearance certificates, or police checks as they are known in some countries, show whether a person has a criminal record.

You may need to provide an overseas penal clearance certificate as part of your documentation if you are 18 years of age or over.

When to provide overseas penal clearance certificates

Penal clearance certificates from overseas countries are required if, in the last 10 years:

- you lived or travelled outside Australia and were aged 18 years or over, **and**
- the total time spent outside Australia added up to 12 months or more, **and**
- the time spent in any one country was more than 90 days, **or**
- if requested by the Department.

You will need to provide **original** overseas penal clearance certificates from each country where you spent more than 90 days.

Information about where to obtain an overseas penal clearance certificate by country can be obtained from the citizenship website.

Supporting documents

To support your application for Australian citizenship you will also need to provide:

For a Hague Convention adoption, an Adoption Compliance Certificate issued in accordance with the Hague Convention showing when and by whom the adoption was agreed to and the name of the central authority of both convention countries	<input type="checkbox"/>
For a bilateral arrangement adoption from a prescribed country (the Federal Democratic Republic of Ethiopia, the Republic of Korea, and Taiwan) an Adoption Compliance Certificate issued by that country's intercountry adoption authority	<input type="checkbox"/>
Evidence of your adoptive parent's Australian citizenship at the time of your adoption, for example: <ul style="list-style-type: none"> • full Australian birth certificate, or • Australian citizenship certificate or naturalisation certificate 	<input type="checkbox"/>
Your adoptive parent's full birth certificate if they were not born in Australia	<input type="checkbox"/>
Evidence of links between your adoptive parent's present and previous names for example a marriage or divorce certificate, if applicable	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name of your adoptive parent, if applicable	<input type="checkbox"/>

Documents relating to the responsible parent applying on behalf of a child under 16 years of age

Proof of identification documents that collectively show a signature, photograph, and a current residential address, for example: <ul style="list-style-type: none"> • a passport • driver's licence • credit card or utilities bill 	<input type="checkbox"/>
Any orders relating to the custody, guardianship or parental responsibility for this child, if applicable	<input type="checkbox"/>

You may be required to provide additional documents to those listed.

If you are overseas when you are applying, you should contact your nearest Australian overseas post or see their website for more information before lodging your application.

Step 3 – Copy and certify your documents

Certified copies of all of your required documents must be attached to your application. A ‘certified copy’ is a copy of an original document that has been authorised (or stamped) as being a true copy of the original document.

The copies must be certified by a person with the correct authority. See *Identity declarations – list of professions* on page 6 for people who may certify documents.

If you need to provide overseas penal clearance certificates, you must provide the **original** document.

Do not post original documents to the Department, unless specified otherwise.

Step 4 – Complete and lodge your application form

Please use a pen, and write neatly in English using BLOCK LETTERS. Corrections made with liquid paper are not acceptable.

Part A – Your details – Part A requires you to provide your personal details.

If you change address during the application process you must tell the Department your new address. See form 929 *Change of address and/or passport details*.

Part B – Your adoptive parents – Part B requires you to provide details of at least one of your Australian citizen adoptive parents.

Part C – Identity documents – Part C requires you to list your identity documents. See page 3 for information about this part of the application.

Part D – Identity declaration – Part D is **not** to be completed by the applicant. See page 3 for information about who should complete the *Identity declaration* and sign the back of the photograph.

Part E – Good character – If you are 18 years of age or over, you will be assessed against the good character requirement. Complete this section to assist with this assessment. See page 4 for information about this part of the application.

Part F – Supporting documents – Part F requires you to list the supporting documents you are providing with your application. See page 4 for information about this part of the application.

Part G – Nomination of representative – Part G allows you to nominate another person who can make enquiries about your application on your behalf. Make sure you sign the authorisation at Part G if you want this to happen.

Part H – Payment details – To make a payment, please pay by credit card, bank cheque or money order made payable to the Department of Home Affairs. Credit card is the preferred method of payment. Generally, fees are not refundable.

Outside Australia – Before making a payment outside Australia, please check with the Australian mission overseas where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Part I – Declaration – Carefully read and make sure you understand the terms of this declaration before signing it. If the applicant is under 16 years of age, the responsible parent must sign the declaration on page 13 on behalf of the child.

Lodging your application

If the applicant is **in Australia**, send the application, certified copies of documents and the fee to:

Citizenship Section
Department of Home Affairs
GPO Box 794
HOBART TAS 7001

If the applicant is **outside Australia**, lodge the application, certified copies of documents and the fee with their nearest Australian diplomatic mission, see www.homeaffairs.gov.au/about/contact/offices-locations

Pre-lodgement checklist

Completed application form	<input type="checkbox"/>
Identity documents	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority for yourself and each child included in your application	<input type="checkbox"/>
Adoption Compliance Certificate	<input type="checkbox"/>
Original overseas penal clearance certificates, if applicable	<input type="checkbox"/>
Supporting documents as required	<input type="checkbox"/>
The application fee	<input type="checkbox"/>

Notification

If your application is approved you will be notified in writing. You will become an Australian citizen on the day your application is approved. You will also receive an extract recording your registration as a citizen by adoption.

The extract is not formal evidence of citizenship. If you wish to obtain legal evidence of your Australian citizenship, you can apply for evidence on form 119 *Application for evidence of Australian citizenship*.

If your application is refused

If your application is refused you have the right to ask for the decision to be reviewed by the Administrative Appeals Tribunal (AAT). Your letter of notification will advise you where you can lodge an application for review. You should lodge your application with the AAT as soon as possible.

Identity declarations – list of professions

People currently working in a profession or occupation listed below can complete identity declarations and endorse photographs.

They must:

- be an Australian citizen, **or**
- if applying from outside Australia, a citizen of your country of residence if no Australian citizen is known to you

AND

- have known you for at least one year
- not be related to you by birth, marriage or de facto relationship
- be easy to contact by telephone during normal working hours.

1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
2. Bailiff
3. Bank officer with 5 or more years of continuous service
4. Building society officer with 5 or more years of continuous service
5. Chiropractor (licensed or registered)
6. Clerk of court
7. Commissioner for Affidavits
8. Commissioner for Declarations
9. Credit union officer with 5 or more years of continuous service
10. Dentist (licensed or registered)
11. Fellow of the National Tax Accountants' Association
12. Finance company officer with 5 or more years of continuous service
13. Judge of a court
14. Justice of the peace
15. Legal practitioner (licensed or registered)
16. Magistrate
17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
18. Master of a court
19. Medical practitioner (licensed or registered)
20. Member of Chartered Secretaries Australia
21. Member of Engineers Australia, other than at the grade of student
22. Member of the Association of Taxation and Management Accountants
23. Member of the Australian Defence Force with 5 or more years of continuous service
24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the Institute of Public Accountants
25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
27. Nurse (licensed or registered)
28. Optometrist (licensed or registered)
29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service
30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registrar, or Deputy Registrar, of a court
36. Sheriff
37. Teacher employed on a full-time basis at a school or tertiary education institution
38. Veterinary surgeon (licensed or registered).

Important information about privacy

Your personal information is protected by law, including the *Privacy Act 1988*. Important information about the collection, use and disclosure (to other agencies and third parties, including overseas entities) of your personal information, including sensitive information, is contained in form 1442i *Privacy notice*. Form 1442i is available from the Department's website www.homeaffairs.gov.au/allforms/ or offices of the Department. You should ensure that you read and understand form 1442i before completing this form.

Personal identifiers collected under the *Australian Citizenship Act 2007* are photographs and signatures. The Department and the Department of Foreign Affairs and Trade (DFAT) have signed an arrangement in accordance with the *Australian Citizenship Act 2007* that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. If your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT.

Consent to communicate electronically

The Department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

Please keep these information pages for your reference



Application for Australian citizenship for children adopted under full Hague Convention or bilateral arrangements

**To be completed by an applicant aged 16 years or over
or by a responsible parent on behalf of an applicant
under 16 years of age.**

Please read the information pages before completing this application.

Please open this form using Adobe Acrobat Reader.

Either type (in English) in the fields provided or print this form
and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable

PHOTOGRAPH

You must attach the endorsed photograph of the applicant to this page.

The photograph must be attached without obscuring the image, or can be placed in a plastic sleeve and stapled to this page.

Client ID
Box File Number

Part A – Your details

1 Preferred title Mr Mrs Miss Ms
Other

2 Your full name

Family name

Given names
(including all middle names)

3 Have you been known by any other names?
(including name at birth, previous married names, aliases, alternative spellings or full spelling of all names)

No

Yes Give details

Family name

Given names

Reason for change of name

If you have been known by more than one other name, attach additional details on a separate sheet.

4 Sex Male Female

5 Date of birth
DAY MONTH YEAR

6 Place of birth

Town/city

Country

7 Residential addresses over the last 5 years
If insufficient space, attach a separate signed sheet with details

Current address

Note: You must tell the Department if your address changes after you lodge this form.

POSTCODE

Previous address 1 *(if applicable)*

Date from to
DAY MONTH YEAR DAY MONTH YEAR

POSTCODE

Previous address 2 *(if applicable)*

Date from to
DAY MONTH YEAR DAY MONTH YEAR

POSTCODE

8 Current postal address
(If the same as your residential address, write 'AS ABOVE')

Note: You must tell the Department if your address changes after you lodge this form.

POSTCODE

9 Telephone numbers

Work

Home

Mobile/cell

10 Do you agree to the Department communicating with you by email or other electronic means?

No

Yes Give details

Email address

11 Present country of citizenship

12 Details from your passport

Passport number

Passport type: Government UN Refugee Private

Country of passport

Date of issue

Date of expiry

Issuing authority/
Place of issue as shown in passport

13 Do you have an Australian driver licence?

No

Yes Give details

Australian driver licence number

Issuing state/territory

14 Do you have an Australian firearms licence?

No

Yes Give details

Firearms licence number

Issuing state/territory

Part B – Your adoptive parents

Provide details of one adoptive parent at Question 15 and the other adoptive parent at Question 16

15 Adoptive parent

Sex Male Female

Adoptive parent's full name

Family name

Given names

Has this adoptive parent been known by any other names? (including name at birth, previous married names, aliases)

No

Yes Give details

Family name

Given names

If known by other names, attach additional details

Date of birth

Place of birth

Town/city

Country

Was this adoptive parent an Australian citizen at the time of your adoption?

No **Go to Question 16**

Yes How did this adoptive parent acquire their Australian citizenship?

Birth Adoption

Conferral/grant Born in Papua prior to independence

Naturalisation Other

Descent

Date acquired (if known)

Place acquired (if known)

If this adoptive parent was an Australian citizen by descent at the time of your adoption, give details of the period or periods totalling at least 2 years that this parent has lawfully been in Australia

From to

From to

If insufficient space, attach additional details

Does this adoptive parent hold the citizenship of any countries other than Australia, or if this adoptive parent is deceased, did they hold the citizenship of any countries other than Australia when they died?

No

Yes Give details

Country

Date acquired

Method of acquiring this citizenship (eg. birth, descent, naturalisation/grant)

If insufficient space, attach additional details

To be answered ONLY if this adoptive parent was born outside Australia and registered or naturalised before 8 October 1951.

Was this adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No

Yes Show period absent

From to

16 Adoptive parent

Sex Male Female

Adoptive parent's full name

Family name

Given names

Has this adoptive parent been known by any other names?
(including name at birth, previous married names, aliases)

No

Yes Give details

Family name

Given names

If known by other names, attach additional details

Date of birth

Place of birth

Town/city

Country

Was this adoptive parent an Australian citizen at the time of your adoption?

No Go to Question 17

Yes How did this adoptive parent acquire their Australian citizenship?

Birth Adoption
Conferral/grant Born in Papua prior to independence
Naturalisation Other
Descent

Date acquired (if known)

Place acquired (if known)

If this adoptive parent was an Australian citizen by descent at the time of your adoption, give details of the period or periods totalling at least 2 years that this parent has lawfully been in Australia

From to

From to

If insufficient space, attach additional details

Does this adoptive parent hold the citizenship of any countries other than Australia, or if this adoptive parent is deceased, did they hold the citizenship of any countries other than Australia when they died?

No

Yes Give details

Country

Date acquired

Method of acquiring this citizenship (eg. birth, descent, naturalisation/grant)

If insufficient space, attach additional details

To be answered ONLY if this adoptive parent was born outside Australia and registered or naturalised before 8 October 1951.

Was this adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No

Yes Show period absent

From to

Part C – Identity documents

17 If you are 16 years of age or over, you must provide at least 3 documents which collectively contain your:

- photograph
- signature
- current address
- date of birth, birth name and gender.

You must also provide proof of any changes of name, if applicable, and a completed *Part D – Identity declaration*.

If you do not provide these documents your application will not be accepted and will be returned to you.

Do not post original documents to the Department. If you are posting your application attach certified copies.

Please list the identity documents you are providing (see *Step 2 – Original documents* on page 2)

Applicants 16 years of age or over

A current document with your photograph and signature

Evidence of your current residential address

Evidence of your date of birth, birth name and any changes of name

Evidence of your identity in the community

Part D – Identity declaration

Children

Evidence of the child's date of birth and birth name

A document with the child's photograph and current name

Evidence of any changes of name, if applicable

Evidence to show the link between the child and the adoptive Australian citizen parent

Evidence of the child's identity in the community

Part D – Identity declaration

Part D – Identity declaration

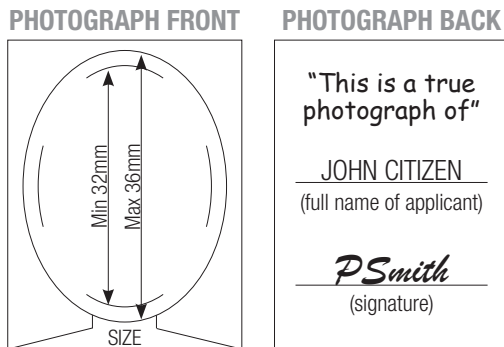
18 This part is **NOT to be completed by the applicant**

This part is to be completed by a person who:

- is an Australian citizen, and
- has known the applicant for at least one year, and
- is currently working in a profession or occupation listed on page 6, and
- is not related to the applicant by birth, marriage, or de facto relationship, and
- is easy to contact by telephone during normal working hours, should we need to make contact.

The person who completes this declaration must also endorse the applicant's photograph, which must be no more than 6 months old.

Example



See *Identity declaration* on page 3 for more information including photograph requirements.

Details of person making this declaration

Family name

Given names

Telephone numbers

Work (AREA CODE)

Home (AREA CODE)

Mobile/cell

Are you an Australian citizen? No Yes

What is your profession or occupation group number from page 6?

I declare that I have known (full name of the applicant)


Family name

Given names

for year(s) and vouch for his/her identity.

I have endorsed the back of his/her photograph

Signature of person making this declaration



Date DAY / MONTH / YEAR

Part E – Good character

19 In the last 10 years, have you lived or travelled outside Australia for periods totalling 12 months or more and were aged 18 years or over at the time?

No

Yes List overseas countries where you have spent more than 90 days and attach **original** penal clearance certificates from those countries

(See *Overseas penal clearance certificates* on page 4)

20 Please answer the following questions

- (a) Have you been convicted of, or found guilty of, ANY offences overseas or in Australia (include all traffic offences which went to court, including offences declared in your permanent residence application, and any 'spent' convictions)? No Yes
- (b) Have you been confined in a prison or in a psychiatric institution by order of a court made in connection with criminal proceedings overseas or in Australia? No Yes
- (c) Have you committed, or been involved in the commission of war crimes or crimes against humanity or human rights overseas or in Australia? No Yes
- (d) Are you presently under a probation order, good behaviour bond, on parole, released on licence or subject to periodic detention overseas or in Australia? No Yes
- (e) Are you aware of any proceedings pending against you overseas or in Australia for an offence, including proceedings by way of appeal or review? No Yes
- (f) Have you ever been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)? No Yes
- (g) Have you ever been charged with any offence overseas or in Australia that is currently awaiting legal action? No Yes
- (h) Have you ever been associated with terrorist organisations or involved in acts of terrorism overseas or in Australia? No Yes
- (i) Have you ever been removed or deported from any country (including Australia)? No Yes
- (j) Have you ever been involved in activities that would represent a risk to Australian national security? No Yes

If you answered 'Yes' to any of the questions at Question 20, you must give ALL relevant details. If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.

21 Consent

- I consent to my personal and identifying information being provided to the National Police Checking Service (NPCS) for the purpose of the NPCS conducting a National Police check in relation to me as part of my application for Australian citizenship.
- I understand that this is for the purposes of assessing whether I am of good character and whether the *Offences* provision, as defined in section 24(6) of the *Australian Citizenship Act 2007*, applies to me.
- I understand that this may also be used for the purpose of considering whether my visa may be subject to cancellation under the *Migration Act 1958*.
- I understand that more than one police check may be requested by the Department, including a further check that may be undertaken if I am not approved as an Australian citizen and I request an appeal of the decision.
- I acknowledge that my personal and identifying information will be disclosed to Australian police agencies for them to use for their respective law enforcement purposes including the investigation of any outstanding criminal offences.
- I consent to Australian police agencies disclosing my personal information in relation to spent convictions of specific offences (10 years from the date of conviction for adults, or 5 years from the date of conviction for juvenile offenders) and pending charges to the Department for the purposes outlined above.
- I acknowledge that I have read the *National Police Checking Service – General Information* and understand the spent convictions legislation.

See www.homeaffairs.gov.au/citizenship for information about good character, the *Offences* provision, spent convictions and the *National Police Checking Service – General Information*.

See form 1243i *Your personal identifying information* for information regarding personal identifying information. Form 1243i is available from the Department's website www.homeaffairs.gov.au/allforms/

Signature of applicant



Date

DAY	MONTH	YEAR
/	/	

Part F – Supporting documents

- 22** You are required to provide supporting documents with your application (See *Supporting documents* on page 4)

What type of document are you attaching?

Documents to be provided by the applicant

Adoption Compliance Certificate	<input type="checkbox"/>
Passports held, if any	<input type="checkbox"/>
Evidence that the adoptive parent was an Australian citizen at the time of the adoption	<input type="checkbox"/>
Australian adoptive parent's full birth certificate	<input type="checkbox"/>
Evidence of the adoptive parent's name change and links between names, if applicable	<input type="checkbox"/>

Documents relating to a responsible parent applying on behalf of a child under 16 years of age

Proof of identification documents for responsible parent applying on behalf of the child	<input type="checkbox"/>
Any orders relating to the custody, guardianship or parental responsibility for the child, if applicable	<input type="checkbox"/>

Part G – Nomination of representative

23 Do you want to nominate a person to make enquiries about your application on your behalf?

No **Go to Part H**

Yes Give details below

Nominated person

Family name

Given names

Date of birth DAY / MONTH / YEAR

Relationship to main applicant

Telephone numbers

Work (AREA CODE)

Home (AREA CODE)

Mobile/cell

24 Authority to disclose information

I hereby authorise the Department of Home Affairs to release information about my application to the person named above. I understand that the authority will remain effective until my application is finalised and should I wish to cancel or change this authorisation I may do so by advising the Department in writing.

Signature of applicant



Date DAY / MONTH / YEAR

Part H – Payment details

25 How will you pay your application fee?

If applying **in Australia**, credit card is the preferred method of payment. If paying by bank cheque or money order please make payable to the Department of Home Affairs.

If applying from **outside Australia**, please check with the Australian mission overseas where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Note: A surcharge may apply to payments made by credit card. Further information is available from www.homeaffairs.gov.au/trav/visa/fees/how-to-pay-for-an-application

Bank cheque

Money order

Credit card **Give details below**

Payment by (tick one box)

Australian Dollars

MasterCard <input type="checkbox"/> Diners Club <input type="checkbox"/> American Express <input type="checkbox"/> JCB <input type="checkbox"/> Visa <input type="checkbox"/>	<input type="text"/> AUD
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Credit card number

Expiry date MONTH / YEAR

Cardholder's name

Telephone number COUNTRY CODE AREA CODE NUMBER

Address

POSTCODE

As the cardholder I acknowledge and accept that a credit card surcharge may apply to the transaction.

Signature of cardholder



Credit card information will be used for fee paying purposes only.

Part I – Declaration

WARNING: It is an offence under section 50 of the *Australian Citizenship Act 2007* to deliberately make, or cause to make, a false or misleading statement, or conceal circumstances in relation to an application.

26 Please read the following carefully before signing.

Complete this declaration if you are the main applicant and are aged 16 years or over.

- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I recognise that by becoming an Australian citizen I will become a formal member of the community of the Commonwealth of Australia.
- I understand that Australian citizenship is a shared identity, a common bond which unites all Australians while respecting their diversity.
- I understand that:
 - Australian society values respect for the freedom and dignity of the individual, freedom of religion, commitment to the rule of law, parliamentary democracy, equality of men and women and a spirit of egalitarianism that embraces mutual respect, tolerance, fair play and compassion for those in need, and the pursuit of the public good
 - Australian society values equality of opportunity for individuals, regardless of their race, religion or ethnic background
 - the English language, as the national language, is an important unifying element of Australian society.
- I accept that Australian citizenship involves reciprocal rights and responsibilities. The responsibilities of citizenship include obeying Australian laws, including those relating to voting at elections and serving on a jury.
- In seeking to become an Australian citizen, I undertake to accept these responsibilities and respect the values of Australian society.
- I recognise that a prosperous, successful and peaceful Australia depends upon the support of all Australians, including me, for those things that we value and share.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of applicant



Date

DAY	MONTH	YEAR
/	/	

Children under 16 years of age

The responsible parent is to complete the following declaration.

- I declare that I am the responsible parent of the applicant.
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I consent to the registration of Australian citizenship by adoption for my child with my full acceptance of the consequences resulting from citizenship status under law.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose the applicant's personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of responsible parent



Date

DAY	MONTH	YEAR
/	/	

Full name of responsible parent

Telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Work	()	()	
Home	()	()	
Mobile/cell			

We strongly advise that you keep a copy of your application and all attachments for your records.

Office use only

Name of decision maker

Signature of decision maker

Date

DAY	MONTH	YEAR
/	/	

Approved Not approved